

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING
At the Oconomowoc Town Hall located at
W359 N6812 Brown Street – Oconomowoc, WI 53066
Monday, October 5, 2009 at 6:00 p.m.

Meeting Minutes

Chairman Hultquist called the meeting to order at 6 pm.

Supervisor Roelandts made a motion to enter closed session pursuant to State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Deputy Clerk/Treasurer) and pursuant to State Statute 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning Strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Supervisor Wiemer seconded the motion. Roll call vote:

Supervisor Koepke: Aye
Supervisor Wiemer: Aye
Chairman Hultquist: Aye
Supervisor Husak: Absent
Supervisor Roelandts: Aye

Motion carried unanimously.

All present stood and recited the Pledge of Allegiance.

The Board convened into open session at 6:30 pm on a motion by Supervisor Roelandts, seconded by Supervisor Koepke. Motion carried unanimously.

Chairman Hultquist called the meeting to order at 6:30 PM. Supervisor's present included John Koepke, Brian Wiemer, and John Roelandts. Supervisor Janis Husak was excused. Also in attendance were Administrator/Planner Herrmann, Highway Superintendent Salzman, Police Chief Wallis, and Clerk/Treasurer Lesser.

A motion was made by Supervisor Koepke to approve the September 21, 2009 meeting minutes as presented. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Correspondence: Nothing

Public Comments: Barb Pinter of N64W34909 Road J wanted to convey to the board that she read over the preliminary lighting ordinance being submitted by Administrator/Planner Herrmann and likes what she has read.

OLD BUSINESS:

1. **Discussion on Lighting Ordinance:** There was a suggestion to table this item to the October 19, 2009 meeting to allow enough time for Town Attorney G. William Chapman will have a chance to review it.
2. **Consider and Act on Filing New Monterey Dam Grant Application with the DNR:** Administrator/Planner Herrmann informed the board that the Town has applied for a \$50,000 grant from the WI DOT. The grant is based on a first come first serve basis, the Town will be awarded the grant because of how fast the application was submitted. There are a couple of items that must be submitted to fulfill the application and that is being worked out by Administrator/Planner Herrmann. There is also another grant available for an amount up to \$100,000; there are no guarantees that the Town would be awarded anything from the larger grant. If the Town would keep the \$50,000 grant and apply for the larger grant, then the Town would be required to do an 80/20 split. The cost of the removal of the dam and bridge is roughly \$261,000. Supervisor Koepke made a motion to approve the Town continuing with completing the requirements to obtain the \$50,000 dollar grant to remove the Monterey dam and bridge. Supervisor Wiemer seconded the motion. Motion carried unanimously.
3. **Consider and Act on Hagmayer Storm Water Facility Easement and Release of Easement:** Supervisor Wiemer made a motion to approve the Hagmayer storm water facility easement and release of easement. Supervisor Roelandts seconded the motion. Motion carried unanimously.

NEW BUSINESS:

1. **Consider and Act on Certified Survey Map #1 for David Faretta – W380 N8291 Mill Street:** Supervisor Wiemer made a motion to approve the certified survey map #1 for David Faretta. Supervisor Koepke seconded the motion. Motion carried unanimously.

2. **Consider and Act on Certified Survey Map #2 for David Faretta – W380 N8291 Mill Street:** Supervisor Roelandts made a motion to approve certified survey map #2 for David Faretta. Supervisor Wiemer seconded the motion. Motion carried unanimously.
3. **Consider and Act on Reducing Established right-of-way for Nausau Street from 66 ft. to 30 ft:** Supervisor Roelandts made a motion to approve reducing the right-of-way for Nausau Street from 66 feet to 30 feet. Supervisor Koepke seconded the motion. Motion carried unanimously.
4. **Consider and Act on Certified Survey Map for Dave Heil – Lake Drive:** Supervisor Koepke made a motion to approve the certified survey map for Dave Heil subject to Administrator/Planner Herrmanns conditions. Supervisor Wiemer seconded the motion. Motion carried unanimously.
5. **Consider and Act on Change Order Request for 2009 Road Program:** It was mentioned that Forest Bay Road will get final layer of asphalt and this will be covered under the utility fund. Supervisor Wiemer made a motion to approve the change order request from Wolf Paving in regards to the 2009 road program. Supervisor Roelandts seconded the motion. Motion carried unanimously.
6. **Consider and Act on Use of Sick Leave for Jan MacKenzie:** Administrator/Planner Herrmann informed the board that in the police union contract sick leave is used to pay health insurance premiums. Supervisor Roelandts made a motion to approve the use of Jan Mackenzie's accumulated sick leave to pay health insurance premiums up to one (1) year or until the sick pay has been exhausted. Supervisor Koepke seconded the motion. Motion carried unanimously.
7. **Consider and Act on Reducing Town Hall Cleaning to One (1) Day per Week:** It was noted that Tracy Nollge has requested to have the cleaning of the Town Hall, Clerk's office and Police Department be reduced to one day a week at 3 to 4 hours per cleaning. It was the consensus on the Board that the cleaning of the building has improved since Ms. Nollge has taken over, and if she feels that 6 hours of cleaning per week is too much then they see no reason not to reduce the cleaning time, which will also reduce the cost. Supervisor Koepke made a motion to approve the reduction in time and pay to Tracy Nollge for cleaning services. Supervisor Roelandts seconded the motion. Motion carried unanimously.
8. **Consider and Act on Supplemental Insurance with Aflac:** It was noted that Aflac representatives have been talking with employees of the Town of Oconomowoc and there is interest in their services. Supervisor Wiemer made a motion to approve the Aflac services to Town Employees through payroll deduction. Supervisor Roelandts seconded the motion. It was noted that there will be no service fees to the Town other than normal administrative costs for the payroll department creating a check each month to Aflac. Motion carried unanimously.
9. **Consider and Act on Contract renewal for maintenance of assessment records and application of use value from Grota Appraisals for the years 2010 & 2011 in the amount of \$33,000 annually:** Supervisor Roelandts made a motion to approve the submitted contract from Grota Appraisals for assessing services for the years 2010 & 2011. Supervisor Koepke seconded the motion. Motion carried unanimously.
10. **Consider and Act on Combination Class "B" Retail license for J & L LLC., D/B/A De Ja Voo; N50W35016 Wisconsin Ave., Okauchee-Agent, Lori Steiner:** Chairman Hultquist noted that the Oconomowoc Enterprise did not publish the notice correctly, the date that the Board was to meet to approve the license was omitted from the publication notice. Therefore, the Board is not allowed to act on this application request until it has been correctly published. This notice will be published on October 8, 2009 with the Board meeting on October 19, 2009.
11. **Chairman Hultquist-Nothing**
12. **Supervisor Reports**
 - a. **John Koepke**-requested that the Board look into addressing the offering of sewer REC's to downtown Okauchee, he fears that Okauchee will become a ghost town if no future connections can be made to the sanitary sewer. John also stated that some residents were inquiring about doing some planting at Monterey Park. It was suggested that the group submit a plan for approval.
 - b. **Brian Wiemer**-Nothing
 - c. **Janis Husak**-Absent
 - d. **John Roelandts**-Nothing
13. **Attorney Chapman**-Absent
14. **Highway Superintendent Salzman**-Nothing

15. **Police Chief Wallis**-Informed the Board that he is looking into a demerit system in regards to liquor licensing, this type of system helps keep the bars and the bar management out of the court system. Chief Wallis stated that once he has everything worked out he will present the plan to the Board for consideration.
16. **Administrator/Planner Herrmann**
- a. **Update on S.T.H. 67 resurfacing project**-informed the Board that the resurfacing of Hwy 67 from the by-pass north to the County Line could be delayed due to the Town's project of removing the Monterey bridge. This is due to the re-directing of traffic, there would be no other way around that area if both roads were inaccessible. The Town's project is slated to begin in July of 2010. Administrator/Planner Herrmann also requested that the Board set for a future agenda item work to be completed at the Mapleton Community Center.
17. **Clerk/Treasurer Lesser**-Nothing
18. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve checks and vouchers with Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
19. **Adjourn**-Supervisor Koepke made a motion at 6:50 PM to adjourn the Town Board meeting. Supervisor Roelandts seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer