

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR TOWN BOARD MEETING MINUTES**

Monday, July 16th, 2018 at 6:00 p.m.

Robert C. Hultquist called the meeting to order at 5:57 p.m. Supervisors present included were John Roelandts, John Koepke, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Lieutenant Kristen Wraalstad, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. Police Chief James Wallis and Highway Superintendent Sam Salzman were excused. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance

Approve Minutes from June 18, 2018 Town Board Meeting. – Supervisor Koepke made the motion to approve the June 18, 2018 as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. –

Robert West, W357N6190 Spinnaker Drive, was concerned where the accesses were going to be now for the new subdivision and was wondering if the Board looked into being a City or the Village so property in the area can't be taken away from the Town if they would become one or the other.

Nancy West, W357N6190 Spinnaker Drive, stated she is concerned with the safety and quality of life in the area and where the accesses were going to be to enter into the subdivision.

Gary Fehr, W358N6191 Amy Lane, still does not think the opening Amy Lane is the best option and recited a couple of subdivisions in the Town that have dual accesses on the same road.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. Consider and Act on special event application for Oconomowoc Golf Club, W360N5201 Brown Street to hold "Hot August Night" on August 4th, 2018 from 6:30 p.m. to 11:00 p.m.
2. Consider and Act on special event application for Okauchee Lions park, N49W34400 Wisconsin Ave, to hold "Okauchee Lions Grand Re-Opening" on August 25, 2018 from 4:00 p.m. to midnight
3. Consider and Act on Retail Liquor License for Ridge Road Events, LLC, D/B/A Mapleton Barn; W359N9370 Brown Street – Sasha Darby, Agent from the period of July 16, 2018 to June 30, 2019.
4. Consider and Act on special event application for Michele Losiniecki to hold a family gathering/marriage celebration at the Lion's Park on September 15 from 4:00 to 11:00 p.m.
5. Consider and Act on Special Event application for Luanne Arndt to hold a private party at the Okauchee Lion's park on July 28, 2018; the event will be held during the day.
6. Consider and Act on Special Event Application for St. Catherine's to hold a St. Catherine's Family Day in the Park at the Okauchee Lion's Park on September 8th and 9th from 8:00 a.m. to 7:00 p.m.

7. **Consider and Act on Special Event Application for Grunewald/Knoelke to hold a wedding reception at the Okauchee Lions Park on October 27, 2018 from 4:00 p.m. to 10:30 p.m.**

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Certified Survey Map (CSM) for David and Elaine Siefert, W360N4933 Brown Street, Oconomowoc, WI. More specifically the property is located S 120FT of PT SE ¼ Sec 34, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0568.981).** – Supervisor Roelandts made the motion to approve the certified survey map for David and Elaine Siefert, W360N4933 Brown Street, with the property being located at S 120FT of PT SE ¼ Sec 34, T8N R17E. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on first partial pay estimate for the 2018 road project to Payne and Dolan in the amount of \$626,145.15.** – Administrator/Planner Herrmann stated the payment is accurate for the work that has been done and payment was made already because of no board meeting earlier in the month. Supervisor Rutkowski made the motion to approve the partial pay estimate for the 2018 road project to Payne and Dolan in the amount of \$626,145.15. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on Snyder Farm preliminary plat road layout.** – Administrator/Planner Herrmann showed several different options for access into the new proposed subdivision. After considerable discussion, Supervisor Roelandts made the motion to approve and recommend to Waukesha County the two accesses are off of Snyder lane for the subdivision. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Bridge Inspection proposal.** – Administrator/Planner stated that he received several proposals but Corre was the lowest; Chairman Hultquist stated Attorney Chapman designed a resolution for the approval of the Bridge Inspections. Supervisor Largent made the motion to approve Resolution 2018-12 approving Corre, Inc. to inspect the bridges in the Town. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on resolution 2018-11; A Transportation resolution passage.** – Administrator/Planner Herrmann stated this resolution is done every year for the roads in the State. Supervisor Roelandts made the motion to approve Resolution 2018-11; A Transportation resolution passage. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Ordinance 2018-2; Ordinance to adopt regulations for disposal of yard waste at the yard waste recycling center.** – Administrator/Planner Herrmann stated this was implemented because of nothing had been in writing regarding the selling of the permits for the recycling center, hours of operation and what is accepted. Supervisor Rutkowski made the motion to approve Ordinance 2018-2: A Ordinance to adopt regulations for disposal of yard waste at the yard waste recycling center. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
7. **Consider and Act on street opening permit with Michael Pilgrim.** - Administrator/Planner Herrmann stated that Mr. Pilgrim will pay for all of the costs to repair and do the project. Supervisor Largent made the motion to approve the street opening permit with the Town and Michael Pilgrim. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Chairman Hultquist.** – Nothing to report
9. **Supervisor Reports.** –
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report

- d. **John Roelandts**. – Nothing to report
10. **Attorney Chapman**. – Nothing to report
11. **Public Works Superintendent Salzman**. – Nothing to report
12. **Chief Wallis** – Excused – Lieutenant Wraalstad had nothing to report
13. **Administrator/Planner Herrmann**. – Reminded the Board of the Wisconsin Town's Association meeting that will be held at the Town Hall on July 25th and he received a quote from Michael Todd that he will make copies for the Board to review and possibly bring it to an agenda for the Board to take action on if they choose.
14. **Clerk/Treasurer Opitz**.
- a. **Consider and Act on New/Renewal Operator License applications for Joseph Farrugia, Lynda Krill, Abigail Johnson, Claire Kendzierski, Tim Kowalski, Angelica Miglautsch, Carlie Seaman, Richard Jacobs, DeAnn Pillard, Robert Growe II, Alicia Davy, Reva Goben, Kelly Orłowski, John Baumann, Margaret Pinnt, Katie Glenn, Megan Klinger, Rebecca Janny, Morgan Bruner and Rebecca Beckard**. – Clerk/Treasurer Opitz stated all licenses have been approved either by Lieutenant Wraalstad or Chief Wallis. Supervisor Koepke made the motion to approve all the licenses listed. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 6:40 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer