

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

Monday March 21, 2022

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. Commissioner's present included James Navin, Linda Bergman, Jim Roche, Pat Agnew and Terry Largent. Commissioner Dione Funk was excused. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

1. **Approve Minutes for March 7th meeting.** – Commissioner Navin made the motion to approve the March 7th, 2022 meeting minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on Certified Survey Map (CSM) for Cyrus Peterson (owner/applicant), W343 N7303 North Pole Lane, Oconomowoc, WI. The subject property is described as PT SW ¼ SE ¼ of Section 13, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0484.990.003)** – Commissioner Roche made the motion to approve and recommend to the Town Board the Certified Survey Map for Cyrus Peterson W343N7303 North Pole Lane per the recommendations of Administrator/Planner Herrmann's report dated March 12, 2022. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Waivers for Certified Survey Map (CSM) for Cyrus Peterson (owner/applicant), W343 N7303 North Pole Lane, Oconomowoc, WI. The subject property is described as PT SW ¼ SE ¼ of Section 13, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0484.990.003)**
 - a. Section 265-31 (L) – Remnant Parcel shown on the CSM.
 - b. Section 265-41 (A) - Side Lot lines shall be at right angles to straight street lines or radial to curved street lines on which the lots face.
 - c. Section 265-41 (C) – Depth to width ratio of 2:1.
 - d. Section 265-41 (F) – frontage on North Pole Lane.

Administrator Planner Herrmann asked the Commissioner's to approve A & C but deny B & D. Commissioner Roche made the motion to approve waivers A & C, but to deny B & D for the certified survey map for Cyrus Peterson, W343N7303 North Pole Lane. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on Certified Survey Map (CSM) for Larry & Suzanne Rather, W384 N9222 STH 67, Oconomowoc, WI. The subject property is described as PT NE ¼ of Section 5, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0449.997.001 & OCOT 0449.997)** – Commissioner Navin made the motion to recommend to the Town Board and approve the certified survey map for Larry & Suzanne Rather, W384N9222 STH 67 per the recommendations of Administrator/Planner Herrmann's report dated March 12, 2022. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Waivers for Certified Survey Map (CSM) for Larry & Suzanne Rather, W384 N9222 STH 67, Oconomowoc, WI. The subject property is described as PT NE ¼ of Section 5, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0449.997.001 & OCOT 0449.997)**
 - a. Section 265-31 (L) – Remnant Parcel shown on the CSM.

Commissioner Navin made the motion to approve the waiver for the certified survey map for Larry & Suzanne Rather at W384N9222 STH 67. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

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7. **Consider and Act on Certified Survey Map (CSM) for Dan Groskopf (applicant), Christopher Hubbard (owner) W354 N5053 Road T, Oconomowoc, WI. The subject property is described as PT NW ¼ SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 572.986)** – Commissioner Roche made the motion to recommend to the Town Board and approve the certified survey map for Dan Groskopf (Applicant), Christopher Hubbard (owner) at W354N5053 Road T per the recommendations of Administrator/Planner Herrmann’s report dated March 12, 2022. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Certified Survey Map (CSM) for Hans Weissgerber Jr., PO Box 41, Okauchee, WI. The subject property is described as all of Lots 33, 34, and 35 of the Map of Point Comfort Okauchee and all of Lots 5, 6, 7, 8, 9, 10, 11, 12, 13 and part of Lot 14 Map of Okauchee Lake Heights, being a part of the SW ¼ of the NW ¼ and part of the NW ¼ of the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. (Tax Key No.’s OCOT 0057.240, OCOT 0574.241, OCOT 0574.242, OCOT 0574.245, OCOT 0574.247, OCOT 0574.248, OCOT 0574.249, OCOT 0569.045, and OCOT 0569.047.** – Commissioner Navin made the motion to recommend to the Town Board and approve the certified survey map for Hans Weissgerber Jr for Lots 33, 34, and 35 of the Map of Point Comfort Okauchee and Lots 5, 6, 7, 8, 9, 10, 11, 12, 13 and part of Lot 14 of Okauchee Lake Heights per the recommendations of Administrator/Planner Jeff Herrmann’s report dated March 12, 2022. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Site Plan/Plan of Operation amendment for Holy Trinity Evangelical Lutheran Church (owner), Lake Country Classical Academy (applicant) to install temporary classrooms on the western portion of the site. The subject property is described as PT SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 572.034)** – Commissioner Navin made the motion to approve the site plan/plan of operation amendment for Holy Trinity Evangelical Lutheran Church (owner), Lake Country Classical Academy (applicant) to install temporary classrooms on the western portion of the site per the recommendations of Administrator/Planner Jeff Herrmann’s report dated March 12, 2022. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on Zoning Amendment request (RZ94) for property owned by Joseph and Sheryl Garvens, W380 N6391 Florence Lane, Oconomowoc, WI 53066 to rezone the subject property from the A-2 Rural Home District to the B-3 General Business District. The property is described as part of the W ½ and NE ¼ of Section 31, T8N, R17E, Town of Oconomowoc. (Tax Key No. 0553.987).** – Commissioner Roche made the motion to recommend to the Town Board and approve the zoning amendment request (RZ94) for property owned by Joseph and Sheryl Garvens, W380N6391 Florence Lane to rezone the subject property from the A-2 Rural Home District to the B-3 General Business District. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on adoption of Outdoor Recreational Plan.** – After some brief discussion, Commissioner Roche made the motion to recommend to the Town Board and approve the adoption of the Outdoor Recreational Plan with the emphasis that a dog park be added. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
12. **Discussion on meeting date for March 29 2022.** – Administrator/Planner Herrmann stated a meeting might be needed this date for the Snyder Farms preliminary plat.
13. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 5:26 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer