

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**Monday, January 20, 2020**

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, John Roelandts and Rosie Rutkowski. Supervisor Terry Largent was excused. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance.

**Approve Minutes from regular Board meeting December 16, 2019.** – Supervisor Roelandts made the motion to approve the minutes from the December 16, 2019 meeting as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – None

**Comments from the Floor on Agenda items or any other items.**

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map (CSM) for Cheryl Janny, 7206 Bayside Lane, Land O Lakes, WI. More specifically the property is described Lot 32 Holmstead Country Estates, being a part of the NE ¼ and NW ¼ Section 35, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0570.120.001).** – Administrator/Planner Herrmann stated the Plan Commission already approved and is recommending to the Town Board approval of the CSM as well as a shared driveway. Supervisor Koepke made the motion to approve the certified survey map for Cheryl Janny, 7206 Bayside Lane, Land O Lakes, WI for the property described as Lot 32 of the Holmstead Country Estates as well as the shared driveway. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and act on Waiver from Section 265-41 (C) of the Town of Oconomowoc Code of Ordinances to exceed the depth to width ratio of 2:1 for the Certified Survey Map (CSM) for Cheryl Janny, 7206 Bayside Lane, Land O Lakes, WI. More specifically the property is described Lot 32 Holmstead Country Estates, being a part of the NE ¼ and NW ¼ Section 35, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0570.120.001).** – Administrator/Planner Herrmann stated explained the waiver as stated the Plan Commission has approved and is recommending to the Town Board approval of the waiver. Supervisor Koepke made the motion to approve the waiver from section 265-41(C) of the Town of Oconomowoc Code of Ordinances to exceed the depth to width ratio of 2:1 for the certified survey map for Cheryl Janny. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on special event application for Silver Circle Sports Events to hold the Lake Country Challenge using Town roads on August 29, 2020 from 7:00 a.m. to 9:00 p.m.** – Clerk/Treasurer Opitz stated the applicant sent an e-mail today stating that it would be until 9:00 a.m. and not 9:00 p.m. Supervisor Roelandts made the motion to approve the special event application for Silver Circle Sports Events to hold the Lake Country Challenge using Town roads on August 29, 2020 from 7:00 a.m. to 9:00 a.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on special event application and temporary Class B retail license for Oconomowoc Rotary Club to hold “Brewfest” at the Okauchee Lions Park on March 7, 2020 from 5:00 p.m. to 9:00 p.m.** – Supervisor Roelandts made the motion to approve the special event application and temporary class B retail license for Oconomowoc Rotary Club to hold Brewfest at the Okauchee Lions Park on March 7<sup>th</sup>, 2020 from 5:00 p.m. to 9:00 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the proclamation recognizing January 26 – February 1, 2020 as School Choice Week.** – Chairman Robert C. Hultquist made a proclamation recognizing January 26 – February 1, 2020 as school choice week. Supervisor Rutkowski made the motion to recognizing January 26 – February 1, 2020 as school choice week. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

6. **Introduction of Resolution 2020-1; resolution to vacating a portion of Oak Lane.** – Attorney Bill Chapman introduced the resolution and stated that it needs to be posted in the paper and the Board will act on it in 45 days.
7. **Consider and Act on special event application for Bayside on Okauchee to hold Okauchee Old School Fest on May 29<sup>th</sup>, 2020 from 5:00 pm to 11:00 pm and on May 30<sup>th</sup>, 2020 from 11:00 am to 11:00 pm.** – Police Chief Wallis stated there are some minor changes that need to be made, but he would work it out with the applicant. Supervisor Roelandts made the motion to approve the special event application for Bayside on Okauchee to hold Okauchee Old School Fest on May 29<sup>th</sup>, 2020 from 5:00 p.m. to 11:00 p.m. and on May 30<sup>th</sup>, 2020 from 11:00 a.m. to 11:00 p.m. and subject to the final approval of Chief Wallis. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the purchase of a 2020 International Truck Chassis for \$99,140.00.** – Highway Superintendent Salzman briefly talked about the purchase. Supervisor Roelandts made the motion to approve the purchase of a 2020 International Truck Chassis for \$99,140.00. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Burke Truck and Equipment to set up new plow truck for \$97,968.10.** – Highway Superintendent Salman briefly talked the equipment set up. Supervisor Roelandts made the motion to approve Burke Truck and Equipment to set up new plow truck for \$97,968.10. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on contracting with Ehlers and S.E.H for time and expense to work on starting a TIF District.** – Administrator/Planner Herrmann stated the work that needs to be done is to explore the benefits of the Town at having one, but there would not be enough time to get one started to incorporate; time has run out to get it all in place before the deadline. Supervisor Koepke made the motion to approve exploring the options with S.E.H. for start of a TIF district. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on widening and adding a crosswalk on Lake Drive per petition.** – After considerable discussion by the Board, Supervisor Roelandts made the motion to deny widening and adding a crosswalk on Lake Drive per the petition. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Chairman Hultquist.** – Nothing to report
13. **Supervisor Reports**
  - a. **John Koepke.** – Talked about the response times and had questions regarding it.
  - b. **Terry Largent.** - Excused
  - c. **Rosie Rutkowski.** – Received compliments regarding the newsletter and received a complaint regarding a property on Highway K
  - d. **John Roelandts.** – Nothing to report
14. **Attorney Chapman.** – Nothing to report
15. **Public Works Superintendent Salzman.** – Nothing to report
16. **Chief Wallis** – Stated the Town had now started to patrol the Lac La Belle area
17. **Administrator/Planner Herrmann.** – Nothing to report
18. **Clerk/Treasurer Opitz.** – Nothing to report
19. **Approve Vouchers and Checks.** – Chairman Hultquist made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
20. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:57 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer