

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
At the Oconomowoc Town Hall located at
W359 N6812 Brown Street – Oconomowoc, WI 53066
December 7, 2009**

Chairman Hultquist called the meeting to order at 5:03 PM. All Board members were present except Supervisor Wiemer.

Supervisor Husak made a motion for the Board to enter into closed session pursuant to Chapter 19.85(1)(c) considering employment, promotion compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercise responsibility (Deputy Clerk/Treasurer and all new employees) and pursuant to State Statute 19.85(1)(g) conferring with legal counsel litigation in which it is or is likely to become involved. Supervisor Roelandts seconded the motion. Roll call vote was taken: Supervisor Koepke-aye

Supervisor Wiemer-absent
Chairman Hultquist-aye
Supervisor Husak-aye
Supervisor Roelandts-aye

Motion carried unanimously.

Supervisor Wiemer entered the closed session at 5:07 PM.

Chairman Hultquist called the board meeting to order at 6:01 PM

All those present stood to recite the Pledge of Allegiance.

Chairman Hultquist asked those present to observe a moment of silence in honor of the memory of Officer Luick who passed away on December 6, 2009.

Approve Minutes: November 16, 2009 Town Board Meeting, November 18 Special Town Board Meeting, and December 2, 2009 Special Town Board Meeting-Supervisor Roelandts made a motion to approve the meeting minutes from the November 16th regular board meeting, the November 18th, and the December 2nd special board meeting as presented. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Correspondence- None

Comments from the Floor on Agenda items or any other items- Public Comments: Jerry Behar was concerned about the Community Center, and wanted to voice his opinion about the importance of keeping the building.

OLD BUSINESS: None

NEW BUSINESS:

1. **Consider and Act on Contract with Ehler's & Associates for Continuing Disclosure Services-**There was discussion of the fee that would be charged by Ehler's and Associates for filing disclosure documents in regards to bonding for the Town. It was noted that this was a service provided by Ehler's in the past, but due to the recent changes in requirements for filing this will no longer continue. Administrator/Planner Herrmann stated that the Town could fill out the forms and submit them, but no one in the office has done this and doesn't think this is something that the Town should complete. The fee is a flat rate fee of \$1,200.00 annually. Supervisor Husak made a motion to approve paying the fee and continue allowing Ehler's & Associates to complete and file the form for disclosure services. Supervisor Koepke seconded the motion. Motion carried unanimously.
2. **Consider and Act on 2010 Fee Schedule-** Administrator/Planner submitted that 2010 fee schedule for approval. It was noted that the fee for planner fees would increase \$4.00 per hour. There was also a change in the public hearing fee to be \$50.00 plus postage costs. Supervisor Roelandts made a motion to approve the 2010 fee schedule with the changes. Supervisor Husak seconded the motion. Motion carried unanimously.
3. **Consider and Act on Contract with the City of Oconomowoc for Fire Protection-**Supervisor Wiemer made a motion to approve contracting with the City of Oconomowoc for fire protection in 2010 for a portion of the Town. Supervisor Koepke seconded the motion. Motion carried unanimously.

4. **Discussion on possible no parking designation on Oakdale portion of Road J-** This item was tabled due to Chief Wallis not being present.
5. **Consider and Act on Resolution approving Lake Country Municipal Court 2010 Budget-**Supervisor Roelandts made a motion to approve the 2010 budget for Lake Country Municipal Court. Supervisor Husak seconded the motion. Motion carried unanimously.
6. **Consider and Act on Successor Contract/Agreement Lake Country Municipal Court-** Attorney Chapman recommended approval to the Board for the Successor contract/agreement for Lake Country Municipal Court. Supervisor Husak made a motion to approve the signing of the successor contract/agreement for Lake Country Municipal Court. Supervisor Wiemer seconded the motion. Motion carried unanimously.
7. **Consider and Act on Changes to inter-municipal agreement with Town of Genesee-** Administrator/Planner Herrmann explained to the Board that the Town of Genesee wanted a change in the contract that would allow them more of a voice in deciding the contract for the administrator/planner shared position. Chairman Hultquist stated that he has no issues with the change in allowing the Town of Genesee more control in the contract between the two Towns. Supervisor Husak made a motion to approve the contract with the changes. Supervisor Roelandts seconded the motion. Motion carried unanimously.
8. **Consider and Act on Contract for Administrator/Planner-** Supervisor Husak made a motion to approve renewing the contract for administrator/planner. Supervisor Koepke seconded the motion. Motion carried unanimously.
9. **Chairman Hultquist-** Chief Wallis was excused from the meeting.
10. **Supervisor Reports**
 - a. **John Koepke-** Koepke-Related that Officer Luick was well liked and respected within the Town and commended her on a service well done.
 - b. **Brian Wiemer-** Wiemer-Nothing
 - c. **Janis Husak-** Nothing
 - d. **John Roelandts-** Nothing
11. **Attorney Chapman-** Nothing
12. **Highway Superintendent Salzman**
 - a. **Consider and Act on furnace for Mapleton Community Center-** Discussed with Board that the furnace at the Mapleton Community Center needs to be replaced. The cost to repair the existing furnace is \$1,700 or \$2,700 to replace it. Supervisor Roelandts asked for additional quotes. Supervisor Roelandts made a motion to approve replacing the furnace at the Mapleton Community Center after obtaining additional quotes and subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
13. **Police Chief Wallis-** Absent
14. **Administrator/Planner Herrmann**
 - a. **Consider and Act on Carrying Over of Vacation Hours for Town Clerk and Administrator-** Supervisor Husak made a motion to approve carrying over minimal vacation hours for the Town Clerk and Administrator/Planner. Supervisor Wiemer seconded the motion. Motion carried unanimously.
 - b. **Consider and Act on Cancellation of December 21, 2009 Bi-monthly meeting-** Supervisor Husak made a motion to approve cancelling the December 21, 2009 Board meeting. Supervisor Koepke seconded the motion. Motion carried unanimously.
 - c. **Consider and Act on Appointment for Town Clerk/Treasurer-** Supervisor Wiemer made a motion to approve appointing Town Clerk/Treasurer Jo Ann Lesser to a three year appointment. Supervisor Husak seconded the motion. Motion carried unanimously.
15. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on Class A Beer Retail license application for Stangers Club, LTD; Kathy Nickolaus-Agent-** Supervisor Husak made a motion to approve the Class A Beer retail license application submitted by Agent Kathy Nickolaus for Stangers Club, LTD. Supervisor Koepke seconded the motion. Motion carried unanimously.
 - b. **Consider and Act on Combination Class B Retail license application for Okauchee Mystery Bar, LLC; Adam Deputy-Agent-** Supervisor Husak made a motion to approve the Combination Class B Retail

license for Okauchee Mystery Bar, LLC; Adam Deputy-Agent. Supervisor Koepke seconded the motion. Motion carried unanimously.

c. **Consider and Act on appointment of Election Poll workers per the list, for 2-year term beginning January 1, 2010-** Supervisor Husak made a motion to approve the election workers per the list for a 2-year term ending in December 2011. Supervisor Wiemer seconded the motion. Motion carried unanimously.

16. Approve Vouchers and Checks- Supervisor Wiemer made a motion to approve the checks and voucher as submitted per the list with Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried unanimously.

17. Adjourn- Supervisor Roelandts made a motion to adjourn at 6:40 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer