

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

February 19th, 2024

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. The supervisor's present included John Koepke, Erik Mullett and V.J. Scully. Supervisor John Roelandts was excused. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting on February 5, 2024. – Supervisor Koepke made the motion to approve the February 5, 2024, meeting minutes as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. –

Nancy West, W357N6190 Spinnaker Drive, questioned why there were no trees or shrubs on the plat map, stated there is a four-foot berm that is angled along the lot line and was wondering who was going to take care of that and one of the berms was close to a cable box and was wondering if there was an ordinance that prohibited it.

Gary Fehr, W358N6191 Amy Lane, questioned if there was going to be a road connection to Amy Lane; Administrator/Planner Herrmann stated that the portion was dedicated to the Town, and it will be a right-of-way leading up to Amy Lane. He also stated that he and other neighbors have been made to feel like from the builders and the Town that their thoughts don't matter in this process.

Robert West, W357N6190 Spinnaker Drive, stated that the Board voted that there would never be any connection into Amy Lane, and it was noted that in the minutes.

Mark Augustine, Engineer for Snyder Farm development stated there were two mature trees that were left in the area by Mary Lane and that the Town and County requirement was to have that area be a walking and bike path area.

A representative from Okauchee Lions Club spoke briefly about how they would like to have a Thursday night beer garden; Supervisor Scully stated he would like the Board to have a copy of plans and outline presented to them regarding their plans.

Gary Moilanen, N61W35810 Spinnaker questioned the pathway leading up to Amy Lane on how the bigger vehicles will be kept off it.

OLD BUSINESS:

1. **Consider and Act on streetlights at Rolling River Court and Mill Street.** – Highway Superintendent Salzman stated he had spoken to the bus company, and they will be leaving the pickup area where it is now. Supervisor Koepke stated he liked the idea of solar light because then the Town would not be responsible for paying for the electricity. Highway Superintendent Salzman stated that installing streetlights might set a precedent in the Town. Supervisor Mullett made the motion to deny installing streetlights at Rolling River Court and Mill Street. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
2. **Reconsider and Act on Golf Cart Ordinance.** – Police Chief Wraalstad spoke to the Board about some areas in the ordinance that she would like to see changed; for example, Section 5F only states one headlight, it should be two. In another section she would like to see it state 25 MPH or less and not 30 MPH less. She would like to see section 8 completely removed because it is too confusing. After a brief discussion, Chairman Hultquist asked her to work with Clerk/Treasurer Opitz and make the changes and bring back those changes to the next Board meeting for the Board to review.

NEW BUSINESS:

1. **Consider and Act on preliminary plat for East Woodlake subdivision c/o Jon Spheeris. The subject property is described as part of the S ½ of the SE ¼ Section 20, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 512.994)** – Jon Spheeris gave a brief explanation of the plans for the area and has been working diligently with the Town and County to make sure they are following the proper steps. Robert Davy from Lake Country Engineering talked about the water issues in the past with the land, but stated he has done extensive research and has proposed and outlined a solution that will prevent and filtrate the water out of the area into the catch basin. He talked extensively with the Board on how each of the six drainage areas will help eliminate storm water build up. Chairman Hultquist stated that he talked with Supervisor Roelandts earlier and said by proxy vote, Supervisor Roelandts was not in favor. Supervisor Scully made the motion to approve the preliminary plat for East Woodlake Subdivision c/o Jon Spheeris. Supervisor Scully seconded the motion. Motion carried by 3:2 vote. Supervisor Koepke and Supervisor Roelandts (by Proxy) voted to nay.
2. **Consider and Act on the final plat for Snyder Farm c/o Bill Zach. The subject property is described as part of the N ½ of the NW ¼ and part of the NW ¼ of the NE ¼ of Section 26, T8N, R17E, in the Town of Oconomowoc. More specifically, the property is located at W359N6280 Brown Street, containing approximately 79.56 acres. (Tax Key No. OCOT 533.998.001)**. – Mark Augustine, Surveyor, briefly explained the final plat for Snyder Farms and that the residential subdivision will have 77 single-family lots and seven out lots. Supervisor Koepke made the motion to approve the final plat for Snyder Farm c/o Bill Zach for the property located at w359N6280 Brown Street. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the Certified Survey Map (CSM) for James Nolter. The property is described as part of the NE ¼ of the NW ¼ of Section 22, T8N, R17E, in the Town of Oconomowoc. More specifically, the property is located at W365N7148 McMahan Road. (Tax Key No. OCOT 0518.999.009)**. – Supervisor Koepke made the motion to approve the certified survey map for James Nolter for the property located at W365N7148 McMahan Road per the recommendations of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Town Facebook page.** – Supervisor Scully talked about how this would benefit the Town and be able to keep residents up to date on things in the Town and it would be a good tool for the Town to have. After a brief discussion, Supervisor Scully, and Clerk/Treasurer Opitz will work together to design a Facebook page for the Town and be the Administrator of the account.
5. **Consider and Act on \$7,000.00 contribution to the City of Oconomowoc for a public pier on Lac La Belle.** – Administrator/Planner Herrmann stated the city is looking for \$7,000.00 from the Town and the Village of Lac La Belle for a public pier. After a brief discussion, the Town thought it was a good idea but asked Administrator/Planner Herrmann to get a copy of what the total cost of this pier would be before they make any decisions.
6. **Discussion on Zoom meeting policy.** – Administrator/Planner Herrmann was looking for direction from the Board to see if they would like to have Zoom meetings for every meeting or only when a Board member is unable to attend in person. After a brief discussion they would like Administrator/Planner Herrmann to design a policy and bring it to a future agenda for the Board to review and discuss.
7. **Discussion on Town Hall ramp.** – Administrator/Planner Herrmann stated since Clerk/Treasurer Opitz moved the voting to Crosspoint Church the ramp has not been a huge issue, however, now that the Village of Lac La Belle will be using the Town Hall for voting purposes that the ramp might not be up to code. Mark Mickelson, Town Engineer spoke about the ramp was an issue years ago. After a brief discussion with the Town Board, the Board asked Mark and Sam to work together to find a solution for the ramp.
8. **Chairman Hultquist.** – Nothing to report
9. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **V.J. Scully.** – Nothing to report
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Nothing to report
11. **Chief Wraalstad.** – Nothing to report
12. **Administrator/Planner Herrmann.** – Stated the Vacation rental ordinance is being put on hold because the Village of Summit just recently got sued for their same ordinance and is working with the Town Attorney to make sure that the Town does not find them in the same situation as the Village of Summit.

13. **Clerk/Treasurer Opitz**. – Nothing to report
14. **Approve Vouchers and Checks**. – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
15. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (City of Oconomowoc).**

Supervisor Scully made the motion and Chairman Hultquist seconded to go into Closed Session at 7:40 p.m. Voice Vote was taken Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, excused; Supervisor Mullett, aye; Supervisor Scully, aye. Motion carried.

Supervisor Koepke made the motion and Supervisor Mullett seconded to exit Closed Session and reconvene into Open Session at 8:09 p.m. Voice vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, excused; Supervisor Mullett, aye; Supervisor Scully, aye. Motion carried.

Reconvene to Open Session immediately following the Closed Session

16. **Adjourn**. – Supervisor Scully made the motion to adjourn at 8:10 p.m. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz - WCMC
Clerk/Treasurer