

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, February 4, 2019

Chairman Robert C Hultquist called the meeting to order at 5:58 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from the Regular Town Board Meeting on January 21, 2019. – Supervisor Largent made the motion to approve the regular Town Board Meeting Minutes for January 21, 2019 as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act Certified Survey Map (CSM) for John & Ann Hansen, N65W34753 Road J, Oconomowoc, WI and 4140 Beach Road LLC, 411 E. Wisconsin Avenue, Milwaukee, WI. More specifically the properties are located Lot 14 North View and Lot 1 Whittaker Bay all being PT SW ¼ Sec 24, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0527.023.001 and OCOT 0527.024).** – Administrator/Planner Herrmann gave a brief explanation of the CSM and stated the Plan Commission have approved it and is recommending to the Town Board for approval. Supervisor Roelandts made the motion to approve the certified survey map for John & Ann Hansen, N65W34759 Road J and 4140 Beach Road LLC. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Certified Survey Map (CSM) for Andrew & Lynda Freseth, N77W36478 Saddlebrook Lane, Oconomowoc, WI. More specifically the property is located Lot 11, Saddlebrook Farms PT NE ¼ & NW ¼ Sec 15 & SW ¼ Sec 10, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0489.011.002).** – Administrator/Planner Herrmann gave a brief explanation of the CSM and stated the Plan Commission have approved it and is recommending to the Town Board for approval. Supervisor Roelandts made the motion to approve the certified survey map for Andrew & Lynda Freseth, N77W36478 Saddlebrook Lane. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Special Event Application and Temporary Class B License for Okauchee Lions Club, Inc. to hold an “Okauchee Lions Night at the Races” event at the Okauchee Lions Park on March 9, 2019 from 4:00 p.m. to 11:00 p.m.** – Supervisor Koepke made the motion to approve the special event application and temporary class B license for Okauchee Lions Club to hold an Okauchee Lions Night at the Races on March 9, 2019 from 4:00 p.m. to 11:00 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Resolution 2019-2; a Resolution to reduce the Waukesha County Established Street and Highway Width Map for Road Q from 45; to as platted (between 30 feet and 45 feet).** – Administrator/Planner Herrmann gave a brief description of the purpose of the resolution. Supervisor Roelandts made a motion to approve Resolution 2019-2; a Resolution to reduce the Waukesha County Established Street and Highway Width Map for Road from 45 to as what is platted. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the request of Daniel Hoffman to write-off late fees on his sewer bill in the amount of \$10.96.** – Clerk/Treasurer Opitz explained that the bank took the money out of his account when he requested payment for the sewer bill, but the bank never sent the check to the Town and that is why he is asking for the late fees to be removed. Supervisor Rutkowski made the motion to approve the request of Daniel Hoffman to write-off late fees on his sewer bill in the amount of \$10.96. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on special event application for Rosenthal Wedding at the Okauchee Lions Park on May 25, 2019 for an all-day event.** – Supervisor Roelandts made the motion to approve the

special event application for Rosenthal wedding at the Okauchee Lions Park on May 25, 2019 for an all-day event. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

7. **Chairman Hultquist**. – Nothing to report
8. **Supervisor Reports**.
 - a. **John Koepke**. – Commented on the Town newsletter and stated it looks nice; the picture next to the Town history is a picture of the city of Oconomowoc and he would like if the polling places will be changed, that it be bold and it should stand out.
 - b. **Terry Largent**. – Nothing to report
 - c. **Rosie Rutkowski**. – Would still like to do something for the Towns 175 year anniversary this year and was wondering if anyone knew the exact date the Town was established.
 - d. **John Roelandts**. – Nothing to report
9. **Attorney Chapman**. – Nothing to report
10. **Public Works Superintendent Salzman**. – Stated the drain tile was installed at the soccer park the week before Christmas
11. **Chief Wallis** – Nothing to report
12. **Administrator/Planner Herrmann**. – Stated he gave copies to the Board to review regarding Stone Bank Fire Department equipment.
13. **Clerk/Treasurer Opitz** – Nothing to report
14. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:12 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer