

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

**Monday, October 5th, 2020
6:30 p.m.**

Chairman Robert Peregrine called the meeting to order at 6:26 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche and Terry Largent. Commissioner Pat Agnew was absent. Also, in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Public Hearing to consider the request of Larry & Kelly Campbell, W386N8276 Northern Ledge Road, Oconomowoc, for a hobby kennel license to have more than two dogs. The property is described as Lot 15, The Highlands of Lake Country, being a part of the SW ¼ and SE ¼ of Section 8, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0463.015).

Chairman Robert Peregrine opened the public hearing at 6:27 p.m.

Larry & Kelly Campbell spoke about their request and is asking the Commissioner's to allow them to have three dogs; currently the one dog is older in age and they don't anticipate many more years left with the dog.

Administrator/Planner Herrmann asked the applicant if they are looking for more than three dogs in the future or if it will stay at three dogs.

Larry & Kelly Campbell stated they are not looking to breed; they will not have more than three dogs.

Chairman Robert Peregrine closed the public hearing at 6:32 p.m.

1. **Approve Minutes for September 21, 2020 Town Plan Commission Meeting.** – Clerk/Treasurer Opitz stated the minutes would be ready at the next meeting for approval.
2. **Public Comments.** - None
3. **Consider and Act on the hobby kennel request of Larry & Kelly Campbell, W386N8276 Northern Ledge Road, Oconomowoc, for a hobby kennel license to have more than two dogs. The property is described as Lot 15, The Highlands of Lake Country, being a part of the SW ¼ and SE ¼ of Section 8, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0463.015)** – Commissioner Navin made the motion to approve the hobby kennel request of Larry & Kelly Campbell, W386N8276 Northern Ledge Road to have three dogs. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the Conditional Use Request (CU46) of Linda Hecher (owner) and Timothy and Nicole Duchow (applicant) for land altering activities associated with the construction of a single-family residence. The subject property is described as Lot 6, Block 2, La Belle Acres, part of the NW ¼ and SE ¼ of Section 30, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W393N5988 Mary Lane, Oconomowoc, WI 53066 (Tax Key No. OCOT 0549.021).** – Commissioner Roche made the motion to approve the conditional use request (CU46) of Linda Hecher (owner) and Timothy and Nicole Duchow (applicant) for land altering activities associated with the construction of a single-family residence located at W393W5988 Mary Lane per the recommendations of Administrator/Planner Herrmann's memo dated September 30, 2020. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the Conditional Use request of (CU47) Brian and Mindy Becker to utilize a proposed accessory building for a hair salon (Limited Family Business). The subject property is described as Lot 8 and undivided interest in Outlots 1-3, Blue River Reserve, part of the NE ¼ of Section 8, T8N, R17E, Town of Oconomowoc. More specifically**

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the property is located at W383N8595 Blue River Pass, Oconomowoc, WI 53066 (Tax Key No. OCOT 0461.049). – Commissioner Bergman made the motion to approve the conditional use request (CU47) of Brian and Mindy Becker to utilize a proposed accessory building for a hair salon (Limited Family Business) located at W383N8595 Blue River Pass per the recommendations of Administrator/Planner Herrmann’s report dated September 30, 2020. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on Certified Survey Map (CSM) for Bell Family Trust, N56W39300 Highway 16, Oconomowoc, Wisconsin. More specifically the property is described as PT LOT 1 LAC LA BELLE PARK & PT SE 1/4 SEC 30 T8N R17E COM SW1/4 N89°44'E 1526.70 FT N58°15'W 467.05 FT THE BGN N25°00'E 432.04 FT N31°31'W 101.19 FT S25°00'W 477.87 FT S58°15'E 85.0 FT TO BGN ALSO PT LOT 1 LAC LA BELLE PARK & PT SE1/4 SEC 30 T8N R17E, Town of Oconomowoc. (Tax Key No. OCOT 0552015).** – Commissioner Navin made the motion to approve the certified survey map (CSM0 for Bell Family Trust, N56W39300 Highway 16 per the recommendations of Administrator/Planner Herrmann’s report dated September 30, 2020. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Site Plan/Plan of Operation for Michael & Susan Drake (applicant), Last Call Promotions LLC, d/b/a The Lake Life Shop, N50W35001 Wisconsin Avenue, Okauchee, Wisconsin to operate a retail-apparel and home décor shop. The property is described as PT SE ¼ Sec 35, T8N, R17E, Town of Oconomowoc. More Specifically the property is located at N51W34950 Wisconsin Avenue, Okauchee, WI (Tax Key No. OCOT 0572.982).** – Commissioner Navin made the motion to approve the site plan/plan of operation for Michael & Susan Drake (applicant), Call Promotions, LLC, d/b/a The Lake Life Ship, N50W35001 Wisconsin Avenue, Okauchee, to operation a retail-apparel and home décor shop per the recommendation of Administrator/Planner Herrmann’s report dated September 30,2020. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the request of Alana Smith & Brian James, W347N5940 Lake Drive, Oconomowoc, Wisconsin for a retaining wall less than five (5) feet from the property line. (Tax Key No. OCOT 0530.076).** – Commissioner Navin made the motion to approve the request of Alana Smith & Brian James, W347N5940 Lake Drive for a retaining wall less than five (5) feet from the property line. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Site Plan/Plan of Operation Amendment for Joe Agathen (applicant), d/b/a Kick Switch Bar and Grill, N51W34950 Wisconsin Avenue, Okauchee, Wisconsin for outside seating and change of operational hours. The property is described as PT SW ¼ SEC 36 & PT SE ¼ SEC 35, T8N, R17E, Town of Oconomowoc. More specifically the property is located at N50W35001 Wisconsin Avenue, Okauchee, WI (Tax Key No. OCOT 0575.978).** – Commissioner Roche made the motion to approve the site plan/plan of operation amendment for Joe Agathen (applicant), d/b/a Kick Switch Bar and Grill, N51W34950 Wisconsin Avenue, Okauchee for outside seating and change of operational hours per the recommendation of Administrator/Planner Herrmann’s report dated September 30, 2020. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on the request of Robert & Julie Wold (owners), for a variance from the nonconformance to the road setback requirements of the Waukesha County Zoning Code to permit the construction of an addition to the existing residence. The subject property is described as Lot 6, Block A, Revised Plat of Shorewood Terrance, located in part of the SW 14/ of Section 28, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N56W37815 Sunset Lane (Tax Key No. OCOT 0543.006).** In as much as the petitioner has not appeared the Commissioners are unable to solicit information concerning their petition for a variance. Therefore, the Commissioners are unable to make a recommendation. Commissioner Bergman made the motion to make no recommendation to the Board of Adjustment. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

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11. **Adjourn.** – Commissioner Navin made the motion to adjourn at 6:54 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer