

BUILDING PERMITS

Building permits are required for most improvement projects to your property such as new residence, remodels, additions, pole barns, decks and pools. Please contact the Town Building Inspector prior to commencing **any** construction project to determine what (if any) permits are needed or required.

Building Inspector: Paul Launer

In office hours: Monday and Wednesday 9:30 - 10:30 am, Thursday by appointment

Phone hours: Monday – Friday 7 a.m. to 4 p.m. 262-825-8820

Zoning Permits are required for ALL building permits

- Zoning Permit – click for application See Zoning Permit information

The following items may be required for building permits –

- One (1) accurate copy of site plan or plat of survey (preferred)
- Ditch Permit / House number application – click for application
- One (1) complete set of plans
- One (1) copy of the sanitary permit
- One (1) heat loss calculations for new homes and additions
- One (1) Erosion Control Plan – 1 and 2 family homes, may be required for others permits, as directed by the Building Inspector
- The following applications may be necessary –
 - General Building Application - Click for form
 - Plumbing Application – Click for form
 - Electrical Application – Click for Form
 - HVAC Application – Click for form
 - Wisconsin Uniform Building Permit application form – new homes only – Click for form
- Contractors name, license numbers, address and phone number are required on the applications
- Preliminary Site Evaluation from Waukesha Co. Environmental Health, (Click for Waukesha County Parks and Land Use link for form) Prior to permit issuance
- Commercial permit applications may need additional information provided – contact Building Inspector for clarification