

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

August 7, 2023

Chairman Robert C. Hultquist called the meeting to order at 6:27 p.m. Supervisor's present included John Koepke, John Roelandts, Erik Mullett and V.J. Scully. Also in attendance were Police Chief Kristen Wraalstad, Administrator/Planner Jeffrey Herrmann, and Clerk/Treasurer Lori Opitz. Highway Superintendent Sam Salzman was excused. For additional attendees please see the sign-in sheet.

Those present stood to recite The Pledge of Allegiance

Approve Minutes from Regular meeting and Special Board meeting on July 17, 2023. – Supervisor Koepke made the motion to approve the regular and special board meeting minutes from July 17, 2023, as presented. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - None

Comments from the Floor on Agenda items or any other items. - None

OLD BUSINESS:

1. **Consider and Act on Ordinance 2023-10; An ordinance to repeal and recreate chapter 216 regarding the regulation of vacation rental establishments in the Town of Oconomowoc.** – Supervisor Mullett made the motion to approve Ordinance 2023-10; An ordinance to repeal and recreate chapter 216 regarding the regulation of vacation rental establishments with the corrections that #15b be deleted, #15d get changed from "10" to ""8", #16 get changed from "10" to "8" and #5 to state there is no off-site parking allowed. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on Resolution 2023-5; A resolution establishing 2024 vacation rental license fees.** – Supervisor Mullett made the motion to approve Resolution 2023-5; A resolution establishing 2024 vacation rental license fees. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on new carpeting in the Town Hall.** – Administrator/Planner Herrmann stated he got a quote from Vick's and the total amount for the materials needed is \$2,774.00. Supervisor Roelandts made the motion to approve the new carpeting in the Town Hall. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on budget meeting dates.** – After a brief discussion, the Board will go into closed door meeting at the end of the agenda for the next Board meeting on August 21st.

NEW BUSINESS:

1. **Chief Bowens report.** – Gave his monthly report
2. **Consider and Act on the Certified Survey Map (CSM) for Timm Bierman & Kathy Peterson, W341N4765 E Lindy Lane, Nashotah, WI 53058. The property is described as part of Lot 48, Lot 59 and part of Lots 57 & 58 Lake Park Heights being a part of the NE ¼ of Section 1, T7N, R17E, Town of Oconomowoc (Tax Key No. OCOT 577.031 and OCOT 577.019.001).** – Supervisor Scully made the motion to approve the certified survey map for Timm Bierman & Kathy Peterson, W341N4765 E. Lindy Lane per the recommendations of the Town Plan Commission. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the Certified Survey Map (CSM) for Jarrod & Kathryn Thomas, N50W35148 Wisconsin Ave, Oconomowoc WI 53066. The property is described as Lots 29 & 30 Maplewood Continuation, being part of the SE ¼ Section 36, T8N, R17E, Town of Oconomowoc (Tax Key No. 569.129).** – Supervisor Roelandts made the motion to approve the certified survey map for Jarrod & Kathryn Thomas, N50W35148 Wisconsin Avenue per the recommendations of the Town Plan Commission. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on the proposal from APEX for the audio video system in the Town Hall.** – Administrator/Planner stated he received a couple of quotes, but the quote from APEX for the audio video system in the Town Hall came in at \$15,674.00 and was less than the other quote. He also stated that the Village of Oconomowoc Lake used them for their system and he and Supervisor Mullett

and Chairman Hultquist went to Oconomowoc Lake to check out the system and they were all impressed. Supervisor Koepke made the motion to approve the proposal from APEX for the audio video system in the Town Hall in the amount of \$15,674.00. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.

5. **Consider and Act on firework permit for Five Star Fireworks, LLC PO Box 143, Oconomowoc, WI to use fireworks for pyrotechnic display on Okauchee Lake, W344N6569 Jorgenson Way on September 3, 2023, at approximately 8:10 p.m.** – Supervisor Mullett made the motion to approve the firework permit for Five Star to use fireworks at W344N6569 Joregenson Way. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Resolution 2023-6; A resolution establishing 2024 sewer service charges.** – Administrator/Planner Herrmann stated that he worked with Mark, the Town Engineer, and did a study on where the district is at, and they determined that the rates could be lowered and that it is possible that these rates could hold this way for the next 5 years. Supervisor Koepke made the motion to approve Resolution 2023-6; A resolution establishing 2024 sewer service charges. Supervisor Scully seconded the motion. Motion carried by unanimous voice vote.
7. **Discussion on Police Contract with Town of Merton.** – Discussion was made with the Town Board and Police Chief Wraalstad regarding the police contract with the Town of Merton.
8. **Consider and Act on Phase III Sewer Connection Policy.** – Administrator/Planner Herrmann explained the Phase III Sewer Connection policy. Supervisor Roelandts made the motion to approve the Phase III Sewer Connection Policy. Supervisor Mullett seconded the motion. Motion carried by unanimous voice vote.
9. **Chairman Hultquist.** – Nothing to report
10. **Supervisor Reports.**
 - a. **John Koepke.** – Reported his area had a block party over the weekend
 - b. **V.J. Scully.** – Looking for more organization with agendas, such as when things get tabled, it doesn't necessarily seem like they come back on a later agenda and maybe sometimes they are forgotten.
 - c. **Erik Mullett.** – Stated he agreed with Supervisor Scully with the agendas and also reported on some of the signage that is in Okauchee and it does not look the best.
 - d. **John Roelandts.** – Stated he saw a Facebook post over the weekend and wanted to acknowledge Supervisor Scully on the volunteer work he did over the weekend for the veterans.
11. **Public Works Superintendent Salzman.** - Excused
12. **Chief Wraalstad.** – Stated they placed devices around the curve by Foolery's
13. **Administrator/Planner Herrmann.** – Stated that Sam and his son were at the County Fair, and they were awarded top steer and will be at the State Fair competing this week. He also wished Chairman Hultquist a belated birthday.
14. **Clerk/Treasurer Opitz.** – Reminded the Board that Board of Review is August 31st from 8:00 a.m. to 10:00 a.m. and open book was August 9th from 9:00 a.m. to 11:00 a.m.
15. **Approve Vouchers and Checks.** – Supervisor Mullett made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 7:27 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer