

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
MEETING MINUTES  
March 19, 2012**

Chairman Robert C. Hultquist called the meeting to order at 5:15 pm. Supervisors present included John Koepke, Brian Wiemer, and Jan Husak. Supervisor John Roelandts was excused. Also in attendance included Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Jo Ann Lesser.

Supervisor Husak made a motion to enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department). Closed Session pursuant to State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Supervisor Koepke seconded the motion.

Supervisor Koepke; aye

Supervisor Wiemer; aye

Chairman Hultquist; aye

Supervisor Husak; aye

Motion carried.

Reconvene to Open Session at 5:57 pm.

Those present for the Town Board meeting included Phil Cosson of Ehlers, Mark Mickelson of Yaggy Colby, Terry Largent, Ken Runyard, Chuck and Bonnie Case, Paige Brunclik, Chris Flood, Mary Nohls, Harry Adtajan, and Chief James Wallis,.

All those present stood to recite the Pledge of Allegiance.

Supervisor Wiemer made a motion to approve the Minutes from March 5, 2012 Town Board Meeting and March 9, 2012 Special Town Board Meeting as presented. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

**Correspondence:** None

**Comments from the Floor on Agenda items or any other items:** None

**PRESENTATION:**

- 1. Phil Cosson of Ehlers to Present Bonding for the Monterey Dam/Bridge Project:** Mr. Cosson presented the Board with documentation detailing the current debt and repayment schedule as a comparison to the two different options for the possible new debt and repayment schedule. Option #1 was a ten year note borrowing \$2,055,000 and option #2 was also a ten year note borrowing \$2,310,000. The documentation showed a modest 1% growth for the Town which would help offset the repayment of the debt. Mr. Cosson also talked about refinancing some of the sewer utility debt, and noted that when refinancing debt through the state can be a long process, and requires approval from the state to do that. Mr. Cosson stated that he has seen the process take 60 to 75 days to complete the refinancing through the state.
- 2. Consider and Act on Ehlers Refinancing Existing Debt and to Finance Capital Projects:** Supervisor Koepke made a motion to proceed with option #1 to refinance a ten year note for \$1,250,000 as detailed on page 4 of the report. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

**OLD BUSINESS:**

1. **Consider and Act on Sewer Study by Yaggy Colby:** Mark Mickelson of Yaggy Colby stated that over half of the revenue from the sewer utility is to pay the debt. Mr. Mickelson stated that the City of Oconomowoc raises their rates to the Town by 4% each year and that the REC charge has been pretty consistent over the last few years. The current hook-up fee is \$16,895 in phase 1 and is started at \$8,900. With the refinancing of the debt the town can slow down the quarterly fee increases from 4% to 2% and it allows the town to be more flexible. Supervisor Husak made a motion to approve the sewer study. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on 2012 Sewer Rates for Utility District No. 1:** Mark Mickelson of Yaggy Colby recommended to the Board a 2% increase for 2012 as based off the information from worksheet #5 of his report. Supervisor made a motion to approve a 2% increase in the quarterly sewer fees not to exceed 2% to take effect with the second quarter billing in July of 2012. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Approval of 2012-2014 Police Union Contract:** Supervisor Husak made a motion to approve the 2012-2014 Police Union contract with the removal of the sentence indicating "unqualified health plan". Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Okauchee Lake Dam Inspection Bids:** Chairman Hultquist stated that the Town Board will act on item #4, 5, & 6 in one motion. Administrator/Planner Herrmann stated that he sent out a request to other qualified companies asking for a bid on the three inspections and received none, with the common response being that with Ayres bidding on the projects, they (the companies) could not bid the project as low as Ayres. Jahnke & Jahnke reported that they would not be able to do it for less than \$3,000 which is what they charged in 2010. Administrator/Planner Herrmann stated that Waukesha County is also looking into using Ayres for their similar projects. Supervisor Husak made a motion to hire Ayres to complete the Okauchee Lake Dam inspection, the 2012 underwater bridge inspection and the 2012 routine bridge inspections. Supervisor Wiemer seconded the motion. It was noted that the mill races located by Foolery's Liquid Therapy was not included in the bid. Motion carried by unanimous voice vote.
5. **Consider and Act on 2012 Underwater Bridge Inspection Bids:** See item #4.
6. **Consider and Act on 2012 Routine Bridge Inspection Bids:** See item #4

#### **NEW BUSINESS:**

1. **Consider and Act on Resolution for Unlawful Tax According to SS. 74.35 by Russell Schwei of W384N6103 Nokoma Drive:** Chairman Hultquist stated that the Town Board will act on item #1 & 2 in one motion. Supervisor Husak made a motion to approve the resolution for unlawful tax for Russell Schwei and resolution for excessive tax for Michael Veum. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution for Excessive Tax According to SS. 74.41 by Michael Veum of N60W39482 Mary Lane:** See item #1.
3. **Consider and Act on Special Event Request from Jim Draeger – Wedding Reception to be held at the Okauchee Lions Park on Saturday, July 28, 2012 3:00 pm to 12:00 am:** Supervisor Husak made a motion to approve the special event request for Jim Draeger noting that Chief Wallis has recommended approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Chairman Hultquist:** Nothing
5. **Supervisor Reports**
  - a. **John Koepke:** Nothing
  - b. **Brian Wiemer:** Nothing
  - c. **Janis Husak:** Nothing
  - d. **John Roelandts:** Excused
6. **Attorney Chapman:** Nothing
7. **Highway Superintendent Salzman:** Excused
8. **Chief Wallis**

- a. **Consider and Act on Christopher Claus to attend Water Patrol Training in Stevens Point, Wisconsin on April 16, 2012 to include hotel and meals:** Chief Wallis stated that the class is just an update for Officer Claus and hotel and meals will be required. Supervisor Wiemer made a motion to approve the educational class for Officer Chris Claus. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

9. **Administrator/Planner Herrmann:** Nothing

10. **Clerk/Treasurer Lesser**

- a. **Consider and Act on Jo Ann Lesser attending WMCA District 5 meeting on March 21, 2012 in Saukville:** Supervisor Husak made a motion to approve the attendance of the Clerk at the March 21, 2012 meeting. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- b. **Consider and Act on New Operator License Applications for Alexander Soleska, Dawn Ridgewell, Liz Barbee, Kayla Hine, and Rachael Van Veghel:** Supervisor Husak made a motion to approve the new operator license applications with Chief Wallis' recommendation. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

11. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve the voucher and checks from the general fund in the amount of \$138,523.40, the capital project fund for \$10,161.51, and the park fund for \$5,120.35, subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

12. **Adjourn:** Supervisor Wiemer made a motion to adjourn at 6:42 pm, Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC