

**TOWN OF OCONOMOWOC
PLAN COMMISSION MEETING MINUTES**

November 20, 2023

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. The Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Wayne Euclide, and Pat Agnew. Also in attendance was Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see the sign-in sheet.

1. **Approve Minutes for November 6th meeting.** – Commissioner Funk made the motion to approve the November 6th meeting minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on the Site Plan/Plan of Operation for Nicole Huggett d/b/a Huggett Dental. The subject property is described as Lot 1 CSM 9518, being part of the SW ¼ of Section 35, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W359 N5002 Brown Street, Oconomowoc, WI 53066 (OCOT 571.960.001).** – Commissioner Navin made the motion to approve the Site Plan/Plan of Operation for Nicole Huggett, d/b/a Huggett Dental, located at W359N5002 Brown Street per the recommendation of Administrator/Planner Herrmann's report dated November 12, 2023. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the Site Plan/Plan of Operation for Dan Paige to remodel a new chiropractic office. The subject property is described as Lot 1 CSM part of the SW ¼ of Section 35, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at W359 N5002 Brown Street, Oconomowoc, WI 53066 (OCOT 571.960.001).** – Commissioner Navin made the motion to approve the Site Plan/Plan of Operation for Dan Paige to remodel a new chiropractic office located at W359N5002 Brown Street per the recommendation of Administrator/Planner Herrman's report dated November 12, 2023. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the request of Nathan Stoppenbach to install a retaining wall within 5 (five) feet of the property line. The subject property is described as part of Lot 30 amended plat of Oakdale, being part of the SE ¼ of Section 23, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N65 W35249 Road J, Oconomowoc, WI 53066 (Tax Key No. OCOT 524.032).** – Commissioner Bergman made the motion to approve the request of Nathan Stoppenabach to install a retaining wall within 5 feet of the property line located at N65W35249 Road J. Commissioner Euclide seconded the motion. Motion carried by unanimous voice vote.
6. **Adjourn.** – Commissioner Bergman made the motion to adjourn at 5:25 p.m. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer