

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

Monday, June 1, 2020

Chairman Robert Peregrine called the meeting to order at 7:00 p.m. Commissioner's present include James Navin, Dione Funk, Linda Bergman, Jim Roche, Pat Agnew and Terry Largent. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see sign-in sheet.

Public Hearing to consider the request of Kelly Campbell, W386N8276 Northern Ledge Road, Oconomowoc, for a hobby kennel license to have more than two dogs. The property is described as Lot 15, The Highlands of Lake Country, being a part of the SW ¼ and SE ¼ of Section 8, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0463.015). – Chairman Robert Peregrine stated the applicant withdrew the request for the hobby kennel.

1. **Approve Minutes for March 2, 2020 Town Plan Commission Meeting.** – Commissioner Navin made the motion to approve the March 2, 2020 minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the hobby kennel request of Kelly Campbell, W386N8276 Northern Ledge Road, Oconomowoc, for a hobby kennel license to have more than two dogs. The property is described as Lot 15, The Highlands of Lake Country, being a part of the SW ¼ and SE ¼ of Section 8, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0463.015)** – The applicant withdrew their request for a hobby kennel.
4. **Consider and Act on the Conditional Use request (CU43) of Thirst 4 Jesus, Inc. to seek authorization of a church with a daycare pursuant to the Waukesha County Shoreland & Floodland Protection Ordinance and the Waukesha County Zoning Code. The proposal is for the church and daycare to occupy the former Meadow View Elementary School that is owned by the Oconomowoc Area School District. The property is located to the west of C.T.H. P in the NE ¼ of Section 22, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0517.997).** – Commissioner Navin made the motion to approve the conditional use request (CU43) for Thirst 4 Jesus to seek authorization of a church with a daycare per Administrator/Planner Herrmann's recommendation report dated May 19, 2020. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map (CSM) for Ireland Farms, LLC (Owner) & Jon Spheeris (Applicant) N67W34891 County Road K. The property is described as PT W ½ SW ¼ Section 24, T8N R17E, Town of Oconomowoc (Tax Key OCOT 0527.997.004).** – Commissioner Navin made the motion to approve the certified survey map for Ireland Farms (Owner) & Jon Spheeris (Applicant) N67W34891 County Road K per Administrator/Planner Herrmann's recommendation report dated May 19, 2020. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Request of Jason Darby and Sasha Snapp (owners), d/b/a Ridge Road Events, W359N9370 Brown St. (C.T.H. "P"), Oconomowoc, Wisconsin for Site Plan/Plan of Operation Zoning Compliance Permit NO. 1467 and conditions of approval for SP107 (Tax Key #OCOT 0438.997.001).** – Commissioner Navin made the motion to approve the request of Jason Darby & Sasha Snapp (owners), d/b/a Ridge Road Events, W359N9370 Brown Street for Site Plan/Plan of Operation Zoning Compliance Permit No. 1467 and conditions of approval for SP107. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Request of Jason Darby and Sasha Snapp (owners), d/b/a Ridge Road Events, W359N9370 Brown St. (C.T.H. "P"), Oconomowoc, Wisconsin for two accessory structures on the property (Tax Key #OCOT 0438.997.001).** – Commissioner Bergman made the motion to approve the request of Jason Darby and Sasha Snapp (owners), d/b/a Ridge Road Events, W359N9370 Brown Street for two accessory structures on the property. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on 2019 Annual report from Okauchee Lake Yacht Club.** – Commissioner Agnew made the motion to approve the 2019 annual report from Okauchee Lake Yacht Club and have it placed in their file. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

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9. **Consider and Act on Certified Survey Map (CSM) for Eric Barthenheier, (owner) W156N5694 Pilgrim Road, Menomonee Falls. The property is located at W350N5323 Road B and is described as Lot 52 & PT 53 Map of Point Comfort Okauchee, PT E1/2 Sec 35 & W1/2 Sec 36, T8N R17E, Town of Oconomowoc (Tax Key 0569.070.001).** – Commissioner Navin made the motion to approve the certified survey map for Eric Barthenheier (owner) for the property located at W350N5323 Road B, per Administrator/Planner Herrmann’s recommendation report dated May 26, 2020. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on Certified Survey Map (CSM) for Carol & Scott Kossoris (owner), N52W34253 Gietzen Road, Okauchee, Wisconsin. The property is described as PT NE1/4 Sec 36, T8N R17E, Town of Oconomowoc (Tax Key 0573.994).** – Commissioner Navin made the motion to approve the certified survey map for Carol & Scott Kossoris (owner) for the property located at N52W34253 Gietzen Road, per Administrator/Planner Herrmann’s recommendation report dated May 26, 2020. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on the request of Daniel Losby (Owner), for a variance from the shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to construct a single-family residence, attached garage, decks, patio and retaining wall. The subject property is described as all of Lot 9 of the First Subdivision of parts of Lots 8 and 9 of Peterson Plat of Okauchee Lake, located in the NE ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically the property is located at N55W34446 and N55W34450 Tweeden Lane, and has frontage on Okauchee Lake (Tax Key No’s OCOT 0574.031.002 and OCT 0574.031.001).** – Commissioner Roche made the motion to approve and recommend to Waukesha Board of Adjustment the request of Daniel Losby (Owner), for a variance from the shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to construct a single-family residence, attached garage, decks, patio and retaining wall at the property located at N55W3446 and N55W34450 Tweeden Lane. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on retaining wall request within five feet of the property line for Daniel Losby (Owner), The subject property is described as all of Lot 9 of the First Subdivision of parts of Lots 8 and 9 of Peterson Plat of Okauchee Lake, located in the NE ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically the property is located at N55W34446 and N55W34450 Tweeden Lane, and has frontage on Okauchee Lake (Tax Key No’s OCOT 0574.031.002 and OCT 0574.031.001).** – Commissioner Roche made the motion to approve the retaining wall request within five feet of the property line for Daniel Losby for the property located at N55W34446 and N55W34450 Tweeden Lane subject to a written agreement for an easement. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
13. **Consider and Act on the request of Ken Krahe (Owner), for a special exception from the non-conformance to offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to construct an addition to the existing residence. The subject property is described as Lot 1 Certified Survey Map No. 11955, located in the NE ¼ of Section 29, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N60W38469 Blackhawk Drive (Tax Key No. OCOT 0545.057.001).** – Commissioner Bergman made the motion to approve the request of Ken Krahe (Owner), for a special exception from the non-conformance to offset requirements to construct an addition to the existing residence. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 7:40 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer