

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

June 5, 2023

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisor's present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. Police Chief Kristen Wraalstad was excused. For additional attendees please see sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting May 15, 2023. – Supervisor Koepke made the motion to approve the May 15th, 2023 minutes as presented. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. - None

CONSENT AGENDA:

1. **Consider and Act on firework permit for Mike & Dione Funk to use fireworks for pyrotechnic display at N88W35120 Mapleton Road, on July 1, 2023 at approximately 9:00 p.m.**
2. **Consider and Act on Special Event application for Smoke on the Water, N50W35016 Wisconsin Avenue, to hold Hogs for Heroes on June 4, 2023 from 3:00 p.m. to 9:00 p.m.**
3. **Consider and Act on Special Event application for Oconomowoc Golf Club, W360N5261 Brown Street, to hold Welcome Back party on June 3, 2023 from 5:00 p.m. to 10:00 p.m.**
4. **Consider and Act on Special Event application for Gondola, N50W34949 Wisconsin Avenue to hold Gondola Music Fest & 5K Run/Walk on July 23, 2023 from 10:00 a.m. to 8:00 p.m.**

Chairman Hultquist stated line #2 & #3 have already been approved and those two are an after the fact approval. Supervisor Roelandts made the motion to approve the consent agenda as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Chief Bowen's report.** – was present and gave his monthly report and answered some questions that Board asked of him.
2. **Presentation/Discussion by Matt Thompson regarding ATV Road Routes in the Town.** – Chairman Hultquist tabled this line item until the next meeting so that Police Chief Kristen Wraalstad could be present to discuss this.
3. **Consider and Act on Town Banner Policy.** – Administrator/Planner Herrmann stated this has already been approved and he needs the Board to approve the policy that is in place. Supervisor Koepke made the motion to approve the Town Banner Policy. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the refund of the letter of credit to Okauchee – The Waters.** – Administrator/Planner Herrmann stated Okauchee – The Waters has pretty much completed everything that has to be completed, but has a little more landscape to do and he is recommending that this should be refunded to Okauchee – The Waters. Supervisor Roelandts made the motion to approve the refund of the letter of credit to Okauchee – The Waters. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on lot not abutting a public road for Eric Swedberg located at W350N9355 Norwegian Road Drive, Oconomowoc (Tax Key No. OCOT 437.998.002).** – Administrator/Planner Herrmann explained what the purpose of the request is. Supervisor Koepke made the motion to approve the lot not abutting a public road for Eric Swedberg for the property located at W350N9355 Norwegian Road per the recommendation of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
6. **Chairman Hultquist.** – Nothing to report
7. **Supervisor Reports.**

- a. **John Koepke**. – Nothing to report
 - b. **V.J. Scully**. – Nothing to report
 - c. **Erik Mullett**. – Nothing to report
 - d. **John Roelandts**. – Nothing to report
8. **Public Works Superintendent Salzman**. – Nothing to report
 9. **Chief Wraalstad** – Nothing to report
 10. **Administrator/Planner Herrmann**. – Stated they has the Runyard and the Pintt rental of the land worked out; he spoke to Erin Waldron and stated the Kick Switch building is not for sale; there is a Fire Committee meeting tomorrow and he is hoping that fire fees can be established, probably not this year, but hopefully next year and that there would not be a meeting on July 3rd due to the holiday.
 11. **Clerk/Treasurer Opitz**. – Nothing to report
 12. **Approve Vouchers and Checks**. – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
 13. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Public Safety)**

Supervisor Roelandts made the motion and Chairman Hultquist seconded to go into Closed Session at 6:24 p.m. Voice vote was taken: Chairman Hultquist; aye, Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; and Supervisor Scully, aye. Motion carried

Supervisor Roelandts made the motion and Chairman Hultquist seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; and Supervisor Scully, aye. Motion carried unanimously. Closed session exited at 6:35 p.m.

Reconvene to Open Session immediately following the Closed Session

14. **Site inspection on Road E – entire Board will meet on Road E; Consider and Act on establishing no parking signs on Road E**. – The Town Board moved to this line item before going into closed door and they decided it was not necessary to do an on-site inspection on Road E; after a brief discussion, Supervisor Mullett made the motion to have a survey done on the road, widen the road and leave the signage that is already on Road E. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
15. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:36 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer