

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES
Monday, August 6th, 2018 at 5:45 p.m.**

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session (Town Property on Highway 67).

Supervisor Rutkowski made the motion and Supervisor Roelandts seconded to go into Closed Session at 5:45 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Roelandts made a motion and Supervisor Largent seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, aye; Supervisor Roelandts, Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:50 p.m.

Reconvene to Open Session immediately following the Closed Session.

Chairman Robert C. Hultquist called the meeting to order at 5:52 p.m. Supervisors present included were John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman and Administrator/Planner Jeffrey Herrmann. Excused was Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from the Special Town Board meeting on July 10, 2018 and the July 16, 2018 Regular Town Board Meeting. – Supervisor Roelandts made the motion to approve the Special Town meeting minutes from July 10, 2018 and the Regular Town Board meeting on July 16, 2018 as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - Nothing

Comments from the Floor on Agenda items or any other items. –

Dirk Debbink, MSI, spoke briefly about the new DPW building and presented the Town Board with a report regarding the building and stated a final walk through will be later this month.

Nancy West, Spinnaker Drive, asked if they would be allowed to ask questions when the line item comes up regarding Snyder Farms. Chairman Hultquist stated it will be up to the Town Plan Commission if they would allow it.

CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):

1. Consider and Act on special event application for David Mikulk, for Oconomowoc Class of 1988 Reunion, to be held at the Okauchee Lions Club on October 6th, 2018.
2. Consider and Act on special event application for Janelle Romans to hold a birthday party at the Okauchee Lions Club on September 1, 2018 from 12:30 to 4:30 p.m.
3. Consider and Act on special event application for Ewald family to hold a picnic at the Okauchee Lions Park on August 12, 2018.
4. Consider and Act on special event application for Foolery's, N52W35091 Lake Drive, to hold a breast cancer ride on August 25, 2018 from 12 p.m. to 7:00 p.m.

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Certified Survey Map (CSM) for Jeff & Carla Allsop, W347N5245 Elm Avenue, Okauchee, WI. More specifically the property is located Lot 62 & Lot 63, PT NW ¼ & SW ¼ of Sec 36, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0574.177).** – Administrator/Planner Herrmann explained the purpose of the CSM for Jeff & Carla Allsop and the plan commission has already approved it. Supervisor Roelandts made the motion to approve the certified survey map for Jeff & Carla Allsop, W347N5245 Elm Avenue. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Mary Lane lot owned by the Town of Oconomowoc.** – Administrator/Planner Herrmann spoke about the offer on the property and the status of the lot. After considerable discussion by the Board, the Board decided to not take any action at this time and bring this line item back to a future agenda item.
3. **Consider and Act on appointing Joe Frigerio to be the Ashippun Lake representative.** After some brief discussion, the Board stated they would have no problem with the changes, but would like a formal letter from Laura Parra requesting the changes. Supervisor Koepke made the motion to approve Joe Frigerio as the Town's Liaison for Ashippun Lake District and have Laura Parra as secretary. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on Town Cemetery.** – Administrator/Planner Herrmann explained there is a Town resident that would like to bury his parent on one side of the Town's Cemetery right next to the other parent that is buried in Angel's Grace so they could be together; however, Administrator/Planner Herrmann stated it would not work because of the unknowns in the area. Supervisor Roelandts made the motion to deny the request at this time until further information is available regarding the area. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on proposed seawall work for the Town property across from Foolery's:** - Administrator/Planner Herrmann talked the proposal that Mike Todd presented to the Board regarding the seawall. He also stated the cost would be \$10,000, which was not budgeted for this year. Highway Superintendent Salzman showed the Board some pictures of the area and he has viewed the area and feels it is not compromising the water, but feels the neighbors would like it done for cosmetic reasons. Supervisor Koepke stated there is only one bid that was received and maybe more bids should be received before any decision could be made. The Board decided not to take any action at this time until they receive more bids; this item will appear on a future agenda.
6. **Consider and Act on the final payment to Payne and Dolan for the 2018 road program.**- Highway Superintendent Salzman stated there were some discrepancies, nothing major, but there were some questions regarding it and stated this will be brought back on a future agenda.
7. **Chairman Hultquist.** – Nothing to report
8. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – stated Sam did a good job on Ashippun Shores Drive and was wondering the longevity of the product.
9. **Attorney Chapman.** – Nothing to report
10. **Public Works Superintendent Salzman.** – Nothing to report
11. **Chief Wallis** – Talked about the Okauchee Lake Tie up and stated things went well
12. **Administrator/Planner Herrmann.** – Nothing to report
13. **Clerk/Treasurer Opitz** -
 - a. **Consider and Act on New/Renewal Operator License applications Kristen Ylvisaker, Joshua Nehls, James Meyer, Kristeen Dietrich, Jason Marin, Kevin Allen, Christopher Juneau, Jessica Johnson and Kimberly Geier.** – Supervisor Koepke made the motion to approve the operator's licenses for Kristen Ylvisaker, Joshua Nehls, James Meyer, Kristeen Dietrich, Jason Marin, Kevin Allen, Christopher Juneau, Jessica Johnson and Kimberly Geier. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
14. **Approve Vouchers and Checks.** – Supervisor Largent made a motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

