

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
May 21, 2012**

Chairman Robert C. Hultquist called the meeting to order at 6:17 pm. Supervisors present included John Koepke, Brian Wiemer, Jan Husak and John Roelandts. Also present was Attorney Bill Chapman, Administrator/Planner Jeff Herrmann, Public Works Superintendent Owen Salzman, Police Chief Jim Wallis, and Clerk/Treasurer Jo Ann Lesser. Please see sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from May 7, 2012, Town Board Meeting and Approve Minutes from May 16, 2012, Special Town Board Meeting: Supervisor Roelandts made a motion to approve the minutes as presented. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

OLD BUSINESS:

1. **Discussion on Kunkel Engineering Group Invoice:** Administrator/Planner Herrmann stated that he is recommending the payment of the invoice at the amount of \$12,950.00. Supervisor Koepke stated that the invoice has been included in vouchers and checks so a formal motion is not needed.

NEW BUSINESS:

1. **Consider and Act on Auditing Services Letter of Engagement:** Administrator/Planner Herrmann stated that the price of their audit services remains the same, and some of the extra costs will be reduced due to changes in the practices within the clerk's office that have been implemented. Chairman Hultquist also stated that Wendi has offered to come out and meet with Jo Ann to go over some procedures that she will take over and that training will be free of charge. Supervisor Roelandts stated that the costs were extremely high and never on-time, but since Wendi has taken over he has seen a definite improvement and her time is justified. Supervisor Roelandts made a motion to approve the letter of engagement for auditing services between Baker, Tilley, Virchow, Krause and the Town of Oconomowoc. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution to Purchase Outlot 4 of the Woodside Farms Subdivision:** Supervisor Husak made a motion to approve purchasing outlot 4 of Woodside Farms. Supervisor Roelandts seconded the motion. Supervisor Koepke questioned if grant money would be available to help offset the cost. Administrator/Planner Herrmann stated that the town will find out in August if any grant money has been awarded. Motion carried by unanimous voice vote.
3. **Consider and Act on Special Event Application for Okauchee Lions Days to be held on June 15-17, 2012:** Chief Wallis stated that the event will no longer be using the Sheriff's Department for crowd control as it states on the application, the Lion's Club has decided to use a private security company. Supervisor Roelandts made a motion to approve the special event request subject to the security arrangement satisfying Chief Wallis. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Special Event Application for Caring For Carly to be held on August 25, 2012 12:00 pm to 10:00 pm at Okauchee Lions Park:** Supervisor Wiemer made a motion to approve the special event license application for Caring for Carly. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
5. **Chairman Hultquist:** Nothing
6. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Questioned if there was any progress on the Bertrand request.
 - c. **Janis Husak:** Stated that she will be absent for the June 4th meetings.
 - d. **John Roelandts:** Nothing
7. **Attorney Chapman:** Nothing

8. Public Works Superintendent Salzman: Nothing

9. Chief Wallis: Nothing

10. Administrator/Planner Herrmann

a. Update on Monterey Dam/Mill Street Bridge Project: Administrator/Planner Herrmann stated that he has a meeting tomorrow at 3 pm with Chris Goodwin of Ayres and Dan Durig of Baxter Woodman. Both men will be here to present the plans for the dam/bridge project at 6:30 pm tomorrow at the public informational meeting. There will also be tentative numbers available but those are subject to the bidding process.

b. The grant for the Fischer property has been submitted, and another appraisal was completed.

11. Clerk/Treasurer Lesser

a. Consider and Act on New Operator License Application for Marie Huelse: Supervisor Husak made a motion to approve the operator license for Marie Huelse subject to the approval of Chief Wallis. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

12. Approve Vouchers and Checks: Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Seconded by Supervisor Roelandts. Motion carried by unanimous voice vote.

13. Adjourn: Supervisor Roelandts made a motion to adjourn at 6:33 pm. Seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer