

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

June 17,2024

Chairman Robert C. Hultquist called the meeting to order at 6:01 p.m. The supervisor's present included John Koepke, John Roelandts, Erik Mullett and VJ Scully. Also in attendance were Police Chief Kristen Wraalstad, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular Town Board meeting June 3, 2024. – Supervisor Koepke made the motion to approve the June 3, 2024, minutes as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. –

Patty Napgezsek from OABA explained their special event application for the Street Dance on August 24th in Okauchee. She explained they would like the music to go until 10:30 instead of 10:00, in which the Town's Ordinance only permits until 10:00. She also stated to streamline more room in the streets, they are going to have vendors pay for spaces on the sidewalks instead of taking up space in the streets and the area businesses will have the chance to purchase a spot. Supervisor Mullett stated that he is concerned with the businesses having to buy a sidewalk space in front of their own business in order to promote their business.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

A. The Following Applied for a Combination Class B Alcohol License:

1. Oconomowoc Golf Club, d/b/a Oconomowoc Golf Club, W360N5261 Brown Street, Daniel Eimon, Agent
2. Golden Mast Inc. D/B/A Weissgerber's Golden Mast Inn; N52W34868 Lake Street-Hans Weissgerber Jr., Agent
3. Barn at Trinity Peak, LLC, d/b/a Barn at Trinity Peak, N80W38761 McMahon Road, Carolyn Hewitt, Agent
4. Bryant's on the Round, d/b/a Bryant's on the Round, N51W34911 Wisconsin Avenue, Bryant Johnson, Agent
5. Okauchee Lake Yacht Club, d/b/a Okauchee Lake Yacht Club, W340N6338 Breezy Point Road, Timothy Kay, Agent
6. Magnus Anderson Post #399 - D/B/A Magnus Anderson Post 399– N50W34760 Wisconsin Ave; Gary Wandel, Agent
7. Capricorn Holdings, LLC, d/b/a Kenny's, W379N8444 Mill Street, Christopher Enders, Agent
8. Good Fellas Hideaway, LLC, d/b/a Good Fells Hideaway, N55W34657 Road E, Scott Krah, Agent
9. Whiskey Waters, LLC, d/b/a Whiskey Waters, N50W35124 Wisconsin Avenue, Ami Shockley, Agent
10. Ridge Road Events, LLC, d/b/a Mapleton Barn, W359N9370 Brown Street, Sasha Darby, Agent
11. R's Cozy Corner, LLC D/B/A Ron's Cozy Corner; W359N5920 Brown Street – Rachael Ouelette, Agent

12. Agathen Enterprises, LLC, d/b/a Kick Switch, N51W34950 E. Wisconsin Avenue, Joe Agathen, Agent
13. Integrity Investments, d/b/a Smoke on the Water, N50W35016 Wisconsin Avenue, Ellen Hennes, Agent
14. Okauchee Lions Park, d/b/a Okauchee Lions Club, N49W34400 Wisconsin Avenue, Cheryl Matteson, Agent
15. Glenda 's Café, LLC, d/b/a Glenda 's Café, N51W34975 Wisconsin Avenue, Glenn Repinski, Agent
16. Goattrak LLC, d/b/a Goattrak Simulator Bar & Restaurant, N58W39877 Hwy 16, Eric Chapman, Agent
17. Sam's Place, LLC, d/b/a Gemma K's Southern Social, N49W34630 Wisconsin Avenue, Shane Valenti; Agent
18. Western Shore Hospitality, LLC d/b/a Foolery's on Okauchee, N52W35091 Lake Drive, Rex Holtz, Agent
19. Mapleway, Inc, d/b/a Mapleway Bowl, N56W39433 Hwy 16, Joel Maerder, agent
20. Góndola Bistró, LLC, d/b/a Góndola Bistró, N50W34949 Wisconsin Avenue, Michael Begler, Agent
21. Homegrown Provisions, LLC, d/b/a Homegrown Provisions, N50W34959 Wisconsin Avenue, Mikaela Ressman, agent.
22. Revival Okauchee LLC – d/b/a Kikis Mexican Restaurant Cantina; N51W34950 Wisconsin Avenue – Andres Garcia; Agent
- B. The Following Have Applied for a Class A Fermented Malt Beverage License:
 23. Combine, LLC, d/b/a Okauchee Convenience Center, N51W34854 Wisconsin Avenue, Nadeem Qureshi, Agent
 24. Musky Mikes Bait and Tackle LLC – D/B/A Musky Mikes Bait & Tackle; N50W34725 Wisconsin Ave; Kathy Nickolaus, Agent
 25. T.J's Catering LLC; W394N5313 Reddelien Rd-Thomas Spoke, Agent
 26. 7-11, LLC, Inc D/B/A 7-Eleven #35845H; N49W35964 Wisconsin Ave – Allison Peot, Agent
 27. Mohali 65, LLC, d/b/a Okauchee Wine Beer & Liquor, N50W34844 Wisconsin Avenue, Jasmine Singh Mann, Agent
 28. Kwik Trip, Inc, d/b/a Kwik Trip #360, N56W39345 Wisconsin Avenue, Pamela Sullivan, Agent
- C. Consider and Act on special event application for Whiskey Waters, N50W35124 Wisconsin Avenue, to hold Old Fashion Contest/Robert Allen Jr on August 10, 2024, from 12:00 p.m. to 9:00 p.m.
- D. Consider and Act on special event application for Whiskey Waters, N50W35124 Wisconsin Avenue, to hold Bike Night on July 18, 2024, from 5:00 p.m. to 10:00 p.m.
- E. Consider and Act on special event application for Whiskey Waters, N50W35124 Wisconsin Avenue, to hold Love Child/Tye Dye on July 21, 2024, from 1:00 p.m. to 7:00 p.m.
- F. Consider and Act on firework permit for Mike and Dione Funk, N88W35120 Mapleton Road to use fireworks for pyrotechnic display on July 6, 2024, from 5:00 p.m. to 12:00 a.m.
- G. Consider and Act on firework permit for the Raasch Residence, W355N5591 Nelson Road to use fireworks for pyrotechnic display on July 4, 2024, around dusk time.
- H. Consider and Act on special event application for OABA Street Dance on August 24, 2024 from 7:00 am to 1:00 a.m.

Supervisor Roelandts made the motion to approve the consent agenda as presented as well as allowing OABA to extend the music at their special event until 10:30 p.m. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Chief Bowen.** – Was not present to give his report, however, he dropped off copies of his monthly report to the Clerks office for it to be distributed.

2. **Consider and Act on the Certified Survey Map (CSM) for Mindy and Neal Harmelink. The subject property is described as Lot 9, and part of Lots 8 and 11, and vacated street all in Kraenzlein subdivision located in Government Lots 1 and 2, also part of the SE ¼ of the NW ¼ of the NW ¼, and Part of the NE ¼ of the SW ¼ of Section 25, T8N, R17E, in the Town of Oconomowoc. More specifically, the property is located at N60W34655 Forest Bay Road (OCOT 0530.130 & 0530.140).** – Supervisor Koepke made the motion to approve the certified survey map for Mindy and Neal Harmelink for the property located at N60W34655 per the recommendations of the Town Plan Commission. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Resolution 2024-4; The NR 208 Compliance Maintenance Resolution for Utility District #1.** – Supervisor Roelandts made the motion to approve Resolution 2024-4; The NR 208 Compliance Maintenance Resolution for Utility District #1. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the contract with Baker and Tilly for audit services from 2024-2026.** – Supervisor Koepke made the motion to approve the contract with Baker Tilly for audit services from 2024-2026. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on the hourly rate increase for Taylor Computers for 2025.** – Supervisor Mullett made the motion to approve the hourly rate increase for Taylor Computers for 2025. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Conditional Use request of (CU114) St. Catherine's Congregation, W359N8512 Brown Street, Oconomowoc, WI 53066, to allow the addition of two patio areas with columbaria to the existing cemetery. The subject property is described as part of the W ½ of the NW ¼ of Section 11, T8N, R17E, Town of Oconomowoc. More specifically, the property is located at the Brown Street address listed above. (Tax Key No. OCOT 0474.995).** – Supervisor Roelandts made the motion to approve the conditional use request of (CU114) St. Catherine's Congregation, W359N8512 Brown Street to allow the addition of two patio areas with columbaria to the existing cemetery. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on stop sign at the intersection of West Lake Drive and Lake Drive.** – After a brief discussion, the Board decided to table this item until other alternatives, such as a speed bump, are investigated for this area.
8. **Consider and Act on memorandum of understanding between Waukesha County and Town of Oconomowoc for maintenance, repairs and use of the storm sewer system on Jaeckles Boulevard.** – Highway Superintendent Salzman stated that he has no problems with this, however he would like the Town Engineer to review it and make sure that he has no changes with the agreement. Supervisor Mullett made the motion to approve the memorandum of understanding between Waukesha County and Town of Oconomowoc for maintenance, repairs and use of the storm sewer system on Jaeckles Boulevard subject to the Town's Engineers approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
9. **Consider and Act installation of grinder pumps for Phase III.** – After a brief discussion, the Board decided to table this item until Highway Superintendent Salzman could do some more research.
10. **Consider and Act on having a meeting for Phase III sewer and the use of ARPA Funds.** – The Board decided to hold both meetings on July 8th at 8:00 a.m.
11. **Consider and Act on the July 1st meeting.** – Chairman Hultquist made the motion to cancel the July 1st meeting. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on retaining wall construction within E. Lindy Lane right-of-way.** – Supervisor Roelandts made the motion to approve the retaining wall construction within E. Lindy Lane right-of-way. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

13. **Introduce a resolution on vacating a portion of Lake Street.** – Administrator/Planner Herrmann introduced the resolution and stated that this needs to be published before the Board can act on it and will be brought back to a later meeting.
14. **Chairman Hultquist.** – Nothing to report
15. **Supervisor Reports.**
 - a. **John Koepke.** – Stated he was in New York not too long ago and found they had banners hanging of residents honoring those residents that were fallen heroes and thought that was a nice idea and the Town should look into doing something like that.
 - b. **VJ Scully.** – Stated he got a phone call from an angry business owner when a portion of a Town road was shut down for the cancer walk not too long and that the businesses were not notified by the Town that this was happening and feels in the future, the Town should give the businesses proper notice when the Board approves a road closure that will affect the businesses.
 - c. **Erik Mullett.** – He thanked the Town for the arrangement he and his family received for his father's memorial and that he and his family were really touched by that.
 - d. **John Roelandts.** – Nothing to report
16. **Public Works Superintendent Salzman.** – Nothing to report
17. **Chief Wraalstad** – Had an E-bike in the Town Hall and stated the department received two of them by an anonymous donor from the Town and will use these to patrol the Okauchee area and when the tie-up takes place in July.
18. **Administrator/Planner Herrmann.** – Nothing to report
19. **Clerk/Treasurer Opitz.** – Nothing to report
20. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
21. **The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (City of Delafield, Oconomowoc Boundary Agreement & Western Lakes Fire District IMA).**

Supervisor Koepke made the motion and Supervisor Scully seconded to go into Closed Session at 7:00 p.m. Voice Vote was taken – Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried.

Supervisor Roelandts made the motion and Supervisor Mullett seconded to exit Closed Session and reconvene into Open Session at 8:08 p.m. Voice Vote was taken. Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Mullett, aye; Supervisor Scully, aye. Motion Carried.

Reconvene to Open Session immediately following the Closed Session

22. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 8:09 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer