

TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR TOWN BOARD MEETING MINUTES

Monday, June 4, 2018 at 6:00 p.m.

Chairman Robert C. Hultquist called the meeting to order at 5:59 p.m. Supervisor's present include John Roelandts, John Kopeke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance.

**Approve Minutes from the May 21st, 2018 regular meeting.** – Supervisor Roelandts made the motion to approve the May 21<sup>st</sup>, 2018 minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Comments from the Floor on Agenda items or any other items.** - None

**OLD BUSINESS:** - None

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map for Dan & Jill Stilwell, W349 N5393 Road B, Okauchee, Wisconsin to combine two (2) parcels into one Lot. Property is described as all that part of Lot 44 and 45 Map of Point Comfort Okauchee, being a part of the NE ¼ of Section 35, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0569.062).** – Supervisor Koepke made the motion to approve the certified survey map for Dan & Jill Stilwell, W349N5393 Road B, Okauchee, Wisconsin to combine two parcels into one lot. Property described as all that part of Lott 44 and 45 Map of Point Comfort Okauchee per the conditions of the Town of Oconomowoc Plan Commission. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2018-9; A resolution to reduce the established street and highway width map from Road B from 30 feet to 20 feet.** – Supervisor Rutkowski made the motion to approve Resolution 2018-9; a resolution to reduce the established street and highway width map on Road B from 30 feet to 20 feet. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Certified Survey Map for Mary Helen Hoisington, W389 N7286 Pennsylvania Street, Oconomowoc, Wisconsin to reconfigure two (2) parcels of land. Property is described as all of Certified Survey Map 3612, located in the SW ¼ of Section 17, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0499.997.001 and OCOT 0499.997.002).** – Supervisor Roelandts made the motion to approve the certified survey map for Mary Helen Hoisington, W389N7286 Pennsylvania Street, Oconomowoc, Wisconsin to reconfigure two parcels of land; property described as all of certified survey map 3612, located in the SW ¼ of Section 17. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on signature approval of AEA (Agricultural Enterprise Area) Boundary request.** – Supervisor Koepke made the motion to approve the signature approval of AEA (Agricultural Enterprise Area) Boundary request. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Special Event Application for Daniela Hernandez Quinceanera to hold an event at Lions Park on August 11, 2018 from 8:00 a.m. to 2:00 a.m.** – Supervisor Largent made the motion to approve the special event application for Daniela Hernandez Quinceanea to hold an event at the Lions Park on August 11, 2018 from 8:00 a.m. to 2:00 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Special Event Application for Foolery's, N52W35091 Lake Drive, to hold Liquid Madness on June 23, 2018 from 9:00 a.m. to 3:00 p.m.** – Supervisor Roelandts made the motion to approve the special event application for Foolery's, N52W35091 Lake Drive, to hold Liquid Madness on June 23, 2018 form 9:00 a.m. to 3:00 p.m. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on landscaping plan for DPW Building property.** – Highway Superintendent Salzman stated he had received one initial quote but plans on getting more; the Board asked if he there is money in the budget to cover the costs. Highway Superintendent Salzman stated he roughly had \$17,000 left to do the project. Supervisor Roelandts made the motion to approve the landscaping plans for the new DPW Building, but not to exceed the cost of \$17,000 to complete it. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on the following 1, 2, or 3 year Appointment/Confirmations:**
  - a. Supervisor Koepke to Ashippun Lake Management District and the Ashippun, Oconomowoc and Stone Bank Fire Departments
  - b. Chairman Hultquist to Okauchee Fire Department

- c. Supervisor Terry Largent to Lac La Belle Management District
- d. Okauchee Lake Management District
- e. G. William Chapman of Herro, Chapman & Herro as Town Attorney
- f. James Wallis as Chief of Police
- g. Wisconsin Building Inspections as Building Inspector
- h. James Wallis as Emergency Government Director
- i. Terry Largent as Weed Commissioner

Chairman Hultquist suggested to appoint/confirm the list to two year term and to add Bruce Miller to the Okauchee Lake Management. After further discussion, the Board agreed to take line 8 (a) out of the appointment and bring that line item back to the next agenda. Supervisor Rutkowski made the motion to approve the two year appointments listed above and have line item 8(a) return to the next agenda. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

9. **Chairman Hultquist.**

- a. **Reappointment of James Roche, Linda Bergman and Terry Largent as Plan Commissioners.** – Chairman Hultquist suggested reappointing James Roche and Linda Bergman to a two year term and Terry Largent to a one year term because he is a liaison for the Town Board. Supervisor Roelandts made the motion to approve the reappointment of James Roche and Linda Bergman to a two year term and Terry Largent to a one year term. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

10. **Supervisor Reports.**

- a. **John Koepke.** – took a moment to apologize to Administrator/Planner Herrmann and that he was not trying to question his planning knowledge, his degree in Science took over at that given moment and was not trying to question his work.
- b. **Rosie Rutkowski.** – Asked if Highway Superintendent Salzman could look at the shoulder of the road leading into her subdivision
- c. **John Roelandts.** – Nothing to report
- d. **Terry Largent.** – Nothing to report

11. **Attorney Chapman.** – Nothing to report

12. **Public Works Superintendent Salzman.** – Nothing to report

13. **Chief Wallis.** – Reported on his recent FBI training he had in Minocqua

14. **Administrator/Planner Herrmann.** – Stated the lights are installed on the roundabout and the Board should take time to view it, he is planning on a schedule to do a walk around in Okauchee, the next meeting there will be a closed door session for the Fire Department and stated there are a lot of Gypsy Moths in the Snyder Lane area.

15. **Clerk/Treasurer Opitz** – - Nothing to report

16. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

17. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:21 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer