

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**February 7, 2022**

Chairman Robert Peregrine called the meeting to order at 6:55 p.m. Commissioner's present included James Navin, Dione Funk, Jim Roche and Terry Largent. Commissioner Linda Bergman and Pat Agnew were excused. Also in attendance was Rebekah Leto from Waukesha County Park & Planning, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

1. **Approve Minutes for January 5<sup>th</sup> meeting.** – Commissioner Navin made the motion to approve January 5<sup>th</sup>, 2022 minutes as presented. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Discussion on the Town of Oconomowoc Outdoor Recreational Plan – presentation by Rebekah Leto, Waukesha County.** – Rebekah Leto gave an overview regarding the outdoor recreational plan.
4. **Consider and Act on the variance request of Christopher Hubbard (Owner), Dan Groskopf (Applicant) from the road setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the construction of a detached garage. The property is located in the SE ¼ of Section 35, T8N, R17E Town of Oconomowoc. More specifically, the property is located at W354 N5053 Road T (Tax Key No.'s OCOT 0572.985 and OCOT 0572.986).** – Commissioner Navin made the motion to approve and recommend to Waukesha County Board of Adjustment the variance request of Christopher Hubbard (owner), Dan Groskopf (applicant) to permit the construction of a detached garage on the property located at W354N5053 Road T. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the variance request of David and Sonia Henry (Owners), Dan Groskopf (Applicant) for the accessory building height requirements and guesthouse provisions of the Waukesha County Shoreland and Floodland Protection Ordinance to permit a new detached garage with guesthouse quarters. The property is described as the North 1/3 Lot 6 Okauchee Plat No. 1, located in the SW ¼ of Section 25, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W347N5902 Lake Drive (Tax Key No. OCOT 0530.070).** – Commissioner Navin made the motion to make no recommendation to the Board of Adjustment for the variance request of David & Sonia Henry (owners), Dan Groskopf (Applicant) to permit a new detached garage with guesthouse quarters on the property located W347N5902 Lake Drive. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Site Plan/Plan of Operation amendment for Equitate, LLC (owner) formerly Maefield Farm, LLC), James West (Applicant) to construct a 36X76 lean-to addition at the property located N87W39389 Mapleton Road, Ixonia. The property is described as West ½, NE ¼ Section 7, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0457.998.003)** – Commissioner Navin made the motion to approve the site plan/plan of operation amendment for Equitate, LLC (Owner) (formerly Maefield Farm, LLC), James West (Applicant) to construct a 36X76 lean-to-addition at the property located at N87W39389 Mapleton Road, Ixonia per the recommendations of Administrator/Planner Herrmann's report dated January 25, 2022. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Adjourn.** – Commissioner Roche made the motion to adjourn at 8:30 p.m. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted  
Lori Opitz, WCMC - Clerk/Treasurer