

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
July 16, 2012**

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, Janis Husak, and John Roelandts. Also present included Attorney Bill Chapman, Administrator/Planner Jeffrey Herrmann, Lt. Paar, Public Works Superintendent Owen Salzman, and Clerk/Treasurer Jo Ann Lesser.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from June 18, 2012 Town Board Meeting and July 3, 2012 Special Town Board Meeting:

Supervisor Koepke made a motion to approve the minutes as presented. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Correspondence: Clerk/Treasurer Lesser presented a picture to the Board showing all the signs that were installed warning high profile vehicles of the height restriction with the railroad bridge on County Highway P.

Comments from the Floor on Agenda items or any other items: None

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. **Consider and Act on Combination Class B Alcohol License Application for AME, LLC N55W34657 Road E; D/B/A Hide Away Bar & Grill, Agent-Carol Euringer.**
2. **Consider and Act on Special Event Application for Johnson/Hanfler Wedding being held on Saturday August 11, 2012 at Okauchee Lion's Park, 2:00 pm to 8:30 pm.**
3. **Consider and Act on Special Event Application for Hide Away Bar & Grill; Swim Suit Contest on August 19, 2012, 5:00 pm to 8:00 pm.**
4. **Consider and Act on Special Event Application for Steve & Lynn Wege, N50W35206 Wisconsin Avenue, August 4, 2012; Corn and Pig Roast.**
5. **Consider and Act on Special Event Application for Rookies Sports Bar Grill, N49W34630 Wisconsin Avenue, July 28, 2012; Benefit Poker Run 9:00 am to 8:00 pm.**
6. **Consider and Act on Special Event Application for St. Joan of Arc Church, at American Legion Post #399 N50W34760 Wisconsin Avenue, July 28, 2012; 5:00 pm to 11:00 pm.**

Supervisor Roelandts made a motion to approve the consent agenda items. Supervisor Husak seconded the motion. Motion carried unanimously.

OLD BUSINESS:

1. **Consider and Act on Appointing a Town Prosecutor:** Administrator/Planner Herrmann stated that he discussed with Chief Wallis his opinions of the applicants and Chief Wallis had indicated that Arenz, Molter, Macy, Riffle & Larson S.C. would be his preferred choice. Supervisor Husak made a motion to approve the hiring of law firm Molter, Macy, Riffle & Larson S.C. effective January 1, 2013, renewed annually and subject to future negotiations of fees. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote. Administrator/Planner Herrmann was instructed to set up a meeting for the Board to meet with the attorney to discuss legal fees.
2. **Consider and Act on Mapleton Community Center and Pavilion Door Locks, Refuse Containers, Rental Fee, Hours, Bathrooms, Etc.:** Administrator/Planner Herrmann met with Oliver Construction to look at the automatic door locks for the bathrooms so that they can remain open during the day. The Board was presented with the information on prices. Supervisor Roelandts made a motion to approve the purchase of the mag locks and equipment that will allow the bathrooms at the Mapleton Community Center Pavilion remain open from 8:00 AM to 8:00 PM during the summer. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Replacement of Sign for American Legion Post #399 N50W34760 Wisconsin Avenue:** Administrator/Planner Herrmann stated that the Legion Post wants to replace the sign that was taken down due to an accident, the sign is in the right-of-way and that a 5 foot easement would be needed. Supervisor Husak made a motion to approve the easement on the condition of the final draft from Attorney Chapman. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Discussion on Installing New Town Wide Address Signs:** Administrator/Planner Herrmann stated that the reason this is on the agenda is that he has received phone calls from residents wanting the signs. Administrator/Planner Herrmann stated that the Town of Genesee did this and placed the fees on each property tax bill. Herrmann was instructed by the Board to look into the cost and materials of this type of project.

3. **Consider and Act on Raising Election Inspectors Wages:** Administrator/Planner Herrmann stated that he had recently read some information in regards to the benefit of paying at minimum wage. Supervisor Husak made a motion to approve increasing the wage of election inspectors to minimum wage. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Progress Payment Request From Wolf Paving Co. for 2012 Road Program in the Amount of \$122,124.64:** Supervisor Roelandts made a motion to approve the payment to Wolf Paving Company. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Chairman Hultquist:** Chairman Hultquist stated that he received a call from Tom Steinbach from the City of Oconomowoc regarding a friend of his who fell into a lake here in the town and Officer Mark Rajnicek responded to the call and was able to assist the man. Chairman Hultquist wanted to relay the story because not enough good gets reported.
6. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Absent/excused
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Nothing
7. **Attorney Chapman:** Nothing
8. **Public Works Superintendent Salzman:** Nothing
9. **Chief Wallis:** Absent
10. **Administrator/Planner Herrmann**
 - a. **Update on Monterey Dam/Mill Street Bridge Project:** The project plans are 90% completed and there will be a meeting here on July 20th with DAAR Engineering, WisDOT, WDNR, and Ayres & Associates to go over the plans.
 - b. **Consider and Act on No Parking/No Storage signs and a Dead End sign on Rolefson Road:** Administrator/Planner Herrmann stated that he has received complaints about Rolefson Road, which the issues date back to 2009. Herrmann read the minutes from the special meeting of October 2009. Art Dowling stated that the RV and trailer have been moved after Waukesha County sent a letter requesting its removal. Jim Doxtater stated that the RV has not moved in 3 years due to his wife's health but has maintained the license renewal with the state. Mr. Doxtater felt that he kept his end of the bargain. Chairman Hultquist requested that Administrator/Planner Herrmann and Public Works Superintendent Salzman look into the matter and come back to the Board with options.
11. **Clerk/Treasurer Lesser**
 - a. **Consider and Act on New Operator License Applications for Jessica Theilen, James Petruzzello, Dana Lewein, Jennifer Guenther, Judson Simons, and Kevin Allen:** Supervisor Husak made a motion to approve the new operator license applications subject to Chief Wallis or Lt. Wraalstad's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
 - b. **Consider and Act on Renewal Operator License Applications for Philip Schubert, Amy Rankin, Megan Borchardt, Echo Furhman, Joel Maerder, Pamela Mainz, Edward Short, Ila Black, Jessica Peterson, Rachael Van Veghel, Sheri Storlie, Heidi Peters, Kelly Cannizzaro, and Chelsea Suttner:** Supervisor Husak made a motion to approve the renewal operator license applications subject to Chief Wallis or Lt. Wraalstad's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
12. **Approve Vouchers and Checks:** Supervisor Koepke made a motion to approve the vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
13. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:49 PM. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer