

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES

Monday, April 16, 2018

**CLOSED SESSION:**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Fire Department).**

**The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Clerks Office).**

Chairman Hultquist made the motion and Chairman Hultquist seconded to go into Closed Session at 5:05 p.m... Supervisor Roelandts seconded the motion Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, arrived shortly after going into closed session; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent; aye. Motion carried.

Chairman Hultquist made a motion and Supervisor Roelandts seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:40 p.m.

**Reconvene to Open Session at 5:30 or immediately following the Closed Session.**

Chairperson Robert C. Hultquist called the meeting to order at 5:43 p.m. Supervisors present included John Roelandts, Rosie Rutkowski, Terry Largent and Supervisor Koepke. Also in attendance included Attorney Bill Chapman, Police Chief James Wallis, Public Works Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. See attached sign in sheet for additional attendees

Those present stood to recite the Pledge of Allegiance

**Correspondence** – Chairman Hultquist read a letter that was presented right before the Town meeting in regards to the sale of tax key #0569038001; land in which the Town owned.

**Approve Minutes from the March 19, 2018 regular meeting.** – Supervisor Rutkowski made the motion to approve the March 19, 2018 regular meeting minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** - None

**CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):**

1. Consider and Act on Special Event Application for Hideaway Bar & Grill, N55W34657 Road E, to hold Hideaways Annual Luau on May 25, 2018 from 1:00 p.m. to 10:00 p.m.
2. Consider and Act on Special Event Application for Sliver Circle Sports Events to run a marathon in the Town on September 1, 2018 from 7:00 a.m. to 11:00 a.m.
3. Consider and Act on Special Event Application for Wischer/Becker Wedding On July 14, 2018 from 3:00 p.m. to 11:00 p.m. at the Okauchee Lions Park.
4. Consider and Act on Special Event Application for Pack-O-Ratz LLC to hold the Fully Blown Car Show on September 22, 2018 from 8:00 a.m. to 8:00 p.m at the Okauchee Lions Park
5. Consider and Act on Special Event Application for Box Theatre Co., W359N5920 Brown Street to hold a Box Theatre Luau on June 29, 2018 from 5:00 p.m. to 11:00 p.m.
6. Consider and Act on Temporary Class B License for The Box Theatre Company, W359N5920 Brown Street for June 29, 2018.
7. Consider and Act on Special Event Application for Cole/tattler wedding on September 9, 2018 from 5:00 p.m. to 11:00 p.m. at the Okauchee Lions Park.

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote. It was also noted by the Board that line #1 of consent agenda is the first special event application of four that they are allowed to have in the year.

**NEW BUSINESS:**

1. **Consider and Act on Resolution 2018-2; A Resolution Establishing 2018 Sewer Service Charges.** – Supervisor Koepke made the motion to approve Resolution 2018-2; A Resolution Establishing 2018 Sewer Service Charges. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Consider comments of Bill Lincoln of Fire Department Mergers.** – Chairman Hultquist stated this item is removed from the agenda and would be brought back at a future meeting.
3. **Consider and Act on Resolution 2018-3; A Resolution authorizing the sale of a parcel of land owned by the Town.** – Supervisor Largent made the motion to approve Resolution 2018-3; A Resolution authorizing the sale of a parcel of land owned by the Town. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on landscaping by roundabout in Okauchee.** – Highway Superintendent Sam Salzman stated he would like to table this for a future agenda so he may form a committee with Supervisor Rutkowski and Roelandts and have the ability to sit down with them and go over a general plan for the area.
5. **Consider and Act on purchase of a shouldering machine for the D.P.W.** – Highway Superintendent Salman stated this equipment would be of service for the department and it is a year old and the cost would be \$35,950.00 and stated he has money put away in the budget for the purchase. Supervisor Rutkowski made the motion to approve the purchase of a shouldering machine for the D.P.W at a cost of \$35,950.00. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
6. **Chairman Hultquist.** – Nothing to report
7. **Supervisor Reports.**
  - a. **John Koepke.** – Nothing to report
  - b. **Rosie Rutkowski.** – Nothing to report
  - c. **John Roelandts.** – Nothing to report
  - d. **Terry Largent.** – Nothing to report
8. **Attorney Chapman.** – Nothing to report
9. **Public Works Superintendent Salzman.** – Nothing to report
10. **Chief Wallis.** – Nothing to report
11. **Administrator/Planner Herrmann.** – Nothing to report
12. **Clerk/Treasurer Opitz –**
  - a. **Consider and Act on new operator license for Katie Glenn, Kevin Parks, Richard Thompson and Corbin Wery.** – Clerk/Treasurer Opitz stated all of the licenses have been approved by either Chief Wallis or Lieutenant Wraalstad. Supervisor Koepke made the motion to approve the new operator licenses for Katie Glenn, Kevin Parks, Richard Thompson and Corbin Wery. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
13. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:15 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted  
Lori Opitz, WCMC  
Clerk/Treasurer