SPECIAL ORDER OF BUSINESS:

Consider and Act on changes to Snyder Farm Development, F&M Snyder Family LLC (owner), Dennis Steinkraus, FDG, LLC (applicant) at W359N6280 Brown Street, Oconomowoc, Wisconsin. Property is described as Lot 1 Certified Survey Map No. 8419, being a part of the NW ¼ of Section 26, T8N, R17E, Town of Oconomowoc. (Tax Key No. OCOT 0534.997). –

Chairman Robert Peregrine called the special order of business at 6:29 p.m.

Dennis Steinkraus, applicant, spoke about the changes that were made to the Snyder Development; he stated that both entrances would be coming off of Snyder Lane and none would be off of Amy Lane and Marina Drive. He feels that even though those entrances are not in the best interest of making the area look more appealing, but they are willing to get this rolling and approve by having the entrances off of Snyder Lane.

Town Chairman Robert Hultquist stated he had talked to the Fire Department regarding the entrances off of Snyder Lane and they had stated if the entrances are far enough apart, safety would not be a concern and he would be satisfied with both entrances off of Snyder Lane.

Nancy West, W357N6190 Spinnaker Drive, was concerned about the bicycle path and if it was wide enough for cars to drive on it and is concerned with the runoff of water from the project affecting her yard.

Laura Preston, W356N6196 Anchor Court, was concerned about the effects of the project having on her mound system, storm water concerns and if landscaping would go around the site because the one side of her yard faces the project.

John Wiesner, W353N6322 Marina Drive, stated if Roelfson property gets developed with homes, having two entrances off of Snyder Lane would have a great impact of cars and feels that one of the entrances should be off of Anchor Court; not both on Snyder Lane.

Diane Fehr, W358N6191 Amy Lane, was wondering if the pedestrian walk would not allow motorcycles and bikes.

Gary Moilanen, N61W35810 Spinnaker Drive, asked if the Snyder Lane entrances were presented to the County if the Plan Commission would approve would the County approve.

John Wiesner, W353N6322 Marina Drive, Marina Drive was meant and designed to go through before Lakeview Lane Acres was developed.

Chairman Robert Peregrine stated the Town Board rejected the first proposal and gave their thoughts on what would be the best access into the subdivision and the applicant went back to the County with the Town's suggestions. He also stated there will be no decisions today; this is going to be a discussion on what they are proposing.

Administrator/Planner Herrmann asked the Town Board if they had any problems or questions regarding the new proposal.

The Town Board was fine the new proposal.

Gary Fehr, W358N6191 Amy Lane, questioned if Snyder Lane would be wider road.

Chairman Hultquist asked for a motion for his Board to adjourn.

15. **Adjourn.** –Supervisor Roelandts made the motion to adjourn at 6:59 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer