

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING**

**Monday, November 2, 2020**

Chairman Robert Peregrine called the meeting to order at 6:00 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Pat Agnew and Terry Largent. Also, in attendance were Administrator/Planner Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see sign-in sheet.

1. **Public Comments.** - None
2. **Consider and Act on the Conditional Use Request (CU48) Jeffrey S. Ogrzovich for land altering activities associated with the construction of a single-family residence. The subject property is described as Lot 1, CSM No. 11724, located in part of the NE ¼ of Section 1, T7N, R17E, Town of Oconomowoc. More specifically, the property is located at N48 W34111 Jaekles Drive, Nashotah, WI 53058. (Tax Key No. OCOT 0577.001.001).** – Commissioner Navin made the motion to approve the conditional use request (CU48) of Jeffrey S Ogrzovich for land altering activities associated with the construction of a single-family residence per Administrator/Planner Herrmann recommendations/memo dated October 29, 2020. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Site Plan/Plan of Operation for Kevin Olp (applicant) d/b/a Allstate Insurance and Financial Services, W359 N5002 Brown Street, Unit 111, Oconomowoc, Wisconsin to operate an insurance and financial services business. The property is described as Lot 1, CSM 9518, being a part of the SW ¼ of Section 35, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0571.960.001).** – Commissioner Bergman made the motion to approve the Site Plan/Plan of Operation for Kevin Olp (applicant) d/b/a Allstate Insurance and Financial Services, W359N5002 Brown Street to operate an insurance and financial services business per Administrator/Planner Herrmann's recommendation report dated October 29, 2020. Commissioner Agnew seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Consider and Act on Site Plan/Plan of Operation request of Chad Kemnitz (applicant on behalf of Target Corporation) 300 Cottonwood Avenue, #7, Hartland, Wisconsin, to use the property for the temporary storage of third party (empty) semi-trailers. The property is described as part of the SE ¼ of Section 34, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin at N48 W36216 E. Wisconsin Avenue (Tax Key No. OCOT 0568.989).** – Commissioner Roche made the motion to approve the Site Plan/Plan of Operation request of Chad Kemnitz (applicant on behalf of Target Corporation) 300 Cottonwood Avenue, #7, Hartland to use N48W36216 E Wisconsin Avenue for temporary storage of semi-trailers per the recommendation of Administrator/Planner Herrmann's report dated October 29, 2020. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Site Plan/Plan of Operation for Michael Schurstadt d/b/a Baker Meister, N51 W34922 Wisconsin Avenue, Okauchee, Wisconsin to remodel the ground floor apartment behind the Baker Meister store to provide additional storage space, work stations for processing and storing processed products prior to being moved to the baking room. The property is described as part of the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N51 W34922 Wisconsin Avenue. (Tax Key No. 0575.984.001).** – Commissioner Navin made the motion to approve the Site Plan/Plan of Operation for Michael Schurstadt, d/b/a Baker Meister, N51W34922 Wisconsin Avenue to remodel the ground floor apartment behind the Baker Meister store to provide additional storage space per the recommendation of Administrator/Planner Herrmann's report dated October 29, 2020. Commissioner Largent seconded the motion. Motion carried by unanimous voice vote.

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING**

6. **Consider and Act on Special Exception request of Angela Chmura (Owner) to vertically and laterally expand the second floor of the existing residence. The subject property is described as Lot 18, Map of Shorewood, located in the NW ¼ and the SW ¼ of Section 25, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N59 W34808 Lake Drive. (Tax Key No. OCOT 0530.045).** – Commissioner Roche made the motion to approve the special exception request of Angela Chmura (Owner) to vertically and laterally expand the second floor of the existing residence located at N59W34808 Lake Drive. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

**Special Order of Business at 6:30 p.m.**

Chairman Robert Peregrine called the meeting to order at 6:30 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Pat Agnew and Terry Largent. Also, in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused.

**Public Hearing will be held by the Town of Oconomowoc Plan Commission on November 2, 2020 at 6:30 p.m. to consider the request of Shari Beland, N56 W34782 Lake Drive, Oconomowoc, Wisconsin for the construction of a 6' high privacy fence. The fence is to be located along the west property line. The proposed construction does not meet the Town of Oconomowoc Code of Ordinance Section 144-5. The property is described as part of the SW ¼ of Section 25, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. More specifically, the property is located at N56 W34782 Lake Drive.**

Chairman Robert Peregrine called the public meeting to order at 6:30 p.m.

The applicant, Shari Beland explained to the Commissioner's what her intentions were with the fence and the need for the fence.

The Commissioner's discussed the particulars on the location and the type of fence the applicant was going to install.

There were no comments on the floor from the audience.

Chairman Robert Peregrine closed the public hearing at 6:38 p.m.

**Public Hearing will be held by the Town of Oconomowoc Plan Commission on November 2, 2020 at 6:30 p.m. to consider the request of Kristy Schroeder, W347 N5116 Road Q, Okauchee, Wisconsin, for a Hobby Kennel permit to keep three (3) dogs for the purpose of personal pets at W359 N5116 Road Q. The property is described Lot 19, Map of State Road Addition to Okauchee, being a part of the W ½ of Section 36, T8N R17E, Town of Oconomowoc, Waukesha County, Wisconsin.**

Chairman Robert Peregrine called the public meeting to order at 6:39 p.m.

The petitioner, Kristy Schroeder explained she just moved into the Town and did not realize that the Town only allows two dogs and she is requesting a hobby kennel to allow for her three dogs which consist of a cattle, a pug and beagle dog and she is currently in the process of applying for a permit for a fence for the purpose of her three dogs.

There were no comments on the floor from the audience.

Chairman Robert Peregrine closed the public hearing at 6:40 p.m.

7. **Consider and Act on request of Shari Beland, N56 W34782 Lake Drive, Oconomowoc, Wisconsin for the construction of a 6' high privacy fence. The property is described as part of the SW ¼ of Section 25, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin.**

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING**

**More specifically, the property is located at N56 W34782 Lake Drive. (Tax Key No. OCOT 0531.995).** – Commissioner Roche made the motion to approve the request of Shari Beland, N56W34782 Lake Drive to construct a 6' high privacy fence. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.

8. **Consider and Act on request of Kristy Schroeder, W347 N5116 Road Q, Okauchee, Wisconsin, for a Hobby Kennel permit to keep three (3) dogs for the purpose of personal pets at W359 N5116 Road Q. The property is described Lot 19, Map of State Road Addition to Okauchee, being a part of the W ½ of Section 36, T8N R17E, Town of Oconomowoc, Waukesha County, Wisconsin. (Tax Key No. OCOT 0575.019).** – Commissioner Navin made the motion to approve the request of Kristy Schroeder, W347N5116 Road Q, for a hobby kennel permit to keep three dogs on the property. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
9. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 6:45 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer