

OTTAWA TOWN BOARD

Meeting Minutes November 13, 2023

The meeting of the Ottawa Town Board was called to order by Chairman Rupp.

Roll call attendance was taken and Town Supervisors Graham, Jones, Smukowski and Wiedenman were present.

The Town Chairman announced to all those present the fact that the Board intends to convene themselves in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85 (1)(c), Wisconsin Statutes. Specifically, the Town Board will discuss Town employee wage considerations. Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to Sec. 19.85 (1)(c), Wis. Statutes an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on the matters that were discussed in closed session, regarding Town employee wage considerations.

Steve Spak, W376S5182 E. Pretty Lake Rd. was in attendance and spoke during public comment. Mr. Spak shared that he would like to see ATV/UTV routes available on Town roads. A show of hands counted 7 audience members in favor of this idea. Frank Murphy, W394S3495 CTH Z spoke in favor of the routes. Waukesha County Supervisor and Town of Eagle Chairman, Chris Mommaerts, spoke about the Town of Eagle adopting an ordinance for ATV/UTV routes in their Town. Ed Schumacher S23W35111 Parry Rd. spoke against the ATV/UTV routes. Mr. Schumacher stated bad lighting, large groups and small, winding roads as an issue. A show of hands counted 3 audience members against the routes. In addition, an email was presented in favor of the routes and a phone call was received against the routes.

Bart Nies was present on behalf of Delta 3 Engineering. He gave a presentation on his company and how they work with municipalities.

Supervisor Graham made a motion to accept the Treasurer's monthly financial activity report as presented. His motion was seconded by Supervisor Jones and carried.

Supervisor Wiedenman made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to accept the Engineer's monthly activity report as presented. His motion was seconded by Supervisor Smukowski and carried.

There was no update from WLFD.

The next item on the agenda was a request by MLG Capital on behalf of Lad Lake for consideration of a Final Certified Survey Map and any necessary waivers. Supervisor Graham

made a motion to approve the request with waivers. The motion was seconded by Supervisor Jones and carried.

The next request by MLG Capital on behalf of Lad Lake was for approval of Talbot's Woods revised Preliminary Plat and any necessary waivers. Supervisor Graham made a motion to approve the revised Preliminary Plat and waivers. The motion was seconded by Supervisor Smukowski and carried.

The next item was a request by the State of Wisconsin – Department of Natural Resources for land division located on the east side of Waterville Road between Parry Road and Manor House Road waivers. Chairman Rupp recused herself from the table for this item. Supervisor Wiedenman made a motion to approve the waiver that is not contiguous to not show acreage of the remnant parcel. The motion was seconded by Supervisor Graham and carried.

The next item was for the 2024 Planning Service Contract between Waukesha County and the Town of Ottawa. Supervisor Graham made a motion to approve the contract. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to approve the Joint Power Agreement County 9-1-1 Emergency System. The motion was seconded by Supervisor Wiedenman and carried.

Discussion was had over the Town of Eagle snow and ice agreement. Their price increase is more than double the previous year. Further information will be sought by Chairman Rupp with the Town of Eagle to keep the price under \$110/incident for truck and labor. Supervisor Smukowski will speak with the Town's snowplowing service to get a quote on plowing that small stretch of road. Supervisor Graham made a motion to table this item to the December Town Board meeting. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to approve the update to the Fire Fee Schedule A as presented. The motion was seconded by Supervisor Wiedenman and carried.

The board looked over the Lake Country Municipal Court financial statements. Next month they will consider the resolution to approve the budget. Supervisor Graham made a motion to accept the financial statements as presented. The motion was seconded by Supervisor Wiedenman and carried.

Discussion was had regarding the unsolicited opinion letters received from our Attorney. Supervisor Smukowski made a motion to continue with the letters moving forward. The motion was seconded by Supervisor Jones and carried.

Supervisor Wiedenman made a motion to approve the Schultz appraisal services contract. The motion was seconded by Supervisor Smukowski and carried.

Discussion was had regarding an ordinance to remove the designated newspaper. Supervisor Graham made a motion to approve the ordinance. The motion was seconded by Supervisor Smukowski and carried.

The 2023 Holiday schedule change was discussed. Supervisor Jones made a motion to have the Town Hall closures to be Friday December 22nd and Monday December 25th, also to close at noon on Wednesday, November 22nd. The motion was seconded by Supervisor Smukowski and carried.

Discussion was had regarding setting up a sweep account with Ixonia Bank. Supervisor Graham made a motion to keep the park and cemetery accounts in the state investment pool and keep \$400,000 in the state investment pool general account and to transfer the rest into the sweep account -with Ixonia bank sweep matching the state investment pool rate and keeping any monthly fees under \$50. A balance of \$10,000 to remain in checking and the sweep to initiate after that amount. The motion was seconded by Supervisor Jones and carried.

Chairman Rupp explained the LRIP grant process and her work in preparing applications for two grants for the Town. She explained the timeline in when we will know if we will be a recipient and when we need to bid for the projects and when work can begin. Chairman Rupp also sat on the LRIP grant committee this year. The board thanked her for all of her work on the grants.

Discussion was had regarding Payment #2 for 2023 road program to Wolf Paving. Chairman Rupp has asked the engineer to explain the overages and has not gotten a direct answer. She would like to invite Mr. Sullivan to a meeting to explain the charges. Supervisor Graham made a motion hold payment and to table this to the December Town Board meeting. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Jones shared information regarding a sign replacement for the park. He and Supervisor Smukowski will investigate more options.

A quote was provided to repair a portion of the drive in the Cemetery. Supervisor Graham made a motion to approve the quote and repair. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Wiedenman and Clerk Geyman gave an update on the lakes with information regarding damage done to the Town owned lake access at Hunters Lake. We are awaiting the outcome from the Municipal Court. A flyer was shared from the State of Wisconsin looking into a statewide rule on wake boat use.

There was no park update.

Supervisor Jones made a motion to approve the minutes of the October 9, 2023 meeting. The motion was seconded by Supervisor Graham and carried.

Supervisor Graham made a motion to approve the minutes of the October 16, 2023 meeting. The motion was seconded by Supervisor Jones and carried.

Supervisor Graham made a motion to approve the minutes of the November 2, 2022 meeting. The motion was seconded by Supervisor Jones and carried.

Supervisor Graham made a motion to approve the minutes of the November 8, 2023 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Chairman Rupp shared correspondence from Delta 3 engineering, WTA, electronic recycle information, Rock River newspaper, OASC, WTA on speed limits, email and phone messages regarding ATV use.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman, M Barnhart, cardmember services and WE energies. His motion was seconded by Supervisor Wiedenman and carried.

A motion was made by Supervisor Graham and Seconded by Supervisor Wiedenman to enter into closed session. Roll call vote of Supervisors Graham, Jones, Smukowski, Wiedenman and Chairman Rupp approved.

A motion was made by Supervisor Graham to return to open session. The motion was seconded by Supervisor Wiedenman and carried.

A motion was made by Supervisor Graham to remove Fire Commissioner, Matt Yunk, from payroll as Mr. Yunk would like to volunteer his service. The motion was seconded by Supervisor Jones and carried.

A motion was made by Supervisor Graham and seconded by Supervisor Wiedenman to adjourn. Motion carried unanimously.

Respectfully submitted,

Lori J. Geyman, WCMC
Clerk/Treasurer, Town of Ottawa