

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**Tuesday, October 16, 2018**

Chairman Robert Peregrine called the meeting to order at 6:30 p.m. Commissioner's present included James Navin, Linda Bergman, Richard Garvey, Jim Roche, Pat Agnew and Terry Largent. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see sign in sheet.

1. **Approve Minutes for October 1<sup>st</sup>, 2018 Town Plan Commission Meeting.** – Commissioner Navin made the motion to approve the October 1<sup>st</sup>, 2018 minutes as presented. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on Site Plan/Plan of Operation request of Chad Ostram, d/b/a Brewfinity, N58W39800 Industrial Road, Oconomowoc, Wisconsin to operate a warehouse/storage with possible light packaging in the future. The property is described PT SW ¼ Sec 30 T8N R17 COM W 1/4 COR S, in the Town of Oconomowoc. (Tax Key No. OCOT 0551.996)** – The petitioner was present and Chairman Peregrine asked the petitioner if he had any questions regarding the planner's report. The petitioner stated there are a couple corrections – line #18 states Spitfire on it instead of Brewfinity and #19 states the Town Board approving the liquor license; however, since they brew their own, they can't carry a liquor license in the Town. Administrator/Planner Herrmann stated that is correct and he would make the necessary changes to the report to show #18 as Brewfinity and then deleting #19. Commissioner Navin made the motion to approve the site plan/plan of operation request of Chad Ostram, d/b/a Brewfinity, N58W39800 Industrial Road, to operate a warehouse/storage with possible light packaging in the future per the Administrator/Planner's report dated October 12<sup>th</sup>, 2018 with the noted corrections. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on retaining wall within five (5) feet of the property line for Ted & Kathryn Skelton, N58W34510 Road H, Oconomowoc, Wisconsin (Tax Key No. OCOT 0530.057.001)** - The petitioner was present to explain she was here to get permission on after-the-fact retaining wall. Commissioner Navin made the motion to approve the retaining wall within five (5) feet of the property line for Ted & Kathryn Skelton, N58W34510 Road H. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Operation Process Improvement Proposal from Waukesha County.** – Administrator/Planner Herrmann stated he will design a letter with the Commissioner's proposal to Waukesha County. Commissioner Navin made the motion to approve the operation process improvements and have Administrator/Planner Herrmann design a letter to Waukesha County with the Town's proposals. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
6. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 6:38 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer