

**OTTAWA PLAN COMMISSION**  
**Meeting Minutes**  
**February 6, 2023**

The Ottawa Plan Commission conducted a joint public hearing with Sandy Scherer, representing the Waukesha County Department of Parks and Land Use, to consider the rezoning request (RZ111) of Paul Mainz, President, for property owned by School Section Lake Management District, P.O. Box 310, Dousman, WI, 53118-0310, to rezone the property from the A-5 Mini Farm District to the P-1 Public and Institutional District. The environmental zoning district overlays on the property will not be amended.

Chairman Rupp read the legal notice into the record. Paul Mainz was present. Residents Bill Zach, S31 W38775 School Section Lake Road and Gail Norwood, S35 W38256 Dolmar Park Rd., were also present.

Mr. Mainz stated that the School Section Lake Management District is requesting the rezoning because they would like to put an approximately 12' x 16' storage shed on the property to store tools and equipment. Accessory structures without a principal structure are permitted in the P-I District.

Mr. Zach commented he is not opposed to a shed, but is concerned that rezoning will open the door for future development on the parcel and public use. He is also concerned about trespassers. Planner Scherer and Mr. Mainz clarified that the property would only be used by those that are part of the School Section Lake Management District, as it is currently, as it is private property owned by the SSLMD. Mr. Mainz stated that in addition to the shed, they are looking into installing no trespassing signs due to the trespassing problems they have noted on the property. A weed harvester, dump truck, conveyor, and fuel tank are currently stored outdoors on the site.

After some further discussion, Commissioner Hausser made a motion to close the Public Hearing. The motion was seconded by Supervisor Graham and carried unanimously.

Chairman Rupp called the regular meeting of the Plan Commission to order. Roll call attendance was taken; Commissioners Mundschau and Hausser as well as Supervisor Graham were present.

First on the agenda was the Badger Kart Club, W377 S1851 Gramling Lane, Dousman, Annual Report and consideration of the 2023 Racing Schedule. George Sieracki, Vice President of the Badger Kart Club was present.

Planner Scherer read her memorandum into the record. Mr. Sieracki stated there were no complaints to report, the track was repaved in 2022 and he provided an overview of the 2023 racing schedule. There will be four special race weekends in 2023. Supervisor Graham made a motion to approve the Annual Report and the 2023 Racing Schedule. The motion was seconded by Commissioner Hausser and carried unanimously.

Next on the agenda was a request by Kip and Heidi Cordes, S30 W36360 CTH D, Dousman, to revise their Hobby Kennel Permit. Kip and Heidi Cordes were present.

Planner Scherer reviewed their current permit which is for four dogs of their own and up to two foster dogs. They would like to revise the permit to allow five personal dogs and one foster. Their yard is fenced and the dogs are on the smaller side. The dog they are looking to adopt is one they currently foster. He is a 2 ½ year old neutered, terrier mix named Sander and is approximately 37 pounds.

There have been no complaints about the dogs on their property.

After some discussion, Commissioner Hausser made a motion to approve the request to revise the Hobby Kennel Permit, subject to the standard hobby kennel conditions, and allow for five personal dogs – the four dogs as currently described under the existing Hobby Kennel Permit - Hope, Faith, Bodi, Finn, in addition to Sander as described above – and one foster dog. The motion was seconded by Commissioner Mundschau and carried unanimously.

Next on the agenda was the School Section Lake Management District rezoning request (A-5 to P-1).

Planner Scherer read from her report. After a short discussion, Supervisor Graham made a motion to recommend approval of the rezoning request to the Waukesha County Park and Planning Commission based on the recommendation in the Planner's Report. The motion was seconded by Commissioner Hausser and carried unanimously.

The zoning violation list was reviewed.

There was no correspondence.

There was no public comment.

Commissioner Hausser made a motion to approve the minutes of the November 7, 2022 Plan Commission meeting. The motion was seconded by Commissioner Mundschau and carried unanimously.

Commissioner Hausser made a motion to adjourn. The motion was seconded by Commissioner Mundschau and carried unanimously.

Respectfully submitted,

Mary Barnhart  
Deputy Clerk, Town of Ottawa