

OTTAWA TOWN BOARD

Meeting Minutes October 9, 2023

The meeting of the Ottawa Town Board was called to order by Chairman Rupp.

Roll call attendance was taken and Town Supervisors Graham and Jones were present.

Supervisor Graham made a motion to accept the Treasurer's monthly financial activity report as presented. His motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Graham and carried.

Supervisor Jones made a motion to accept the Engineer's monthly activity report as presented. His motion was seconded by Supervisor Graham and carried.

Fire board member Mike Tompkins gave an update on the WLFD and the improved quick response times. Chairman Rupp shared information on a fire on Virgin Forest. She also shared that the WLFD budget has been approved by all communities.

Supervisor Wiedenman arrived at 6:05 p.m.

During public comment, Bob Steker stated that he feels nothing has been done with the damage to Hunters Lake access. He would like boulders placed there.

Supervisor Wiedenman made a motion to appoint Bill Riemenschneider to the fire board through 2024. The motion was seconded by Supervisor Jones and carried.

Supervisor Graham made a motion to appoint Mike Tompkins to the fire board through 2025. The motion was seconded by Supervisor Wiedenman and carried.

The next item on the agenda was for Pretty Lake – request to reinstall donation boxes. Pete Krager was present to request the placement of the donation boxes on two Town owned lake access points. The donation money benefits the Pretty Lake Protection and Rehabilitation District (PLPRD) program. Maureen Cavaini was also present to reiterate that the money benefits the PLPRD program. Supervisor Jones made a motion to allow the donation boxes and associated signage to be installed at two lake access points. The motion was seconded by Supervisor Wiedenman and carried.

The next item was for Retroff Jeanson, SC proposal for audit services for the 2023 audit of the Town of Ottawa's financial statements. Supervisor Graham made a motion to accept the proposal. The motion was seconded by Supervisor Wiedenman and carried.

The next item was for Dan and June Pape, W395S3611 Hardscrabble Road, Dousman Preliminary CSM request for an additional waiver. Supervisor Graham made a motion to approve the additional waiver. The motion was seconded by Supervisor Jones and carried.

Chairman Rupp shared an update to some issues with Hunters Lake Road repair. Supervisor Jones made a motion to rescind the motion to pay upon receiving a warranty notice in writing made last month. The motion was seconded by Supervisor Wiedenman and carried. Supervisor Graham made a motion to hold payment until we receive the extended warranty in writing and crack-filling is completed. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to amend the 2023 Highway & Transportation budget to increase road repairs by 206,000 utilizing land acquisition fund balance. Supervisor Jones seconded the motion. Motion carried with Chairman Rupp, Supervisor Graham, Supervisor Jones and Supervisor Wiedenman unanimously in favor.

Supervisor Graham made a motion to allow Deputy Clerk, Mary Barnhart, as an additional signer with Ixonia Bank. The motion was seconded by Supervisor Jones and carried.

Clerk Geyman shared some information on using a sweep account with Ixonia Bank. Supervisor Jones made a motion to table this item to November for himself and Clerk Geyman to gather more information. The motion was seconded by Supervisor Graham and carried.

Clerk Geyman shared information regarding the Municipal Services Payment from the state that are ending. No action was taken.

Supervisor Jones made a motion to approve Schedule A of the fire fee formula as presented. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to approve and adopt the Due Process policy for fire fees with the addition of the words current year as indicated. The motion was seconded by Supervisor Wiedenman and carried.

Discussion was had regarding the 2024 road program. The Board would like this to be on the December agenda for getting bids.

Discussion was had regarding dates for the Towns budget workshop. Supervisor Graham made a motion to schedule the workshop for October 16, 2023 at 5:30 p.m. The motion was seconded by Supervisor Jones and carried.

Clerk Geyman shared some website information and quotes. She is still waiting on two more quotes. No action was taken on this item.

Chairman Rupp gave an update on the actions being taken for the damage to Hunters Lake access. We are awaiting the completion of the legal process on this matter.

There were no lakes updates.

Supervisor Jones gave a park update. He looked into some quotes for replacing a park entrance sign.

There was some discussion on the replacement of some road name signs and possibly selling the old signs. Supervisor Graham made a motion to not sell the signs and to allow Norm Hausser to recycle as he sees fit. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to approve the minutes of the September 11, 2023 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to approve the minutes of the September 13, 2023 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Chairman Rupp shared correspondence from our Attorney regarding Act 12, OASC, Dousman Chamber information and Supervisor Jones spoke regarding an ATV/UTV informational meeting.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman, M Barnhart, cardmember services, John's Disposal and WE energies. His motion was seconded by Supervisor Wiedenman and carried.

A motion was made by Supervisor Wiedenman and seconded by Supervisor Graham to adjourn. Motion carried unanimously.

Respectfully submitted,

Lori J. Geyman, WCMC
Clerk/Treasurer, Town of Ottawa