

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

WEDNESDAY, JANUARY 05, 2022

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Pat Agnew and Terry Largent. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see sign-in sheet.

1. **Approve Minutes for December 20, 2021 meeting.** – Commissioner Navin made the motion to approve the December 20, 2021 minutes as presented. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the variance request of Brian Cass (Owner), Bill Winters (Applicant) from the nonconformance to the offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the construction of a two-story addition to the principal residence. The subject property is described as part of Lot 9, Hinkels Park No. 1, located in part of the NE % of Section 36, T8N, RI 7E, Town of Oconomowoc. More specifically, the property is located at N53 W34416 Road Q (Tax Key No. OCOT0573.015).** – Commissioner Navin made the motion to approve the variance request of Brian Cass (Owner), Bill Winters (Applicant) to permit the construction of a two-story addition to the principal residence located at N53W34416 Road Q. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the variance request of Barry and Pamelie Bielawski (Owner), Dan Groskopf (Applicant) from the nonconformance to the road setback requirements and nonconformance to the offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the construction of two-story addition with a balcony to the principal residence. The property is described as part of Lot 12, Plat of Maplewood, part of the SE 1/4 of Section 35, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N50 W35310 Wisconsin Avenue (Tax Key No. OCOT 0572.018.001).** – Commissioner Navin made the motion to approve the variance request of Barry & Pamelie Bielawski (Owner), Dan Groskopf (Applicant) to permit the construction of a two-story addition with a balcony to the principal residence located at N50W35310 Wisconsin Avenue. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the variance request of Curt and Julie Selby (Owners), Dan Groskopf (Applicant) from the nonconformance to the shore setback, shore setback, road setback and offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the construction of a two-story addition to the principal residence with an elevated walkway and covered entry, and to permit the reconstruction of portions of an existing deck. The property is described as Lot 6, Block A, Okauchee Freihube Plat No. 2, part of the NE 1/4 of Section 35, T8N, RI 7E, Town of Oconomowoc. More specifically, the property is located at W352 N5336 Lake Drive (Tax Key No. OCOT 0569.098).** – Commissioner Bergman made the motion to approve the variance request of Curt & Julie Selby (Owner), Dan Groskopf (Applicant) to permit the construction of a two-story addition to the principal residence with an elevated walkway and covered entry and to permit the reconstruction of portions of an existing deck located at W352N5336 Lake Drive. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the variance request of JBC 2021 Properties, LLC (Owner), Dan Groskopf (Applicant) from the maximum accessory building footprint requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit an addition to an existing barn. The property is described as Lot 12, Homestead Country Estates and an undivided interest in Outlot 1, part of the NE % and SE 1/4 of the NW 1/4 and part of the NW 1/4 of the NE 1/4 of Section 35, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N52 W35634 West Lake Drive (Tax Key No. OCOT 0570.100).** – Commissioner Navin

TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES

made the motion to approve the variance request of JBC 2021 Properties, LLC (Owner), Dan Groskopf (Applicant), to permit an addition to an existing barn at the property located at N52W35634 West Lake Drive. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on a Site Plan/Plan of Operation amendment for a new signage for ZRH LLC, d/b/a Kwik Trip. The property is described as part of the SE ¼ of Section 30, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N56 W39345 Wisconsin Avenue and contains approximately 22,215 square feet of land (Tax Key No. OCOT 055.992).** –

Commissioner Navin made the motion to approve the site plan/plan of operation amendment for a new signage for ZRH LLC, d/b/a Kwik Trip located at N56W39345 Wisconsin Avenue. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

8. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 5:22 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer