

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES

Monday, March 19<sup>th</sup>, 2018 at 5:30 p.m.

**CLOSED SESSION:**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Police Department).**

Supervisor Rutkowski made the motion and Chairman Hultquist seconded to go into Closed Session at 5:27 p.m... Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, absent; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, absent; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 6:01 p.m.

**Reconvene to Open Session immediately following the Closed Session.**

Chairperson Robert C. Hultquist called the meeting to order at 6:02 p.m. Supervisors present included John Roelandts, Rosie Rutkowski, and Terry Largent; Supervisor Koepke was absent/excused. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

**Correspondence** – None

**Approve Minutes from the March 5<sup>th</sup>, 2018 regular meeting.** – Supervisor Roelandts made the motion to approve the March 5<sup>th</sup>, 2018 regular meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** - None

**SPECIAL BUSINESS:**

1. **Consider and Act on Officer Spencer Kranz, Officer Joseph Jorgenson and Officer Jacob Bolyard passing their one-year probationary period.** – Police Chief Wallis stated they have done a really good job working for the Town and would like to extend their employment further as permanent. Supervisor Roelandts made the motion to approve Officer Kranz, Jorgenson and Bolyard to permanent employment with the Town. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on promoting Officer Jeffrey (JT) Stone from Patrol Officer to Sergeant.** – Police Chief Wallis stated Officer Jeffrey (JT) Stone has been with the Town since November of 2011 and he would be excellent as Sergeant and is asking the Board to approve his promotion. Supervisor Roelandts made the motion to approve Officer Jeffrey (JT) Stone from Patrol Officer to Sergeant. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**OLD BUSINESS:**

1. **Consider and Possible Action on Concerns from Mike Todd about West Lake Drive at the Intersection of Road B near Foolery's.** – After discussion Supervisor Roelandts made the motion to approve to add a 4-inch white epoxy edge line for the reduction of the driving lane width to 11-feet; continuing this for 460-feet west for eastbound and westbound traffic will improve safety in this curve section. He stated he would also like to have this come back in a few month for evaluation. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on landscaping around the new DPW Building.** – After some brief discussion, Supervisor Roelandts made the motion to approve the landscaping around the new DPW Building. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on landscaping around Okauchee roundabout.** – After some discussion on this, the Board asked to have this line item removed from the agenda and brought back at a future meeting.
4. **Consider and Act on the offer from 3<sup>rd</sup> Rock Development, LLC in the amount of \$4,500.00 for tax key #0569038001 that is currently owned by the Town.** – Supervisor Rutkowski made the motion to approve the

offer from 3<sup>rd</sup> Rock Development, LLC in the amount of \$4,500.00 for tax key #0569038001 that is currently owned by the Town. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote. Administrator/Planner Herrmann stated the Town will have an easement on the property to gain access to the bridge and that it was written in the offer to purchase.

5. **Consider and Act on Signs requested by Westshore Subdivision.** – After considerable discussion, Chairman Hultquist made the motion to deny the request to purchase the signs for Westshore subdivision, but stated the subdivision could purchase them on their own and the Town would install them. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

#### **NEW BUSINESS:**

1. **Consider and Act on Resolution 2018-1; Approving the 2018 Road Reconstruction and Overlay Projects.** – Supervisor Roelandts made the motion to approve Resolution 2018-1; Approving the 2018 Road Reconstruction and Overlay Projects. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Certified Survey Map for Steven Danen , N55 W37183 Harvard Street, Oconomowoc, Wisconsin to re-divide Lots 7, 8, and 9 Block 5E, together with the N ½ of a vacated alley, in the Corrected Plat of Oconomowoc Heights Section A, being a part of the NE ¼ of Section 33, T8N, R17E, in the Town of Oconomowoc. (Tax Key No. OCOT 0561.143).** – Supervisor Roelandts made the motion to approve the Certified Survey Map for Steven Danen, N55W37183 Harvard Street, Oconomowoc to re-divide Lots 7, 8, and 9 Block 5E, together with the N ½ of vacated alley, in the corrected plat of Oconomowoc Heights Section A, being part of the NE ¼ of Section 33. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Certified Survey Map for Suzanne Alberti, 1660 Journey’s Drive, Hartland, Wisconsin to combine Lot 64, Lake Park Heights, and Lots 4 and 5 Map of Schimmels Subdivision, being a part of the NE ¼ of Section 1, T8N, R17E, in the Town of Oconomowoc. (Tax Key No. OCOT 0577.001).** – Supervisor Roelandts made the motion to approve the Certified Survey Map for Suzanne Alberti, 1660 Journey’s Drive, Hartland to combine Lt 64, Lake Park Heights, and Lots 4 and 5 map of Schimmels Subdivision, being a part of the NE ¼ of section 1. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Special Event Application for the 5<sup>th</sup> Annual Antique & Classic Boat & Motor Swap Meet and Show on Saturday, May 12, 2018 from 8:00 a.m. to 3:00 p.m. at the Okauchee Lions Park.** – Supervisor Roelandts made the motion to approve the special event application for the 5<sup>th</sup> Annual Antique & Class Boat & Motor Swap Meet and Show on Saturday, May 12, 2018 from 8:00 a.m. to 3:00 p.m. at the Okauchee Lions Park. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on new sewer rates for 2018.** – Town Engineer Mark Mickelson provided a study for the Board showing where the district would stand if there was no increase in rates, a 2% increase and a 4% increase. Supervisor Roelandts made the motion to approve the 2% rate increase for the sanitary district for 2018. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on the February/March payment in the amount of \$67,976.95 to MSI for the DPW Building.** – Supervisor Roelandts made the motion to approve the February/March payment in the amount of \$67,976.95 to MSI for the DPW Building. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Chairman Hultquist.** – Nothing to report
8. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **Rosie Rutkowski.** – Nothing to report
  - c. **John Roelandts.** – Nothing to report
  - d. **Terry Largent.** – Nothing to report
9. **Attorney Chapman.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Nothing to report
11. **Chief Wallis.** – Nothing to report
12. **Administrator/Planner Herrmann.** – Reminded that there would be no meeting on April 2<sup>nd</sup> because the Town Hall would be set up for the election the next day.
13. **Clerk/Treasurer Opitz** – Nothing to report
14. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:34 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted-  
Lori Opitz, WCMC  
Clerk/Treasurer