

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

November 4, 2024

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Wayne Euclide, and Pat Agnew. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see the sign-in sheet.

1. **No minutes to be approved.**
2. **Public Comments.** - None
3. **Consider and Act on the Conditional Use (CU) of Scott and Dawn Krahn for property owned by JTM Properties LLC, 1143 Mary Hill Circle, Hartland WI 53029 for the construction of addition to the existing restaurant/bar known as "The Hideaway", including a kitchen, storage and additional seating. The subject property is described as part of Lots 4, 5, and 6, Map of Wegner Park, located in part of the NW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N55 W34657 Road E (Tax Key No. OCOT 574.043.001).** – Commissioner Navin made the motion to approve the conditional use of Scott & Dawn Krahn for property owned by JTM Properties LLC for the construction of an addition to the existing restaurant/bar known as The Hideaway, including a kitchen, storage and additional seating located at N55W34657 Road E. Commissioner Euclide seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the Conditional Use request (CU119) of Leisha Smith for property owned by St. Joan of Arc Congregation, 120 Nashotah Road, Nashotah, WI 53058, for the construction of a columbarium with a patio area for the existing cemetery described as Certified Survey Map No. 2776, being part of the SW ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 523.999.001).** – Commissioner Bergman made the motion to approve the conditional use request of Leisha Smith for property owned by St. Joan of Arc for the construction of a columbarium with a patio area for the existing cemetery per the recommendations of Administrator/Planner Herrmann's report dated October 30, 2024. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the request (RZ154) of Valerie Charapata to rezone approximately 1 acre of property located at W389 N7868 Pennsylvania Street, Oconomowoc WI 53066, from FLP (Farmland Preservation to the R-1 District to divide the homestead from the farm acreage. The subject property is located in the N ½ of the NW ¼ of Section 17, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at the Pennsylvania Street address cited about (Tax Key No. OCOT 498.999).** – Commissioner Navin made the motion to approve the request of Valerie Charapata to rezone approximately 1 acre of property located at W389N7868 Pennsylvania Street from FLP (Farmland Preservation) to the R-1 District to divide the homestead from the farm acreage. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the Certified Survey Map (CSM) for Valerie Charapata. The property is described as part of the N ½ of the NW ¼ of Section 17, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W389 N7868 Pennsylvania Street (Tax Key No. OCOT 498.999).** – Commissioner Navin made the motion to approve certified survey map for Valerie Charapata for the property located at W389N7868 Pennsylvania Street per the recommendations of Administrator/Planner Herrmann's report dated October 30, 2024. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on the Certified Survey Map (CSM) for Daniel and Sarah Sutton. The property is described as part of the S ½ of Lot 3, and a part of Lot 4 of Wegner's Park, being a part of the NE ¼ of the NW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N55 W34673 Road E (Tax Key No. OCOT 574.038 and 574.042).** – Commissioner Navin made

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the motion to approve the certified survey map for Daniel and Sara Sutton for the property located at N55W34673 Road E per the recommendations of Administrator/Planner Herrmann's report dated October 30, 2024. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

8. **Consider and Act on the Certified Survey Map (CSM) for Brian and Kristina May. The property is described as Lot 4 CSM 8389, being part of the SW ¼ of Section 24, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W346 N6701 Whittaker Road (Tax Key No. OCOT 527.999.013).** – Commissioner Navin made the motion to approve the certified survey map for Brian and Kristina May for the property located at W346N6701 Whittaker Road per the recommendations of Administrator/Planner Herrmans report dated October 30, 2024. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on the Certified Survey Map (CSM) for Okauchee Holdings (D, A, and T) LLC. The property is described part of the NW ¼ of the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N51 W34922-42 Wisconsin Ave (Tax Key No. OCOT 575.984.001, 575.598.400 & 575.980).** – Commissioner Navin made the motion to approve the certified survey map for Okauchee Holdings (D, A and T) LLC for the property located at N51W34922-42 Wisconsin Avenue per the recommendations of Administrator/Planner Herrmann's report dated October 20, 2024. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
10. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 5:12 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer