

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

April 16, 2024

Chairman Robert C. Hultquist called the meeting to order at 5:30 p.m. The supervisor's present included John Koepke, John Roelandts, Erik Mullett and VJ Scully. Also in attendance were Lieutenant Jacob Bolyard, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Lori Opitz. Police Chief Kristen Wraalstad was excused. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting on March 18, 2024. – Supervisor Koepke made the motion to approve the March 18, 2024, regular meeting minutes as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Consider and Act Resolution 2024-2; A resolution approving the 2024 Road Improvement Program.** – After a brief discussion regarding who may or may not be connected to the sewer on certain roads, the Board decided to table this line item until the next meeting in May.
2. **Consider and Act on bids for phase III sewer program (Lindy Lane, Willow Road, etc).** – Chairman Hultquist removed this line item from the agenda until the next meeting
3. **Consider and Act on possible legal action for a violation by Lake Country Signature Services LLC on Breezy Point Road.** – Chairman Hultquist removed this line item from the agenda until the next meeting.

NEW BUSINESS:

1. **Chief Bowen's report.** – Gave his monthly report
2. **Consider and Act on special event application Ronald McDonald House Charities to hold Christmas Fantasy House to be held November 1, 2024 to November 10, 2024 from 9:00 a.m. to 8:00 p.m. Monday through Friday at Chris and Natalie Kapp's residence at W344N6569 Jorgenson Way.** – Supervisor Koepke made the motion to approve the special event application for Ronald McDonald Charities to hold Christmas Fantasy House November 1, 2023, to November 10, 2024, at Chris and Natalie Kapp's residence at W344N6569 Jorgenson Way. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on hanging baskets in Okauchee.** – Supervisor Mullett spoke how OABA would buying new baskets that retain more water, which in turn, would require less waters as well as buying the flowers to go into those baskets, but the OABA is asking in return for the Town to pay for the brackets to hang the baskets because the current brackets would not hold, the new baskets. The cost to the Town would be roughly \$6000.00. Supervisor Scully made the motion to approve the purchase of the new brackets. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Delta Dental renewal.** – Clerk/Treasurer Opitz stated there has been a minimal increase with the new renewal, however, there has not been an increase in about 4 years. Supervisor Roelandts made the motion to approve the Delta Dental renewal for Town employees. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the Park Planning Committee recommendations.** – Highway Superintendent Salzman gave the Board an overview of what the committee has been working on and the various park areas they have been working on. After considerable discussion, the Board asked Highway Superintendent to get costs on instead of doing gravel roads what it would cost to pave them and then asked him to get estimates on what it would cost to get signs put up at each one of the parks.
6. **Consider and Act on the request of Allison Scardino for a retaining wall within 5 (five) feet of the property line. The subject property is described as part of the NE ¼ of Section 35, T8N, R17E, Town of Oconomowoc. More specifically the property is located at W352N5312 Lake Drive (Tax Key OCOT 0569.100).** – Supervisor Scully made the motion to approve the request of Allison Scardino

for a retaining wall within 5 (five) feet of the property line located at W352N5312 Lake Drive. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

7. **Consider and Act on the holding tank agreement for Boucher Real Estate LLC for the property located at N48W36216 Wisconsin Avenue.** – Supervisor Roelandts made the motion to approve the holding tank agreement for Boucher Real Estate LLC for the property located at N48W36216 Wisconsin Avenue. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Certified Survey Map (CSM) for Eric Chapman. The subject property is described as part of the SW ¼ of Section 30, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at N58W39877 Wisconsin Avenue (Tax Key No. OCOT 0551.997.001).** – Supervisor Koepke made the motion to approve the certified survey map for Eric Chapman for the property located at N58W39877 Wisconsin per the recommendation of the Town Plan Commission. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act on Certified Survey Map (CSM) for Cypress Tree. The subject property is described as part of the NE ¼, SW ¼, SE 1/4 of Section 14 and part of the NE ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 488.994.003)** – Supervisor Roelants made the motion to approve the certified survey map for Cypress Tree for the subject property located as part of the NE ¼, SW ¼, SE ¼ of Section 14 and part of the NE ¼ of Section 23 per the recommendation of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
10. **Consider and Act on the request of Joe Miller, N57W34599 Road G, Oconomowoc for an extension to the one (1) year requirement for the Town Board to sign the CSM (Tax Key No. OCOT 0531.064)** – Supervisor Scully made the motion to approve the request of Joe Miller, N57W34599 Road G for an extension to the one (1) year requirement for the Town Board to sign the CSM. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
11. **Chairman Hultquist.** – Nothing to report
12. **Supervisor Reports.** – Nothing to report
 - a. **John Koepke.** – Nothing to report
 - b. **V.J. Scully.** – Nothing to report
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
13. **Public Works Superintendent Salzman.** – Nothing to report
14. **Chief Wraalstad.** – Nothing to report
15. **Administrator/Planner Herrmann.** – Nothing to report
16. **Clerk/Treasurer Opitz.** – Nothing to report
17. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
18. **Adjourn.** – Supervisor Roelandts made a motion to adjourn at 6:22 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer