

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
MEETING MINUTES
October 15, 2012**

Chairman Robert C. Hultquist called the meeting to order at 5:00 pm.

Supervisor Husak made a motion to enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Interview Engineering Firms). Supervisor Koepke seconded the motion.

Supervisor Koepke; aye Supervisor Wiemer; absent
Chairman Hultquist; aye Supervisor Husak; aye
Supervisor Roelandts; aye

Motion carried.

Supervisor Wiemer entered the session at 5:34 pm.

Reconvene to Open Session at 6:13 p.m.

Present included Administrator/Planner Jeff Herrmann, Police Chief Jim Wallis, and Sam Salzman for Public Works Superintendent Owen Salzman, Attorney Bill Chapman, and Clerk/Treasurer Jo Ann Lesser. For additional attendees see attached sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from October 1, 2012 Town Board Meeting: Supervisor Roelandts made a motion to approve the October 1, 2012 meeting minutes as presented. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.

Correspondence: None

Comments from the Floor on Agenda items or any other items: Dale Drewek; N64W35332 Rolefson Road presented pictures of potential issues with drainage from Rolefson Road into Tamarack Lake. Mr. Drewek stated that he has 3 concerns for the area, those are drainage, safety, and the rights of the use of the right-of-way.

Sam Salzman from the Highway Department stated that the gravel was scraped from the area. Attorney

Chapman stated that he was drafting an ordinance that would not allow parking on the old Oakdale right-of-way.

Ken Witzig; 6460 Road J presented slides which showed that the property was occupied in that area for the past 50 years.

Roland Morrison; N52W35009 W Lake Drive asked if an ordinance exists that would restrict the number of accesses a property is allowed.

Vern Voelker; Box 255 Okauchee presented pictures and stated that he has concerns for safety if the third access would be allowed to Bertrand's.

Mary Voelker; Box 255 Okauchee questioned if the Town's insurance carrier was contacted to submit an opinion.

Peter Puestow stated that everything that Mr. Bertrand applied for has not been complied with; he stated that this information was given to him by Amy Barrow's of Waukesha County Land and Plan Use Department.

Brett Meili listed his concerns about the removal of the materials that will be done to create the third access.

David Huibregtse stated that the original plan of efree was to include an outside grill and a Kilti style drive thru which requires the additional egress.

Kevin Laabs President of Stone Bank Fire Department relayed information about an emergency call that he was involved in and how critical it is that address signs be visible and uniform, time is of the essence. Mr. Laabs also stated that with the HIPPA laws it eliminated the use of names across the radio and they can only use addresses.

Dave Beguhn from the City of Oconomowoc agreed with Kevin Laabs that time is of the essence in emergency calls and address signs at the road are very important.

OLD BUSINESS:

- 1. Consider and Act on Design Engineering Firm for W. Lake Drive Resurfacing Project-2014:**
Supervisor Roelandts made a motion to award the engineering design to Ayres & Associates contingent that Phil Bain be the construction manager. Supervisor Husak seconded the motion.

Chairman Hultquist called for a roll call vote:

Supervisor Koepke; aye Supervisor Wiemer; aye

Chairman Hultquist; aye Supervisor Husak; aye

Supervisor Roelandts; aye

Motion carried.

- 2. Consider and Act on Grota Appraisals Options for Town Revaluation:** Supervisor Husak made a motion to approve hiring Grota Appraisals to perform option #2 a walk-by evaluation of the entire town for 2013. Supervisor Roelandts seconded the motion. It was noted that the cost would be \$37.00 per improved parcel. Mike Grota stated that he needs to relook at the figures it may be even less. Motion carried by unanimous voice vote.
- 3. Consider and Act on Third Access Drive for Bertrands on the Point, N52 W35002 Lake Drive:**
Supervisor Roelandts made a motion to deny the request from Mike Bertrand for the third access at this time with the option to re-visit the request when everything is in compliance with the issues. Supervisor Wiemer seconded the motion. Motion carried by unanimous voice vote.
- 4. Introduction of Resolution to Vacate Pearl Street as Requested by Gene and Doris Gowey W380N8466 Main Street:** Attorney Chapman stated that the exhibit with the first resolution was incorrect and a new resolution needed to be introduced. The public hearing will be on December 3, 2012.
- 5. Consider and Act on Ordinance Amending Hours of Operation for Alcohol Class A Retail Stores:**
Chairman Hultquist asked Chief Wallis if he had any issues with the new time. Chief Wallis stated that he has no objections. Supervisor Roelandts made a motion to adopt the ordinance allowing Class A Retail license holders sell at 6:00 am. Supervisor Husak seconded the motion. Motion carried by unanimous voice vote.
- 6. Discussion on Address Signs for the Town of Oconomowoc:** Chief Wallis asked to be heard, and confirmed what was said by Chief Beguhn and Kevin Laabs during public comments. Chairman Hultquist requested that this item be placed on the next agenda for consider and act by the board.
- 7. Consider and Act on Releasing a Letter of Credit for Highlands of Lake Country:** Supervisor Wiemer made a motion to approve releasing the letter of credit for Highlands of Lake Country. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
- 8. Consider and Act on Issues Involving Rolefson Road:** Supervisor Koepke stated the when he went out to the area to look at it recently, there looked to be many tire tracks as if many vehicles were using the driveway and that the gate was open. Chairman Hultquist stated that Public Works Superintendent Salzman and Chief Wallis look at the area and come back with options for the board.

NEW BUSINESS:

- 1. Consider and Act on Moving the December 4, 2012 Special Election Polling Location from the Legion Post to the Town Hall:** Clerk/Treasurer Lesser explained that Assembly District 33 has a vacancy and Governor Walker called for a special election to fill it. The primary will be held on November 6th and the election will be held on December 4th. Due to the number of voters in that area (40) it is only conducive to hold the election at the town hall by the clerk's office staff. Notice will be sent to the voters. Supervisor Husak made a motion to move the polling location to the town hall just for the special election to be held on December 4, 2012. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

2. **Chairman Hultquist:** Nothing
3. **Supervisor Reports**
 - a. **John Koepke:** Nothing
 - b. **Brian Wiemer:** Nothing
 - c. **Janis Husak:** Nothing
 - d. **John Roelandts:** Nothing
4. **Attorney Chapman:** Nothing
5. **Public Works Superintendent Salzman:** Excused
6. **Chief Wallis:** Nothing
7. **Administrator/Planner Herrmann**
 - a. **Discussion on Special Town Board Meeting Date for October/November:** It was discussed that the Town Board will need to hold a special meeting to decide the zone change for the Monterey Dam/Mill Street Bridge. The meeting will be held on October 30, 2012 at 6:00 pm.
8. **Clerk/Treasurer Lesser :** Nothing
9. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's review. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
10. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 7:25 pm. Seconded by Supervisor Husak. Motion carried by unanimous voice vote.

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer