

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

MONDAY, MAY 3RD, 2021

Chairman Robert Peregrine called the meeting to order at 6:15 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Pat Agnew and Terry Largent. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

1. **Approve Minutes for April 20th, 2021 regular Plan Commission Meeting.** – Commissioner Navin made the motion to approve the April 20, 2021 minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the request of Erik Mullet (owner), N56W34526 Road F, Oconomowoc, Wis for a variance from the offset and shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the construction of a two-story addition to the existing single-family residence. The subject property is described Lot 8, Map of Theodore Mahnkes Subdivision Okauchee, located in part of the SW ¼ of Section 25, T8N, R17, Town of Oconomowoc. More specifically the property is located at N56W34526 Road F (Tax Key No. OCOT 0531.009).** – Commissioner Roche made the motion to approve and recommend to Waukesha County Board of Adjustment the variance request of Erik Muller (owner) N56W34526 Road F to permit the construction of a two-story addition to the existing single-family residence. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the request of Matt & Sandy Vogen (owners), W351N5325 Road C, Oconomowoc, WI for a variance from the road setback, offset, shore setback and maximum building footprint requirements of the Waukesha County Shoreland and Foodland Protection Ordinance to permit the construction of an attached garage addition a well as modifications to an existing retaining wall. The subject property is described as Part of Lot 4, Map of Point Comfort Okauchee, located in part of the E ½ of Section 35 and the W ½ Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W351N5325 Road C (Tax Key No. OCOT 0569.006).** – Commissioner Navin made the motion to approve and recommended to Waukesha County Board of Adjustment the variance request of Matt & Sandy Vogen (owners) W351N5325 Road C to permit the construction of an attached garage addition as well as modifications to an existing retaining wall. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map (CSM) for Clifford Mayer (applicant), 11830 N Country Lane, Mequon, WI, for the property located at N48W34136 Jaeckles Drive, Nashotah, WI. The property is described as Lot 45 Lake Park Heights, PT SW ¼ Sec 36, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 576.098)** – Commissioner Roche made the motion to approve the certified survey map for Clifford Mayer (applicant), 11830 N. Country Lane, Mequon for the property located at N48W34136 Jaeckles Drive, Nashotah per the recommendation of Administrator/Planner Herrmann's report dated April 27, 2021. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Site Plan/Plan of Operation Amendment for Jon Otterslatter (applicant), 3862 Bridgewater Drive, Eagan MN, for Freedom Arms Unlimited LLC, W359N5828 Brown Street Suite 3, Oconomowoc, WI. The property is described Lot 1, PT SW ¼ Sec 26, T8N, R17E, Town of Oconomowoc. More specifically it located at W359N5828 Brown Street (Tax Key No. OCOT 0535.999.001).** – Commissioner Navin made the motion to approve the Site Plan/Plan of Operation Amendment for Jon Otterslatter (applicant), 3862 Bridgewater Drive, Eagan MN For Freedom Arms Unlimited LLC, W359N5828 Brown Street per the recommendation of

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Administrator/Planner Herrmann's report dated April 27, 2021. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on the request of Kim Ferraro (owner), David Koscielniak (applicant) for a variance from the shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the reconstruction and modifications of existing retaining walls and exterior stairs. The subject property is described as Lot 67, Map of Point Comfort Okauchee, located in part of the E ½ of Section 35 and the W ½ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N53W34959 Road B (Tax Key No. OCOT 0569.088).** – Commissioner Navin made the motion to approve and recommend to Waukesha County Board of Adjustments the variance request of Kim Ferraro (owner), David Koscielniak (applicant) to permit the reconstruction and modifications of existing retaining walls and exterior stairs for the property located at N53W34959 Road B. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

8. **Consider and Act on Site Plan/Plan of Operation for Joe Hennes (applicant), d/b/a Okauchee Bayside, N50W35049 Wisconsin Avenue, Okauchee, WI to operate a catering business. The property is described as part of the SE ¼ of Sec 35, T8N, R17E, Town of Oconomowoc. More specifically it located at N50W35057 Wisconsin Avenue formerly known as the Old Okauchee School property (Tax Key No. OCOT 0572.145).** – Commissioner Navin made the motion to approve the Site Plan/Plan of Operation for Joe Hennes (applicant) d/b/a Okauchee Bayside, N50W35049 Wisconsin Avenue, Okauchee to operate a catering business per the recommendation of Administrator/Planner Herrmann's report dated April 29, 2021. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

9. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 6:45 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer