

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, August 5th, 2019 at 6:00 p.m.

Chairman Robert C. Hultquist called the meeting to order at 6:00 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees see sign-in sheet.

Those present stood to recite the Pledge of Allegiance

Approve Minutes from Regular Town Board meeting July 15, 2019 and Special Meeting on July 25th. –

Supervisor Roelandts made the motion to approve the regular Town Board minutes from July 15th and the Special meeting on July 25th as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items.

Public Hearing regarding The Town Board introducing a resolution at its June 17, 2019 meeting to consider vacating a 33.02-foot strip of land on the westerly edge of Lot 1 of Certified Survey Map No. 8271 which was erroneously dedicated for public roadway purposes when said 33.02-foot dedication was not necessary nor will it be necessary in the future, as Lot 1 abuts a public road.

Chairman Robert C. Hultquist opened the public hearing at 6:02 p.m.

Administrator/Planner Herrmann explained the purpose of the resolution

Chairman Robert C. Hultquist then asked if there were any comments regarding the resolution.

Chairman Robert C. Hultquist closed the public hearing at 6:04 p.m.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. Consider and Act on Special Event Application for Jones Logistics to hold a Jones Logistics Driver Appreciation at the Okauchee Lions Park on October 19, 2019 from 9:00 a.m. to 5:00 p.m.
2. Consider and Act on Special Event Application for Al & Lisa Petelinsek to hold a 60th Birthday Party at the Okauchee Lions Park on August 17, 2019 from 2:00 p.m. to 10:00 p.m.
3. Consider and Act on Special Event Application for Whiskey Waters, N50W35124 Wisconsin Avenue, to hold Barnyard Stompers on August 30, 2019 from 7:00 p.m. to 10:00 p.m.

Supervisor Koepke made the motion to approve the consent agenda as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

4. **Consider and Act on Resolution 2019-13; a resolution vacating a 33.02-foot strip of land on the westerly edge of Lot 1 of Certified Survey Map No 8271.** – Supervisor Koepke made the motion to approve Resolution 2019-13; a resolution vacating a 33.02-foot strip of land on the westerly edge of Lot 1 of Certified Survey Map No 8271. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Resolution 2019-14; A resolution for Wisconsin Public Employers' Group Health Insurance Program.** – Administrator/Planner Herrmann explained the purpose of the resolution. Supervisor Largent made the motion to approve Resolution 2019-14; a resolution for Wisconsin Public Employers' Group Health Insurance program. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

6. **Consider and Act on Ordinance 2019-4; An Ordinance establishing a heavy traffic route on Bauer's Lane.** – After some considerable discussion, the Board agreed to take this off the agenda and bring it back at a later date when more research could be done.
7. **Consider and Act on Ordinance 2019-5; An Ordinance to amend §175-28 of the General Code of Ordinances of the Town of Oconomowoc relating to fishing from Lake Drive Bridge and Upper Oconomowoc Lake Dam.** – Chairman Hultquist explained briefly that ordinance would help prevent accidents to not only the people fishing off the bridge, but boaters who pass under the bridge. Supervisor Roelandts made the motion to approve Ordinance 2019-5; An Ordinance to amend §175-28 of the General Code of Ordinances of the Town Oconomowoc relating to fishing from Lake Drive Bridge and Upper Oconomowoc Lake Dam. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on Data Processing Service Contract with Waukesha County for property taxes.** – Clerk/Treasurer Opitz stated this contract is done on a yearly basis and wanted the Board to approve the contract. Supervisor Rutkowski made the motion to approve the data processing service contract with Waukesha County for property taxes. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
9. **Discussion on out-lot for Janny Property (Tax Key No. OCOT 0570.120.001).** – Administrator/Planner Herrmann spoke briefly about the property, however, stated the plan commission tabled this item until the next agenda so the owner could be present. After a short discussion, the Board agreed to take this line item off the agenda and bring it back to a future agenda.
10. **Consider and Act on Certified Survey Map (CSM) for Daniel Losby, 390 East High Point Road, Peoria, IL, for the properties located at N55W34446 and N55W34450 Tweeden Lane. The subject properties are described as PT Lot 9, NW 1.4 & NE ¼ Sec 36 T8N R17E and PT Lot 9, PT NW ¼ & NE ¼ Sec 36 T8N R17E COM NW COR Lot 9 in Town of Oconomowoc, Wisconsin. More specifically, the properties are located at N55W34446 and N5534450 Tweeden Lane (Tax Key No. OCOT 0574.031.002 and 0574.031.001).** – Administrator/Planner Herrmann stated the homeowner could not be here for the meeting because of living hours away, but explained the certified survey map was straight forward and the plan commission members have approved this and recommended to the Board approval. Supervisor Rutkowski made the motion to approve Certified Survey Map for Daniel Losby, 390 East High Point Road, Peoria, IL for the properties located at N55W34446 and N55W34450 Tweeden Lane. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
11. **Consider and Act on Assessment of adjacent lots.** – Administrator/Planner Herrmann briefly spoke about how the Town of Genesee is taking a different approach regarding this, however he stated that he met with Attorney Chapman, Chairman Hultquist and Mike Grota, from Grota Appraisals and they all feel the way the Town of Oconomowoc is assessing adjacent lots is the best fit for the Town. Supervisor Roelandts made the motion to approve leaving the assessments of adjacent lots the way the Town is currently doing the assessments. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
12. **Consider and Act on right-of-way landscaping on Town property (Lake Street).** – Administrator/Planner explained the property owner next to the right-of-way landscaping is actually infringing on the Town's right-of-way and the initial landscape plan did not show the landscaping to be that far into it. After considerable discussion by the Board and reviewing the pictures that were provided, they decided to table this item until the owner is spoken too about the situation and to see if the owner will provide a solution to this situation before any action will be taken.
13. **Consider and Act on quote for new lights for the Town Hall.** – Administrator/Planner Herrmann stated the quote is for the lighting throughout the Town Hall and the Town has money left in the budget to cover the lighting. Supervisor Koepke made the motion to approve the quote for new lights for the Town Hall. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
14. **Chairman Hultquist.** – Spoke about the 175th Anniversary Party for the Town and how well it went and how there was such a great turn out.
15. **Supervisor Reports.**
 - a. **John Koepke.** – Stated he agreed with Chairman Hultquist regarding the Anniversary Party and he also thanked the committee for all their hard work in organizing it.
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – stated she agreed with everyone's response regarding the anniversary party and also thanked the employees of the Town for their work in setting up and helping to clean up the event.
 - d. **John Roelandts.** – Agreed with everyone's comments and was pleased with everything pertaining to the anniversary celebration.

16. **Attorney Chapman**. – nothing to report
17. **Public Works Superintendent Salzman**. – Thanked the Board for excusing him at that last few meetings so he could coach his son's baseball team.
18. **Chief Wallis** – explained the tie-up was very successful and there were only two boaters that were intoxicated.
19. **Administrator/Planner Herrmann**. – stated he is working on the playground contracts and his currently working with Clerk/Treasurer Opitz regarding a new phone system and as well as the imaging, but stated the imaging will probably not happen until next year.
20. **Clerk/Treasurer Opitz**.
 - a. **Consider and Act on New/Renewal Operator License applications for Alexis Krahn, Nicole Gabor, Logan Ferrise Jason Marin, Kelly Pronold, Kimberly Geier, George Tarke IV and Sarah Seeber**. – Clerk/Treasurer Opitz stated that all the licenses that have been listed have been approved by Chief Wallis. Supervisor Rutkowski made the motion to approve all of the new/renewal operator licenses listed. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
21. **Approve Vouchers and Checks**. – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

22. **CLOSED SESSION:**

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Fire Department).

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Incorporation).

Supervisor Roelandts made the motion and Supervisor Rutkowski seconded to go into Closed Session at 6:36 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye. Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent; aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Rutkowski seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 7:51 p.m.

Reconvene to Open Session immediately following the Closed Session

23. **Adjourn**. – Supervisor Roelandts made the motion to adjourn at 7:52 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer