

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

April 15, 2024

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. Commissioner's present included James Navin, Dione Funk, Jim Roche, Wayne Euclide and Pat Agnew. Commissioner Linda Bergman appeared by zoom. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see the sign-in sheet.

1. **Approve Minutes for meeting from March 18th, 2024.** – Commissioner Funk made the motion to approve the March 18, 2024, minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the Certified Survey Map (CSM) for Eric Chapman. The subject property is described as part of the SW ¼ of Section 30, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N58 W39877 Wisconsin Avenue (Tax Key No. OCOT 551.997.001).** – Commissioner Navin made the motion to approve and recommend to the Town Board the certified survey map for Eric Chapman for the property located at N58W39877 Wisconsin Avenue per the recommendation of Administrator/Planner Herrmann's report dated April 8, 2024. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the Certified Survey Map (CSM) for Cypress Tree. The subject property is described as part of the NE ¼, SW ¼, SE ¼ of Section 14 and part of the NE ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 488.994.003).** – Commissioner Navin made the motion to approve and recommend to the Town Board the certified survey map for Cypress Tree for the property described as part of the NE ¼, SW ¼, SE ¼ of Section 14 and part of the NE ¼ of Section 23 per the recommendation of Administrator/Planner Herrmann's report dated April 8, 2024. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the request of Allison Scardino for a retaining wall within 5 (five) feet of property line. The subject property is described as part of the NE ¼ for Section 35, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W352 N5312 Lake Drive (Tax Key No. OCOT 569.100).** – Commissioner Navin made the motion to approve the request of Allison Scardino for a retaining wall within 5 (five) feet of the property line located at W352N5312 Lake Drive. Commissioner Euclide seconded the motion. Motion carried by unanimous voice vote.
6. **Adjourn.** – Commissioner Navin made the motion to adjourn at 5:09 p.m. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer