

## **OTTAWA TOWN BOARD**

### **Meeting Minutes September 11, 2023**

The meeting of the Ottawa Town Board was called to order by Chairman Rupp.

Roll call attendance was taken and Town Supervisors Graham, Jones, Smukowski and Wiedenman were present.

The Town Chairman announced to all those present the fact that the Board intends to convene themselves in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85 (1)(c), Wisconsin Statutes. Specifically, the Town Board will discuss Town employee wage considerations. Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to Sec. 19.85 (1)(c), Wis. Statutes an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on the matters that were discussed in closed session, regarding Town employee wage considerations.

Supervisor Wiedenman made a motion to reconsider a previous motion for Dan and June Pape, W395S3611 Hardscrabble Road, Dousman, WI and their Conceptual Land Division request for waivers. The motion was seconded by Supervisor Jones and carried. Supervisor Jones made a motion to approve the Conceptual Land Division request for waivers. The motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to accept the Treasurer's monthly financial activity report as presented. His motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to accept the Engineer's monthly activity report as presented. His motion was seconded by Supervisor Smukowski and carried.

Chief Brad Bowen of the Western Lakes Fire District gave an update.

Representative Scott Allen was present and spoke during Public Comment. He gave an update on the state Shared Revenue program.

Alex Erlien, Hunters Lake, shared his thoughts on a donation box at the Hunters Lake boat launch. He also added that he would like the Town Board to make a decision on wake boat use on the lakes.

The next item on the agenda was for the Horton Insurance deductible choices. Discussion was had and the board recommended researching other insurance companies for quotes. Supervisor Smukowski made a motion to increase the deductible to \$1000. The motion was seconded by Supervisor Wiedenman and carried.

Discussion was had regarding the final payment request for the 2022 Road Program. There was discussion regarding the issues on Hunters Lake Road. Supervisor Jones made a motion to approve the final payment after Supervisors Smukowski and Jones have reviewed the condition of the road and endorse the proposed repairs; and following a meeting to inspect the road issues with the Engineer. In addition, to require the agreed upon extended warranty dates with Wolf Paving, per Jeremy Casteel's emails, to be written in a letter to accompany the final payment stating that if the payment is accepted it will include their acceptance of the extended warranty dates on Hunters Lake Road. The motion was seconded by Supervisor Smukowski and carried.

Payment #1 for the 2023 Road Program was presented. Supervisor Jones made a motion to approve the payment of \$269,704.52. The motion was seconded by Supervisor Smukowski and carried.

Discussion was had regarding road name sign replacement costs. Norm Hausser was present to discuss his finding of costs. The board also discussed the option of selling the old street signs to any residents who would be interested. This could be placed in the annual newsletter sent out with the taxes. More discussion could be had next month. Supervisor Jones made a motion to purchase 50 signs based on Mr. Hausser's research. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Wiedenman gave an update on the request to Lakeshore Pier to repair the damages they caused at the Hunters Lake boat launch. The company was asked to plant three 5-7' tall maple trees with water bags towards restoring some of the damage that was caused. No agreement was reached; therefore, a citation should be issued as previously discussed.

A request to have a donation box at the Hunters Lake boat launch was presented. Bob Steker of Hunters Lake stated that the Hunters Lake Association would manage the donations towards care of the lake. Supervisor Jones made a motion to approve the request with the requirement of signage stating what the money will be used for and that the donations are solely Hunters Lake Association's responsibility. The motion was seconded by Supervisor Smukowski.

Discussion was had over donation boxes placed on Town property on Pretty Lake without approval. Supervisor Jones made a motion to have the Clerk write a letter to Pete Kraeger of the Pretty Lake Association to remove the donation boxes and signage within a two-week deadline or the Town will remove. If the Pretty Lake Association would like to have donation boxes, they may come to the Town Board with a request.

Supervisor Jones and Wiedenman gave a lakes update. No one has come forward with an organized, formal request regarding wake boats.

Supervisor Jones gave a park update. The parking lot striping is completed. Some discussion was had regarding remaining budget money and ideas.

Supervisor Wiedenman made a motion to approve the minutes of the August 14, 2023 meeting. The motion was seconded by Supervisor Jones and carried.

Chairman Rupp shared correspondence from Pete Kraeger regarding a bear sighting, OASC, Dousman Chamber information, Public Hearing notice from Waukesha County Parks and Planning and information from Steve Spak regarding an ATV/UTV informational meeting.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman, M Barnhart, cardmember services and WE energies as well as to hold payment for 2022 road program payment for Wolf Paving until after Hunters Lake road condition has been reviewed and discussed with the Engineer. His motion was seconded by Supervisor Wiedenman and carried.

A motion was made by Supervisor Graham and Seconded by Supervisor Wiedenman to enter into closed session. Roll call vote of Supervisors Graham, Jones, Smukowski, Wiedenman and Chairman Rupp approved. Clerk Geyman was asked to participate in a portion of the closed session.

A motion was made by Supervisor Jones to return to open session. The motion was seconded by Supervisor Graham and carried.

Supervisor Graham made a motion to approve the discussed wages to begin January 1, 2024. The motion was seconded by Supervisor Jones and carried.

A motion was made by Supervisor Wiedenman and seconded by Supervisor Jones to adjourn. Motion carried unanimously.

Respectfully submitted,

Lori J. Geyman, WCMC  
Clerk/Treasurer, Town of Ottawa

closed session minutes submitted by Supervisor Wiedenman