

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

Monday, January 6, 2020

6:00 p.m.

Chairman Robert Peregrine called the meeting to order at 6:00 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche and Pat Agnew. Also in attendance was Administrator/Planner Jeffrey Herrmann. Commissioner Terry Largent and Clerk/Treasurer Lori Opitz were excused. For additional attendees please see sign in sheet.

1. **Approve Minutes for December 16, 2019 Town Plan Commission Meeting.** – Commissioner Navin made the motion to approve the December 16, 2019 minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act the Conditional Use request of (CU38) Jeffrey and Vickie Marshall, of the Waukesha County Zoning Code for a gift shop. More specifically, the proposal includes using a portion of an existing outbuilding on a residential property for pop-up shop style events and retail space. The subject property is known as Lot 2 of Certified Survey Map No. 1355, located in part of the W ½ Section 30, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N58W39990 Wisconsin Avenue, Oconomowoc, WI. (Tax Key No. OCOT 0551.999.001).** – The petitioner was not present, however, Commissioner Navin made the motion to approve the conditional use request of (CU38) Jeffrey and Vickie Marshall of the Waukesha County Zoning Code for a gift shop at the property located at N58W39990 Wisconsin Avenue per the Administrator/Planner's report dated January 1, 2020. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Certified Survey Map (CSM) for Cheryl Janny, 7206 Bayside Lane, Land O Lakes, WI. More specifically the property is described Lot 32 Holmstead Country Estates, being a part of the NE ¼ and NW ¼ Section 35, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0570.120.001).** – Administrator/Planner Herrmann stated the purpose of the CSM. Commissioner Navin made the motion to approve the certified survey map for Cheryl Janny, 7206 Bayside Lane for the property located on Lot 32 Holmstead Country Estates per Administrator/Planner's report dated January 1, 2020. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and act on Waiver from Section 265-41 (C) of the Town of Oconomowoc Code of Ordinances to exceed the depth to width ratio of 2:1 for the Certified Survey Map (CSM) for Cheryl Janny, 7206 Bayside Lane, Land O Lakes, WI. More specifically the property is described Lot 32 Holmstead Country Estates, being a part of the NE ¼ and NW ¼ Section 35, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0570.120.001).** – Administrator/Planner Herrmann stated the reason of the waiver. Commissioner Navin made the motion to approve the waiver from Section 265-41 © of the Town of Oconomowoc code of ordinances to exceed the depth to width ratio of 2:1 for the certified survey map for Cheryl Janny. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
6. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 6:07 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer