

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**March 18th, 2024**

Chairman Robert C. Hultquist called the meeting to order at 6:30 p.m. Supervisor's present included John Koepke, John Roelandts, Erik Mullett, and V.J. Scully. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman and Administrator/Planner Jeffrey Herrmann. Clerk/Treasurer Lori Opitz was excused. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance.

**Approve Minutes from Regular meeting on March 4, 2024.** – Supervisor Koepke made the motion to approve the March 4<sup>th</sup> meeting minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – None

**Comments from the Floor on Agenda items or any other items.** –

Michael Thurston, DA, introduced himself to the Board.

Tim Kay, Municipal Court Judge gave an overview of Lake Country Municipal Court and spoke briefly about the City of Delafield.

Steven Viscuso, W340N4736 Jaeckles Blvd, stated a survey should be redone and both sides of the road should not be widened.

Sandra Larsen, E. Lindy Lane, stated the road was moved four feet towards her property and does not want the road wider and does not want any of the trees cut down.

Heidi Leibundgut, 275 N Jaeckes Drive, stated she is against the sewer and has a holding tank.

**OLD BUSINESS:**

1. **Consider and Act on Garbage refunds.** – Supervisor Mullett made the motion to approve the garbage refunds. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**NEW BUSINESS:**

1. **Consider and Act on the 2024 Local Government Storm Water Group membership.** – Supervisor Scully made the motion to approve the 2024 Local Government Storm Water Group membership. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2024-2; A resolution approving the 2024 Road Improvement Program.** The Board decided to table this line item until the next meeting.
3. **Consider and Act on bids for phase III sewer program (Lindy Lane, Willow Road, etc.).** – This item will be tabled until the next meeting.
4. **Discussion and Possible Action on salt corrosion on basement wall below entry to Town Hall.** – Highway Superintendent Salzman is looking into how this can be fixed.
5. **Consider and Act on possible legal action for a violation by Lake Country Signature Services LLC on Breezy Point Road.** – The Board agreed to have Administrator/Planner Herrmann talk with the Town Attorney, Tracy Murn, and review all the options the Town has.
6. **Discussion on April 1<sup>st</sup> and April 15<sup>th</sup> meetings.** – The Board agreed to cancel the April 1<sup>st</sup> meeting and then instead of holding a meeting on April 15<sup>th</sup>, the meeting would be moved to April 16<sup>th</sup> the same day as the annual meeting.
7. **Consider and Act on the rezoning request (RZ139) of Cypress Tree, LLC, c/o Terry Bartowitz, to amend the District Zoning Map of the Waukesha County Shoreland Protection Ordinance to rezone portions of the property from FLP Farmland preservation District to the R-1 Residential District to allow for the creation of two (2) approximately 2 acre residential parcels in accordance with the density standards of the Farmland Preservation District. The subject property is described as part of the NE ¼, SW ¼, and SE ¼ of Section 14 and part of the NE ¼ of**

- Section 23, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0488.994.003 and 0488.994.005)** – Supervisor Roelandts made the motion to approve the rezoning request (RZ139) of Cypress Tree, LLC, c/o Terry Bartowitz to amend the District Zoning Map of the Waukesha County Shoreland Protection Ordinance to rezone portions of the property from FLP Farmland preservation District to the R-1 Residential District to allow for the creation of two (2) approximately 2 acre residential parcels per the recommendation of the Town Plan Commission. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the certified survey map (CSM) for Amy & Dennis Skrypchak. The subject property is described as part of the SE ¼ and part of the SW ¼ of Section 36, Town of Oconomowoc. More specifically the property is located at N52W34192 Gietzen Drive, Okauchee. (Tax Key OCOT 0573.027).** – Supervisor Roelandts made the motion to approve the certified survey map for Amy & Dennis Skrypchak for the property located at N52W34192 Gietzen Drive per the recommendation of the Town Plan Commission. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
  9. **Consider and Act on the Skrypchak CSM, lot not abutting a public road.** – Supervisor Mullett made the motion to approve Skrypchak CSM lot not abutting a public road. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
  10. **Discussion on Ordinance for the Republican National Convention not allowing bars to be open until 4:00 a.m.** – The Board asked Administrator/Planner Herrmann to prepare a draft ordinance for the Board to discuss at a future meeting.
  11. **Consider and Act on Jason and Todd attending the Wisconsin Town’s Association Spring Road school in the Wisconsin Dells – April 29-May 1, 2024.** – Supervisor Scully made the motion to approve Jason and Todd to attend the Wisconsin Town’s Association Spring Road School in the Wisconsin Dells from April 29 to May 1, 2024. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
  12. **Consider and Act on getting bids for generator for Town Hall & DPW Department.** – Supervisor Koepke made the motion to approve receiving bids for a generator for the Town Hall & DPW Departments. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
  13. **Chairman Hultquist.** – Nothing to report
  14. **Supervisor Reports.**
    - a. **John Koepke.** – Nothing to report
    - b. **V.J. Scully.** – Talked about the website getting updated
    - c. **Erik Mullett.** – Nothing to report
    - d. **John Roelandts.** – Nothing to report
  15. **Public Works Superintendent Salzman.** – Nothing to report
  16. **Chief Wraalstad.** – Nothing to report
  17. **Administrator/Planner Herrmann.** – Nothing to report
  18. **Clerk/Treasurer Opitz.** - Excused
  19. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
  20. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (City of Oconomowoc Boat Launch & Sewer Recs).**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Employee Evaluations)**

Supervisor Roelandts made the motion and Supervisor Koepke seconded to go into Closed Session at 7:35 p.m. Voice Vote was Take Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried

Chairman Hultquist made the motion and Supervisor Mullett seconded to exit Closed Session and reconvene into Open Session at 8:21 p.m. Voice Vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried.

**Reconvene to Open Session immediately following the Closed Session**

21. **Adjourn.** – Supervisor Scully made the motion to adjourn at 8:22 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer