

TOWN OF OCONOMOWOC
BOARD OF SUPERVISORS MEETING

Monday, May 18, 2009

At 6:00 PM Chairman Hultquist called the meeting to order. Present were Supervisors Janis Husak, John Roelandts, John Koepke and Brian Wiemer. Also present were Clerk/Treasurer Lesser, Police Chief Wallis, Highway Superintendent Salzman, and Administrator/Planner Herrmann.

Pledge of Allegiance

A motion was made by Supervisor Roelandts to approve the May 4, 2009 and May 12, 2009 meeting minutes. Supervisor Husak seconded the motion. The motion carried unanimously.

Correspondence: None

Comments from the Floor on Agenda items or any other items:

Bob Thelen; 9529 Norwegian Road, Listed concerns of large trucks operating on Norwegian Road north of County CW, the speed at which they are operating. Addressed the issue of the truck that went into the ditch the week of May 4th. Mr. Thelen brought in a chunk of a bridge questioning if this piece along with some other pieces that are lying beneath the bridge could have been broken off due to the truck traffic. Highway Superintendent Salzman stated that those pieces have been broken off for a couple of years. It was noted that the Highway Department should put up 10 ton bridge signs.

Joseph Justiliano; W393N5700 Mary Lane, listed concerns about rummage sale signs and realtor signs being placed in the right-of-way. Another concern listed was that the signs are placed and never removed.

OLD BUSINESS:

1. **Consider and Act on Gietzen Drive/Reck drainage issue.** Mark Mickelson explained the drainage issue and possible solutions. The Board asked Highway Superintendent Salzman to take a look at the issue and see if the Highway Department can resolve the issue.
2. **Consider and Act on Request of Ruekert & Mielke for payment of additional work completed on Phase II of the Utility District.** Supervisor Wiemer made a motion to decline any further payment to Ruekert & Mielke for work completed on Phase II of the utility district. Supervisor Roelandts seconded the motion. At this time Attorney Chapman stated that he should review this issue before making a final decision. Supervisor Wiemer rescinded his motion to decline further payments to Ruekert & Mielke. Supervisor Roelandts seconded the rescind motion.
3. **Consider and Act on request from City of Oconomowoc to cost share a long term solution for Crystal Lake.** It was noted that Administrator/Planner Herrmann met with Mark Frye, Stan Snudgen and Mark Mickelson about cost sharing. It was noted that the Town's share would be 25% of the total cost or \$4,000.00. This cost would be for restoration of the land. Supervisor Husak made a motion to consider payment. Supervisor Roelandts seconded the motion. It was asked if the Highway Department could do the restoration work instead of hiring that work out. Supervisor Husak amended the previous motion to have Administrator/Planner Herrmann to contact the City of Oconomowoc about the cost sharing by having the Town Highway Department complete the restoration work. Supervisor Roelandts seconded the amended motion. Motion carried unanimously.

NEW BUSINESS:

1. **Consider and Act on request of Siepmann Development to place final lift of asphalt in Whittaker Bay Subdivision.** Mark Mickelson of Yaggy and Colby recommended that the Town hold off on releasing the letter of credit until more development occurred in Whittaker Bay subdivision. John Siepmann submitted the developer's agreement asking the Board to honor the original agreement. Supervisor Roelandts made a motion to retain the letter of credit to two years of the final lift installation. Supervisor Husak seconded the motion. Motion carried unanimously.
2. **Carol Uebelacker of N52W35601 Lake Dr to address the Board on noise ordinance in regards to construction.** A prepared document was submitted for the Board to review. No action was taken at this time.
3. **Consider and act on request from James Kaestner of N52W37111 Washington St in regards to the Town vacate with DNR approval on Marquette Street lying between lots 11 & 12.**

Supervisor Roelandts made a motion to deny the request at this time, pending Attorney Chapman's review with the Wisconsin DNR. Supervisor Koepke seconded the motion. Motion carried unanimously.

4. **Consider and act on request from David Heil that the Town accept the existing right-of-way width of 50 to 60 feet on N. Lake Drive.** It was noted that the County requires a 66' right-of-way. Highway Superintendent Salzman stated that a 50' right-of-way would not cause a problem for the highway department. Administrator/Planner Herrmann recommended that the Board not reduce the right-of-way less than then was is platted. Supervisor Husak made a motion to approve reducing the right-of-way to the platted footage of 50'. Supervisor Koepke seconded the motion. Motion carried unanimously.
5. **Consider and Act on Budget Amendment – Public Works.** Supervisor Husak made the motion to approve amending the 2008 Highway Department budget of \$691,751.00 with an increase of \$70,955.00 to \$762,706.00. Supervisor Koepke seconded the motion. Motion carried unanimously.
6. **Consider and Act on adopting Resolution 2009-11 Red Flag Rules for identity theft prevention.** Supervisor Husak made a motion to approve adopting Resolution 2009-11 Red Flag Rules. Supervisor Wiemer seconded the motion. Motion carried unanimously.
7. **Consider and Act on Dress Code for Clerks Office.** Supervisor Husak motions to approve the revised dress code for the Clerk's office. Supervisor Roelandts seconded the motion. Motion carried unanimously.
8. **Consider and Act on Special Event request of Victoria's Pub & Grill to hold Country Fest on Saturday, September 12, 2009 from 11:00 a.m. to 10:00 p.m. located at N51 W34911 Wisconsin Avenue.** Supervisor Husak made a motion to approve the special event license for Victoria's Pub & Grill to be held on September 12, 2009. Supervisor Roelandts seconded the motion. Motion carried unanimously.
9. **Consider and Act on Delta Dental Renewal July 1, 2009 – June 30, 2010.** Supervisor Husak made a motion to approve the renewal contract for dental insurance with Delta Dental indicating no premium changes. Supervisor Wiemer seconded the motion. Motion carried unanimously.
10. **Consider and act on deer crossing signs for McMahon Pond subdivision.** It was noted that the deer crossing signs would be for McMahon Road. Supervisor Husak made a motion to approve installing 4 signs per Chief Wallis and Highway Superintendent Salzman's recommendations. Supervisor Koepke seconded the motion. Motion carried unanimously.
11. **Chairman Hultquist**
 - a. **Appointment and Confirmation of James Navin to Plan Commission.**
 - b. **Appointment and Confirmation of Terry Largent as Weed Commissioner.**
 - c. **Appointment and Confirmation of Supervisor Koepke to Ashippun Lake Management District, Okauchee, Ashippun, & Oconomowoc Fire Departments.** Supervisor Koepke was also appointed to the Stone Bank Fire Department.
 - d. **Appointment and Confirmation of Supervisor Husak to Lac La Belle Management District.**
 - e. **Appointment and Confirmation of Supervisor Wiemer to Okauchee Lake Management District.**
 - f. **Appointment and Confirmation of Supervisor Husak as Personnel Liaison.**
 - g. **Appointment and Confirmation of William Chapman as Town Attorney.**
 - h. **Appointment and Confirmation of Cathy Balthazor and Jan Husak to the Plan Commission.** This appointment was postponed to the June 1, 2009 meeting. Supervisor Husak made a motion to approve the above appointments with the exception of item h, and to include Stone Bank Fire Department in item c. Supervisor Wiemer seconded the motion. Motion carried unanimously.
12. **Supervisor Reports**
 - a. **John Koepke**-None
 - b. **Brian Wiemer**-None
 - c. **Janis Husak**-Reported that she received a letter offering cleaning services from Tracy Nollge, no action was taken at this time.

- d. **John Roelandts**-None
- 13. **Attorney Chapman**-None
- 14. **Highway Superintendent Salzman**-None
- 15. **Police Chief Wallis**
 - a. **Consider and act on request from Tracy Nollge to attend Tipss educational course in Wisconsin Dells on June 2, 2009.** Supervisor Husak made a motion to approve Tracy Nollge attend the Tipss educational course. Supervisor Wiemer seconded the motion. Motion carried unanimously.
- 16. **Administrator/Planner Herrmann**-Discussed a meeting to be held on June 2, 2009 at 6:30 pm with the residents of Monterey. The meeting is to inform the residents about the potential removal of the damn and the impact it will have on the area.
- 17. **Clerk/Treasurer**
 - a. **Consider and Act on Operator's License Application for Christine Wagner.** Supervisor Husak made a motion to approve the operator license application for Christine Wagner. Supervisor Roelandts seconded the motion. Motion carried unanimously.
- 18. **Approve Vouchers and Checks**-Supervisor Wiemer made a motion to approve the payment of vouchers and checks per Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.
- 19. **Adjourn**-Supervisor Roelandts made a motion to approve adjournment at 7:05 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser
Clerk/Treasurer