

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**MONDAY, OCTOBER 4, 2021**

Chairman Robert Peregrine called the meeting to order at 5:30 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Pat Agnew and Terry Largent. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

1. **Approve Minutes for September 20, 2021 meeting.** – Commissioner Navin made the motion to approve the September 20, 2021 minutes as presented. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the Site Plan/Plan of Operation Amendment for Cynthia Valerio (applicant), W316S725 Hidden Hollow, d/b/a Hallet Next Door Grooming, W359N5760 Brown Street to add additional parking. The subject property is described as PT SW ¼, SEC 26, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W359N5760 Brown Street, Oconomowoc, Wisconsin 53066. (Tax Key No. OCOT 0535.995.006).** – Commissioner Navin made the motion to approve the site plan/plan of operation amendment for Cynthia Valerio (applicant), W316S725 Hidden hollow, d/b/a Hallet Next Door Grooming, W359N5760 Brown Street to add additional parking per the recommendations of Administrator/Planner Herrmann's memo dated September 30, 2021. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the request for Marie and Rich Sonnetag (owners) for a variance from the shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the reconstruction and modification of an existing retaining wall. The subject property is described as part of Lot 16, Okauchee Plat No. 1, part of the NW ¼ of Section 25, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W347N6097 Road I (Tax Key No. OCOT 0530.116).** – Commissioner Navin made the motion to approve and recommend to Waukesha County Board of Adjustment the request for Marie and Rich Sonnetag (owners) for a variance from the shore setback requirements of the Waukesha County Shoreland and Floodland Protection Ordinance to permit the reconstruction and modification of an existing retaining wall. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 5:35 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer