

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, February 1, 2021.

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Town Attorney).

Supervisor Koepke made the motion and Supervisor Roelandts seconded to go into Closed Session at 5:48 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:54 p.m.

Reconvene to Open Session immediately following the Closed Session

Chairman Robert C. Hultquist called the meeting to order at 5:55 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from regular Board meeting January 18, 2021. – Supervisor Koepke made the motion to approve the January 18, 2021 regular board meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items.

Carol Wilson, N60W34643 Forest Bay Road, talked briefly to the Board regarding the road condition on Forest Bay Road and would hope that the Board would look closed at getting that road fixed sooner than later.

Michael Todd, N52W35098 Lake Drive, stated the Highway Department does a great job in clearing the snow off the curve in front of his house and salting the area well too, but he said even the littlest snow makes that curve still slick and was wondering if the Town would consider putting a barrel out by his house with salt in it and when it seems to be slick in that area, he would salt it.

NEW BUSINESS:

1. **Chief Bowen's Report.** – Gave his monthly report
2. **Consider and Act on Appointment of Tracy J Murn as Town Attorney.** – Chairman Robert C Hultquist made the motion to appoint Tracy J Murns as Town Attorney. Supervisor Roelandts made the motion to approve the appointment of Tracy J Murns as Town Attorney. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Special Event Application for Rickey Chernik (applicant) to hold a proposed running event called BeYOUtiful Half on May 8, 2021 from 7:30 a.m. to 11:30 a.m. on Town Roads.**
– Police Chief James Wallis stated the applicant made some great changes in the route and was easy to work with and is happy with the final route of the event. Supervisor Rutkowski made the motion to approve the special event application for Rickey Chernik (applicant) to hold a proposed running event called BeYOUtiful on May 8, 2021. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

4. **Consider and Act on Certified Survey Map (CSM) for Boe Krueger, N60W38429 Hawthorne Drive, Oconomowoc, WI. The property is described as Lot 5, BLK 3 Edgemoore Estates, PT NE ¼, Sec 29, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0545.046)** – Supervisor Roelandts made the motion to approve the certified survey map for Boe Krueger, N60W38429 Hawthorne Drive. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Certified Survey Map (CSM) for Barbara Truman and Franz Schultz, W340N9159 Townline Road, Oconomowoc, WI. The property is described as PT N ½, SE ¼ & S ½ NE ¼ Sec 1, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0433.994)** – Supervisor Koepke made the motion to approve the certify survey map for Barbara Truman and Franz Schultz at W340N9159 Townline Road. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Certified Survey Map (CSM) for Keith & Tracy Kummer, N53W34981 Road B, Okauchee, WI. The property is described as Lots 65 & 66, Map of Point Comfort, PT # ½, Sec 35 & ½ Sec 36, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0569.086)** – Supervisor Roelandts made the motion to approve the certified survey map for Keith & Tracy Kummer, N53W34981 Road B, Okauchee. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Certified Survey Map (CSM) for Daniel Losby, N55W34446-50 Tweeden Lane, Oconomowoc, WI. The property is described as Lots 8 & 9 Petersons Plat Okauchee Lake, PT NW ¼ & NE ¼, Sec. 36, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0574.031.002)** – Supervisor Roelandts made the motion to approve the certified survey map for Daniel Losby, N55W34446-50 Tweeden Lane, Oconomowoc. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Class B Liquor License for Integrity Investments, LLC, D/B/A Sloppy Joe's-Smoke on the Water; N50W35016 Wisconsin Avenue – Ellen Hennes, Agent from the period of February 1,2021 to June 30, 2021,** – Administrator/Planner Herrmann stated they would be operating where Bayside in Okauchee was. Clerk/Treasurer Opitz stated that she will not release the license until they received all approvals from the County and the Building Inspector and when Bayside released their license back to the Town. Supervisor Koepke made the motion to approve the Class B liquor license for Integrity Investments, LLC, D/B/A Sloppy Joe's – Smoke on the Water, N50W35016 Wisconsin Avenue with Ellen Hennes as Agent with the conditions outlined above. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on 2021 Road Program and Town Hall parking lot.** – Highway Superintendent Sam Salzman stated he would like to know if the Town Hall parking lot should be bided out with the 2021 road program because it was bided out last year and the job was never done and normally when a program is put out there for a bid, the job is usually done. Supervisor Roelandts made the motion to approve the 2021 Road Program as well as the Town Hall parking lot to be done. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on Holiday schedule for 2021.** – Clerk/Treasurer Opitz stated that there are a couple of holidays this year that land on the weekend; she stated that typically when the holiday is on a Saturday the employees would be off on Friday and if it is on a Sunday, it would be on a Monday. She stated that July 4th is on Sunday and asked if the employees would be off on Monday. The Town Board agreed that July 5th would be the day off. Then she asked with Christmas Eve/New Year's Eve being on a Friday and we are ready off and Christmas Day/New Year's Day being on a Saturday, she was looking for direction as to if the employees would be off for that holiday the Thursday before or the Monday after. After some discussion, Supervisor Roelandts made the motion to allow employees to take the Monday after Christmas Day and New Year's Day as holiday pay since those land on a Saturday. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on extension of fire contract termination agreement with Okauchee Fire Department.** – Administrator/Planner Herrmann spoke briefly to the Board the details; Chairman Hultquist stated they would not need more than 60 days after they receive the permits, but asked the Board to allow them a year because the permits might take a little longer than expected. Supervisor Roelandts made the motion to give a one-year extension to the fire contract termination agreement with Okauchee Fire Department. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Chairman Hultquist.** – Nothing to report
13. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report

- c. **Rosie Rutkowski**. – Nothing to report
- d. **John Roelandts**. – Nothing to report
- 14. **Public Works Superintendent Salzman**. – Nothing to report
- 15. **Chief Wallis** – Nothing to report
- 16. **Administrator/Planner Herrmann**. – Spoke briefly about the Town wide garbage contract to expire in 2022
- 17. **Clerk/Treasurer Opitz**. – Nothing to report
- 18. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
- 19. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:26 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted
Lori Opitz, WCMC
Clerk/Treasurer