

**TOWN OF OCONOMOWOC  
PLAN COMMISSION MEETING MINUTES**

**December 10, 2024**

Chairman Robert Peregrine called the meeting to order at 5:00 p.m. Commissioner's present included James Navin, Linda Bergman, Dione Funk, Jim Roche, Wayne Euclide, and Pat Agnew. Also in attendance was Administrator/Planner Jeffrey Herrmann and Rebekah Leto from Waukesha County Park and Planning. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see the sign-in sheet.

**A Joint Public Hearing will be held by the Town of Oconomowoc Plan Commission and a Staff Representative of the Waukesha County Department of Parks and Land Use to consider the Conditional Use request (CU123) of Scott and Heide Koenig, W357 N5879 Meadow Court, Oconomowoc, WI 53066, for the construction of an in-law unit. The subject property is described as Lot 105, Misty Meadows Addition No. 4, part of the SW ¼ of Section 26, T8N, T17E, Town of Oconomowoc (Tax Key No. OCOT 535.114).**

Chairman Robert Peregrine opened the public hearing at 5:01 p.m.

Rebekah Leto from Waukesha County stated the property is in Misty Meadow, area #4, which consists of single families and duplexes in the area. She also stated the in-law suite is approximately 790 square feet and will have one bedroom, kitchen, living room and bathroom. The septic system with the house is for a three bedroom and with the in-law suite will make it 4, however, one of the bedrooms is being used as a den.

Administrator/Planner Herrmann asked if the entrance to the in-law suite would be through the patio; the petitioner stated entrance would be through the front door and through the house to get to the in-law suite.

Neighbor Debbie Hoesley is in favor and supports the request.

Commissioner Pat Agnew wanted to know if the property is serviced by the City at all; Administrator/Planner Herrmann stated "no".

Chairman Robert Peregrine closed the public hearing at 5:05 p.m.

1. **Approve the December 2<sup>nd</sup> Minutes**. – Commissioner Funk made the motion to approve December 2, 2024, minutes as presented. Commissioner Roche seconded the motion. Motion carried by unanimous voice vote.
2. **Public Comments**. - None
3. **Consider and Act on the Conditional Use (CU123) for Scott and Heidi Koenig, W357 N5879 Meadow Court, Oconomowoc, WI 53066 for the construction of an in-law unit. The subject property is described as Lot 105, Misty Meadows Addition No. 4, part of the SW ¼ of Section 26, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 535.114).** – Commissioner Navin made the motion to approve the conditional use (CU123) for Scott and Heidi Koenig, W357N5879 Meadow Court for the construction of an in-law unit per the recommendations of Administrator/Planner Herrmann's memo dated December 10, 2024. Commissioner Bergman seconded the motion. Motion carried by unanimous voice vote.
4. **Adjourn**. – Commissioner Bergman made the motion to adjourn at 5:13 p.m. Commissioner Funk seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer