

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**Monday, February 4, 2019**

Chairman Robert Peregrine called the meeting to order at 6:30 p.m. Commissioner's present included James Navin, Linda Bergman, Jim Roche, Pat Agnew, Richard Garvey and Terry Largent. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

1. **Approve Minutes for January 21, 2019 Town Plan Commission Meeting.** – Commissioner Navin made the motion to approve the January 21, 2019 minutes as presented. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the request of Stephen Delahunt, W380N5657 N Lake Road, Oconomowoc, Wisconsin to have more than two (2) accessory buildings on the property located in part of the SE ¼ Sec 29, T8N, R17E COM SE COR; and is located at W380N5657 N Lake Road. (Tax Key No. OCOT 0548.964).** – The applicant was present to state the accessory building that he would like to build is actually a gazebo. Commissioner Navin made the motion to approve the request of Stephen Delahunt, W380N5657 N Lake Road to have more than two accessory buildings on the property. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Site Plan/Plan of Operation request of Laura Vo, d/b/a Dips and Tips Nail Spa LLC, W359N5920 Brown Street, Oconomowoc, Wisconsin to operate a full service nail salon. The property is described PT NW ¼ SW ¼ SEC 26, T8N R17E, in the Town of Oconomowoc. (Tax Key No. OCOT 0535.997)** – The applicant was present to explain they would like to operate a full-service nail salon, which will consist of manicures, pedicures, facials, lashes and brows and well sell retail skin care and waxing products. Commissioner Bergman asked the applicant if they plan to add more employees in the future. The applicant agreed there could be up to 10 employees in the future. Commissioner Navin made the motion to approve the site plan/plan of operation request of Laura Vo, d/b/a Dips and Tips Nail Spa LLC, W359N5920 Brown Street per the recommendation of Administrator/Planner Herrmann's report dated January 31, 2019 with the understanding of up to 10 employees. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on recommendation to Waukesha County regarding the Downtown Okauchee Zoning Amendments. (General Zoning & Shoreland Zoning)** – Administrator/Planner briefly explained the changes in the Downtown Okauchee area and the zoning amendments. Commissioner Garvey made the motion to approve and recommend to Waukesha County and the Town Board the Downtown Okauchee Zoning Amendments. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
6. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 6:52 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer