

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, May 6, 2024

Acting Chairman John Roelandts called the meeting to order at 6:08 p.m. Supervisors present included Erik Mullett and VJ Scully. Chairman Robert C. Hultquist, Supervisor John Koepke and Clerk/Treasurer Lori Opitz were all excused. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman and Administrator/Planner Jeffrey Herrmann. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting on April 16th, 2024. – Supervisor Scully made the motion to approve the regular meeting minutes on April 16th, 2024, as presented. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items.

Wayne Euclide, new district #2 supervisor for the County; gave an update for the area and the roles he will do in his new position.

OLD BUSINESS:

1. **Consider and Act Resolution 2024-2; A resolution approving the 2024 Road Improvement Program.** – Highway Superintendent Salzman stated that currently on the 2024 Road Program Road G, Road H and Nickles Point Road are on the list to be redone this year, however, the Town does not know currently what houses are connected to the sewer and which one are not. He is suggesting that before those three roads are redone the Town figures out what houses, if any, still need to be connected to the sewer before it is redone. He also stated other roads could be substituted to be redone to keep the road program amount around the same that was contracted out. After a brief discussion, Supervisor Mullett made the motion to remove Road G, Road H and Nickles Point Road from the 2024 Road Program but to find equivalent substitutions from those removals and make the change order at a later time. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

CONSENT AGENDA:

1. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnic display on Okauchee Lake, W344N6569 Jorgenson Way, on May 26, 2024, at approximately 9:00 p.m.**
2. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnics display on Misty Meadows Commons Area on June 22, 2024, at approximately 9:45 p.m.**
3. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnics display on Okauchee Lake, W344N6569 Jorgenson Way, on July 3, 2024, at approximately 9:45 p.m.**
4. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnics display on Okauchee Lake Island on July 4, 2024, at approximately 9:45 p.m.**
5. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnics display Okauchee Lake, W344N6569 Jorgenson Way, on September 1, 2024, at approximately 8:10/8:30 p.m.**
6. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnics display on Okauchee Lake Island on September 14, 2024, at approximately 8:00 p.m.**

Supervisor Scully made a motion to approve the consent agenda as presented. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Chief Bowen's report.** – Gave his monthly report
2. **Consider and Act on Corre, Inc to do the 2024 bridge inspections in the Town.** – Supervisor Mullett made the motion to approve Corre, Inc to do the 2024 bridge inspections in the Town. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the lot not abutting a public road, the creation of lots not abutting public roads that are less than 3 acres and more than two residences on a private road for Cypress Tree. The subject property is described as part of the NE ¼, SW ¼, SE ¼ of Section 14 and part of the NE ¼ of Section 23, T8N, R17E, Town of Oconomowoc (Tax Key No. OCOT 488.994.003).** – Supervisor Mullett made the motion to approve the lot not abutting a public road, the creation of lots not abutting a public road that are less than 3 acres and more than two residences on a private road for Cypress Tree. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on reduction of the letter of credit for Snyder Farms Development.** – Supervisor Scully made the motion to approve the reduction of the letter of credit for Snyder Farms Development. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on a Pedal Tavern.** – After a brief discussion, the Town Board agreed to table this line item.
6. **Consider and Act on the holding tank agreement for Susan Bulgren at N57W34567 Nickels Point Road.** – Supervisor Scully made a motion to approve the holding tank agreement for Susan Bulgren at N57W34567 Nickels Point Road. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on Resolution 2024-3; A resolution to vacate a portion of Tearney Road.** – Supervisor Mullett made the motion to approve Resolution 2024-3; A resolution to vacate a portion of Tearney Road. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Park Planning Committee recommendations.** – After some discussion, Supervisor Scully made a motion to approve, mark lot lines for properties bordering the park land between Lake Drive and Nelson Road with an approximate cost \$2,500 to be taken from ARPA funds, have Administrator/Planner Herrmann send out a letter to all the properties abutting the park land informing them of the plans to develop a park, install two gravel parking lots, one coming off Lake Drive and one coming off Nelson Road with an approximate cost of \$6,000 to be taken out of the Park Fund, purchase signs, park benches, picnic tables, garbage cans, and dog waste stations for park at the discretion of the Park Planning Committee for a cost not to exceed \$12,000 and to be taken out of the Park Fund, rename the Community Center Chairman park and install new signage approximate cost of \$1,200 to be taken out of the Park Fund, and to have the citizens vote on the Town Facebook Page to name the park between Nelson Road and Lake Drive; the names to be voted on are: Tweeden Park, Pond View Park, Cattail Park, Westshore Park and Lake Drive Park. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
9. **Chairman Hultquist.** - Excused
10. **Supervisor Reports.**
 - a. **John Koepke.** - Excused
 - b. **V.J. Scully.** – Wished Supervisor Mullett a Happy 50th Birthday
 - c. **Erik Mullett.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
11. **Public Works Superintendent Salzman.** – Asked if anyone has heard feedback regarding the lighted buoys on Okauchee Lake – VJ stated he has heard quite a few positive comments regarding it.
12. **Chief Wraalstad.** – Nothing to report
13. **Administrator/Planner Herrmann.** – Nothing to report
14. **Clerk/Treasurer Opitz.** - Excused
15. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
16. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statue 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Boat Launch & Boundary Agreement).**

Acting Chairman Roelandts made the motion and Supervisor Scully seconded to go into Closed Session at 7:00 p.m. Voice Vote was taken – Acting Chairman Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Chairman Hultquist and Supervisor Koepke were excused. Motion Carried.

Acting Chairman Roelandts made the motion and Supervisor Scully seconded to exit Closed Session and reconvene into Open Session at 7:56 p.m. Voice Vote was taken. Acting Chairman Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Chairman Hultquist and Supervisor Koepke were excused. Motion carried.

Reconvene to Open Session immediately following the Closed Session

17. **Adjourn**. – Supervisor Scully made a motion to adjourn at 7:57 p.m. Acting Chairman Roelandts seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer