

CITY OF MAYVILLE POSITION DESCRIPTION

POSITION TITLE: Fire Fighter

DATE: October 2017

REPORTS TO: Fire Captain

JOB PURPOSE: Combats, extinguishes and prevents fires.

DUTIES & RESPONSIBILITIES: The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive and other duties may be required and assigned.

Responds to fire alarms and other emergency calls.

Assists in controlling and extinguishing fires by initiating and directing water or chemicals onto fire.

Positions, raises and climbs ladders to gain access to upper levels of buildings or to assist individuals.

Creates openings in structures for ventilation or entrance.

Protects property from water and smoke damage.

Administers first aid to injured persons.

Performs salvage operations.

Participates in fire drills for occupants of buildings. (Fire Inspectors)

Participates in fire prevention programs and projects.

Attends all meetings, practices and extra functions for the fire department.

POSITION QUALIFICATIONS: A high school diploma and completion of standard FFI Class within the first 24 months in the department are required. Must possess a valid State of Wisconsin driver's license. Candidate must be clean shaven.

DESIRABLE KNOWLEDGE AND ABILITIES: Knowledge of the laws and regulations pertaining to the Fire Department. Knowledge of the statutes relating to fire prevention. Knowledge of first aid principles and equipment. Knowledge of tactics, techniques and equipment commonly used to contain and extinguish fires. Knowledge of flammable liquids and chemicals. Ability to perform prolonged work under adverse conditions. Ability to react quickly and calmly in emergencies. Ability to establish and

maintain effective working relationships with other workers, the public, other City officials; or any combination of qualifications, knowledge and abilities that yield the necessary qualities to perform the required job duties.

SUPERVISION/DECISION MAKING: Does not supervise others. Receives general supervision and works alone on routine work from standard practices and procedures. Decisions affect the entire department.

INTERACTION: Frequent inside and outside contacts other than with co-workers, immediate supervisor and taxpayers. Contacts involve matters involving corrections or adjustments where some tact is essential to resolve minor problems.