

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**Monday, December 3, 2018**

Commissioner Robert Peregrine called the meeting to order at 6:31 p.m. Commissioner's present included James Navin, Linda Bergman, Jim Roche, Richard Garvey, Pat Agnew and Terry Largent. Also in attendance were Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees see sign-in sheet.

1. **Approve Minutes for November 19th, 2018 Town Plan Commission Meeting.** – Commissioner Navin made the motion to approve the November 19<sup>th</sup>, 2018 minutes with corrections to show that Commissioner Largent was excused and line item #4 to show the word “board” and not “bard”. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments.** - None
3. **Consider and Act on request of Curtis Selby (Owner), W352N5336 Lake Drive, for a variance to allow the petitioner to receive after the fact approval for a rebuilt and slightly relocated retaining wall on the subject property. The subject property is described as Lot 6; Block A, Okauchee Freihube Plat No. 2, T8N, R17E, Being a Part of the NE ¼ of Section 35, Town of Oconomowoc. More specifically, the property is located at W352 N5336 Lake Drive (Tax Key No. OCOT 0569.098).** – The petitioner was present to state why he was here after the fact and what he was doing with the property. Commissioner Navin made the motion to approve and recommend to the Waukesha County Board of Adjustment the request of Curtis Selby (owner), W352N5336 Lake Drive for a variance to receive after the fact approval for a rebuilt and slightly relocated retaining wall on the subject property. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on request of Curtis Selby (Owner), W352N5336 Lake Drive, for an after the fact approval for a rebuilt and slightly relocated retaining wall within five (5) feet of the Property Line. The subject property is described as Lot 6; Block A, Okauchee Freihube Plat No. 2, T8N, R17E, Being a Part of the NE ¼ of Section 35, Town of Oconomowoc. More specifically, the property is located at W352 N5336 Lake Drive (Tax Key No. OCOT 0569.098).** – The petitioner was present to state what he was doing on the property. Commissioner Navin made the motion to approve the request of Curtis Selby (Owner), W352W5336 Lake Drive, for an after the fact approval for a rebuilt and slightly related retaining wall within five (5) feet of the property line. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on request of Donald and Lisa Brown (Owners), W399N5848 Division Street, for a variance to construct a detached accessory building on the property. The subject property is described as Lot 1 of Certified Survey Map No. 2670, located in part of the SW ¼ of Section 30, Town of Oconomowoc. More specifically, the property is located at W399 N5848 Division Street. Tax Key No. OCOT 0551.998).** – The petitioner was not present to speak to the Commissioner's. Commissioner Bergman stated as much as the petitioners have not appeared the commission is unable to elicit information concerning their petition for a variance, therefore the commission is unable to make a recommendation to the County, and therefore, Commissioner Bergman made the motion to make no recommendations to Waukesha County Board of Adjustment. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.

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6. **Consider and Act on request of Brian and Sandra Flood (Owners) N57W38458 Beggs Isle Drive, for a variance to construct steps for lakeside access, steps for access from the outbuilding to a new patio, and to rebuild and slightly relocate existing retaining walls. The subject property is located in part of Section 29, T8N, R17, Town of Oconomowoc. More specifically, the property is located at N57 W38458 Beggs Isle Drive (Tax Key No. OCOT 0548.997.001).** – The petitioner was present to explain to the Commissioner's what they would like to do and presented pictures of what was existing. Commissioner Roche made the motion to approve and recommend to Waukesha County Board of Adjustment the request of Brain and Sandra Flood (Owners) N57W38458 Beggs Isle Drive, for a variance to construct steps for lakeside access, steps for access from the outbuildings to a new patio and to rebuild and slightly relocate existing retaining walls. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on request of Randall and Jennifer Stucker (Owners), N52W34223 Gietzen Drive and Paul Schultz (Applicant), to allow a vertical and lateral expansion of the existing residence on the property. The subject property is known as Lot 1 of Certified Survey Map 11406, located in the NE ¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N52 W34223 Gietzen Drive (Tax Key No. OCOT 0573.020.002).** – The petitioner was not present to speak to the Commissioner's. Commissioner Bergman stated as much as the petitioners have not appeared the commission is unable to elicit information concerning their petition for a variance, therefore the commission is unable to make a recommendation to the County, and therefore, Commissioner Bergman made the motion to make no recommendations to Waukesha County Board of Adjustment. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote
8. **Consider and Act on request of Kevin Kleczka (Owner), N49 W34630 Wisconsin Avenue and Samantha Jesmok (Applicant), d/b/a Sam's Overboard, to modify the existing signage on the property. The subject property is described as part of the SW¼ of Section 36, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N49 W34630 Wisconsin Avenue (Tax Key No. OCOT 0575.956).** – The petitioner was present and explained that the new sign has been installed. Chairman Peregrine explained Waukesha County and area residents and business owners have been meeting the last couple of months regarding the Okauchee area and currently the committee that has been formed, is not in favor of light up signs in the area. So he was recommending the petitioner not to do anything at this point until he can get clarification from the committee. Chairman Peregrine made the motion to table this line item at this time until he can get clarification from the committee. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on the following waivers for Bayview Estates:**
  - a. **Section 265-36(E) Cul-de-sac streets shall normally not exceed 1,000 feet in length**
  - b. **Section 265-41(A) Side lot lines shall be at right angles to straight street lines or radial to curved street line on which the lots face. Lots 9, 12, 27, 32, 33, 37, 38, 41, 42, 69 and 70 do not meet this standard.**
  - c. **Section 265-41(C) Lots shall normally have a depth of 150 feet. A proportion of 2:1 is considered to be a desirable ratio under normal condition. As noted in the staff report Lots 2, 3, 21 and 22 do not meet this standard.**
  - d. **Section 265-41(F) All lots must abut a public street for at least 60 feet; however that may be reduced on cul-de-sacs where lot lines radiate from the street. A total of seven lots do not meet this standard: Lots 28, 34, 36, 43, 45, 68 and 66 all of**

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**which are located on cul-de-sacs. Of the lots in question, the frontages range from 43 to 55 feet in length.**

Administrator/Planner Herrmann briefly went over what the waivers consisted of. Commissioner Navin made the motion to approve the above waivers for Bayview Estates. Commissioner Garvey seconded the motion. Motion carried by unanimous voice vote.

10. **Adjourn**. – Commissioner Bergman made the motion to adjourn at 7:03 p.m. Commissioner Navin seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer