

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

November 6, 2023

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. The Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Wayne Euclide, and Pat Agnew. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

1. **Approve Minutes for October 16th meeting.** – Commissioner Navin made the motion to approve the October 16th meeting minutes as presented. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the Conditional Use request of (CU 99) Hans Weissgerber Jr., 34625 Spring Bank Rd Oconomowoc, WI 53066 to amend the terms of the existing marina conditional use permit to consider the extension of piers and additional boat slips, consistent with prior approval of the State of Wisconsin Department of Natural Resources. The subject property is in the NW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is inclusive of the following tax key numbers (OCOT 0574.261, 0574.256, 0574.255, 0574.254, 0574.252).** – Commissioner Navin made the motion to approve the conditional use request (CU 99) of Hans Weissgerber, 34625 Spring Bank Road, Oconomowoc, to amend the terms of the existing marina conditional use permit to extension of piers and additional boat slips, with prior approval from the State of Wisconsin Department of Natural Resources as well as the recommendation of Administrator/Planner Herrmann's memorandum dated November 1, 2023. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the request of Mary Haight, N60 W39586 Mary Lane, Oconomowoc for a Hobby Kennel with a maximum of 4 dogs for the purpose of personal pets at property owned by Patricia Quartaro, N60 W39586 Mary Lane, Oconomowoc, Wisconsin. The property is legally described as Lot 5 Block 1 La Belle Acres, being part of the NW ¼ and SE ¼ of Section 30, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 549.005).** – Commissioner Roche made the motion to approve the request of Mary Haight, N60W39586 Mary Lane for a hobby kennel with a maximum of 4 dogs for the purpose of personal pets at the property owned by Patricia Quartato, N60W39586 Mary Lane per the recommendation of Administrator/Planner Herrmann's memorandum dated November 2, 2023. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the rezoning request of (RZ131) Valerie Charapata, N30W2466 Peterson Drive, Pewaukee, WI 53072 to rezone approximately 1.8 acres of the property from the FLP Farmland Preservation District to the R-1 Residential District to split the homestead from the farm. The subject property is located in the N ½ of the NW ¼ of Section 17, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W389 N7868 Pennsylvania Street (Tax Key No. OCOT 0489.999).** – Commissioner Navin made the motion to approve the rezoning request (RZ131) of Valerie Charapata, N30W2466 Peterson Drive, Pewaukee, to rezone approximately 1.8 acres of the property from the FLP Farmland Preservation District to the R-1 Residential District to split the homestead from the farm at the property located at W389N7868 Pennsylvania Street per the recommendation of Administrator/Planner Herrmann's report dated October 30,2023. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the Certified Survey Map (CSM) of Valerie Charapata. The subject property is located in the N ½ of the NW ¼ of Section 17, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W389 N7868 Pennsylvania Street (Tax Key No.**

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OCOT 0489.999). – Commissioner Navin made the motion to approve the certified survey map of Valerie Charpata for the property located at W389N7868 Pennsylvania Street per the recommendation of Administrator/Planner Herrmann's report dated October 31, 2023. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on the Certified Survey Map (CSM) of Tony Albergo. The subject property is located in part of lots 61 and 62 Maplewood continuation, part of E ½ of Section 35 and part of SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N52 W35219 W Lake Drive (Tax Key No. OCOT 569.166)**. – Commissioner Navin made the motion to approve the certified survey map of Tony Albergo for the property located at N52W35219 W Lake Drive per the recommendation of administrator/Planner Herrmann's report dated October 31, 2023. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the Site Plan/Plan of Operation for Joseph & Sheryl Garvens d/b/a Garvens Heating & Cooling, Inc. The subject property is described as part of the W ½ of Section 31, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W394 N5298 Reddelein Road (OCOT 553.987)**. – Commissioner Navin made the motion to approve the site plan/plan of operation for Joseph & Sheryl Garvens, d/b/a Garvens Heating & Cooling at the property located at W394N5298 Reddelein Road per the recommendation of Administrator/Planner Herrmann's report dated November 1, 2023. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on the Site Plan/Plan of Operation for Bradley Huston d/b/a Movement Mortgage. The subject property is described as part of the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically the property is located at N51 W34922 Wisconsin Ave (OCOT 575.984.001)**. – Commissioner Navin made the motion to approve the site plan/plan of operation for Bradley Huston, d/b/a Movement Mortgage at the property located at N51W34922 Wisconsin Avenue per the recommendation of Administrator/Planner Herrmann's report dated November 1, 2023. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
10. **Discussion on recommendations to Waukesha County regarding variances and special exceptions**. Administrator/Planner Herrmann spoke briefly about in order to make recommendations to the County, the Commissioner's would have to go to classes regarding it. After a brief discussion, Commissioner Navin made the motion to make no recommendations to Waukesha County regarding variances and special exceptions. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
11. **Adjourn**. – Commissioner Bergman made the motion to adjourn at 5:25 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer