

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
April 2, 2012**

Chairman Robert C. Hultquist called the meeting to order at 5:00 pm. Supervisors present included John Koepke, Brian Wiemer (entered the meeting at 5:05 pm), and Jan Husak. Also present included Administrator/Planner Jeffrey Herrmann, Attorney Bill Chapman, and Clerk/Treasurer Jo Ann Lesser.

Supervisor Husak made a motion that the Board enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department, All Employees). Closed Session pursuant to State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Supervisor Koepke seconded the motion.

Supervisor Koepke; aye
Supervisor Wiemer; absent
Chairman Hultquist; aye
Supervisor Husak; aye
Supervisor Roelandts; absent

Motion carried.

Reconvene to Open Session at 6:00 p.m.

All those present stood to recite the Pledge of Allegiance.

Approve Minutes from March 19, 2012 Town Board Meeting: Supervisor Koepke made a motion to approve the meeting minutes as presented. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

- 1. Consider and Act on Resolution Establishing the 2012 Sewer Service Charges:** Administrator/Planner Herrmann read the resolution. Supervisor Husak made a motion to approve the resolution increasing the 2012 sewer rates by 2%. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- 2. Consider and Act on Baypointe Condominiums Speed Limit Study:** Administrator/Planner Herrmann stated that he met with Gary Evans of Waukesha County. Mr. Evans reported that it is very difficult to reduce a speed limit from 25 mph; it is mainly used in school zones. Evans stated that the County can do the speed study but it will cost roughly \$5,000.00. The Board questioned if the Police Department could place the machine that catches the speed of passing vehicles to see what the range is. Chairman Hultquist asked that this item be on a future meeting once the Police Department has adequate time to complete a speed study.

NEW BUSINESS:

- 1. Consider and Act on Wages for Non-Representative Employees for 2012 and 2013:** This item will be placed on the April 16th agenda.
- 2. Consider and Act on Ordinance Regulating Motor-Driven Vehicles on Navigable Waters Within the Town of Oconomowoc:** Attorney Chapman created the ordinance making it similar to the City of Oconomowoc's. Chief Wallis stated that he has concerns about snowmobilers and upsetting the clubs. Speed of snowmobiles is covered under state statute, and to cover all navigable waters would be impossible to control since the PD does not have snowmobiles to enforce the law. Chief Wallis stated that the nuisance ordinance can be used to enforce repetitive issues on the larger lakes. Chief Wallis stated that he can take a look at the current ordinance to see if it will work or maybe it needs to be amended. This item will be placed on the April 16th agenda.

3. **Consider and Act on Resolution for Zoning Amendment request for Town of Oconomowoc & Schowalter Revocable Trust to amend the Town of Oconomowoc District Zoning Map of the Waukesha County Shoreland and Floodland Protection Ordinance from A-P Agricultural Land Preservation District to A-1 Agricultural District. Property is located in the SW ¼ of Section 14, T8N, R17E, Town of Oconomowoc:** Administrator/Planner Herrmann stated that the Plan Commission met on March 19th and approved a recommendation to the Town Board to approve the zone change from A-P to A-1 which would require a 3 acre minimum in A-1. Supervisor Husak made a motion to approve the resolution for the zoning amendment for the Town of Oconomowoc and Co-applicant Schowalter Revocable Trust from A-P agricultural land preservation to A-1 agricultural district. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Application for Urban Non-Point Source and Stormwater Program Planning Grant:** Administrator/Planner Herrmann explained that there is a grant available to help with stormwater management and that it's a 70/30 split. Herrmann stated that the Town would receive up to \$1,500 dollars in grant money as a co-applicant with the Town of Merton. The deadline is April 16th. The Town could pass on applying in 2012 and wait till 2013, but we have a better chance of obtaining funds if the application is made this year. There are not many municipalities applying this year due to the deadline and when the information came out. Supervisor Wiemer made a motion to approve the co-application with the Town of Merton on the Urban Non-point Source and Stormwater grant application. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Resolution to Repeal and Re-Create Resolution No. 2011-12 to Redistrict the Boundaries of the Town of Oconomowoc:** Clerk/Treasurer Lesser explained that after the Town Board approved the resolution last year, there was a legislative boundary change and the 26 properties that were given to the town from the Town of Summit were now in a new legislative district and therefore a resolution approving the change was needed and it also created a new reporting unit and ballot combination. Supervisor Husak made a motion to approve repealing and re-creating the ward boundary for the Town of Oconomowoc. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Resolution to Allow the Town of Oconomowoc having less than 35,000 Population to Combine Two or More Wards for Voting Purposes to Facilitate Using a Common Polling Place:** Clerk/Treasurer Lesser explained that the town has to spell out which wards will be voting in what election and how the ballot combination will be handled. This resolution explains that. Supervisor Husak made a motion to approve the resolution allowing the town to combine wards and polling locations for voting purposes. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Ordinance Extending Town Officer Terms:** Clerk/Treasurer Lesser explained that with the new laws for absentee voting the board of canvass cannot be held until possibly until the Monday following the election which then pushes back the certification of the election and that changes the date of when the new supervisors would take office. This ordinance allows the Town to extend the terms for 2012 and changes the annual meeting for 2013 and beyond to coincide with this new law. Supervisor Husak made a motion to approve the ordinance extending the officer's terms for 2012 and 2013. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Resolution recognizing April as Fair Housing Month in the Town of Oconomowoc:** Supervisor Husak made a motion to approve the resolution recognizing April as the Fair Housing Month within the Town of Oconomowoc. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Class B Combination Alcohol License for Pasdera #Five, LLC; N49W34630 Wisconsin Avenue, D/B/A Rookies, Tyler Pasdera-Agent:** Supervisor Husak made a motion to approve the issuance of the alcohol license for Pasdera #Five LLC Tyler Pasdera-agent. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Chairman Hultquist:** Nothing
11. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Nothing
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Excused
12. **Attorney Chapman:** Nothing
13. **Highway Superintendent Salzman**
 - a. **Consider and Act on Hiring of New Part-time Employee Jason Laatsch:** Highway Superintendent Salzman stated that Tim Condon will be retiring at the end of April and that

Jason Laatsch will be replacing him but will also be working with snow plowing as well. Supervisor Husak made motion to approve the hiring of Jason Laatsch. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

14. Chief Wallis: Nothing

15. Administrator/Planner Herrmann

- a. **Update on Monterey Dam/Mill Street Bridge Project:** Administrator/Planner Herrmann stated that he went to Madison today and discussed the dam design and that there is a chance that the old bridge design could still be used if the dam is located upstream at the edge of the bridge saving the town money. Herrmann stated that he will be conducting weekly conference calls to keep up on the latest events of the project. The design work is underway and once it is complete a public informational meeting will need to be held.
- b. **Discussion on Street Lights Overhanging Wisconsin Avenue:** It was noted that the lights along Wisconsin Avenue in Okauchee do not meet the height requirement of 13'6" and a truck has hit one breaking it. The option is to have all the lights installed to the proper height or maybe they could be turned so as not to hang in the roadway. This item will be placed on the April 16th agenda.
- c. Herrmann stated that the funding of 80% for the project of West Lake Drive is in jeopardy and it has to do with an urban cross section to rural. More information will be provided once it's available.
- d. Herrmann stated that the outdoor recreation plan from 2007 is outdated and may not be available for purchasing the Fisher property. An update can be done once, and the deadline is in May. More information on this will be provided once it's available.
- e. Herrmann stated that he will be applying for a CDBG grant for the Mapleton Community Center parking lot.
- f. Herrmann stated that there is an informal meeting tomorrow with the residents of California Avenue along with Mark Mickelson of Yaggy Colby meeting at 6:30 pm at the site.

16. Clerk/Treasurer Lesser

- a. **Consider and Act on Lori Opitz Attending the Municipal Clerks Institute on July 8-13, 2012 in Green Bay:** Supervisor Husak made a motion to approve the attendance of the Deputy Clerk/Treasurer Opitz at the Clerks & Treasurer's Institute in July to included hotel and meals. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- b. **Consider and Act on New Operator License Applications for Kari Martig, Kristin Engel, Jenna Snyder, and Joseph Vella:** Supervisor Husak made a motion to approve the submitted operator license applications with the recommendation from Chief Wallis. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
- c. **Consider and Act on Board of Review Dates for 2012:** The Board approved meeting on May 21st at 6:00 pm to adjourn to August 23, 2012 at 8:00 am to 11:00 am with open book to be held on August 1, 2012 at 2:00 pm to 4:00 pm.

17. Approve Vouchers and Checks: Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

18. Adjourn: Supervisor Husak made a motion to adjourn at 6:59 pm and seconded by Supervisor Koepke. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer