

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR BOARD MEETING MINUTES**

**Monday, August 20th, 2018 at 6:00 p.m.**

Chairman Robert C Hultquist called the meeting to order at 5:59 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance

**Approve Minutes from the August 6th, 2018 Regular Town Board Meeting and the Special Town Board Meeting August 7<sup>th</sup>, 2018.** – Supervisor Roelandts made the motion to approve the minutes from the August 6<sup>th</sup>, 2018 regular meeting and the August 7<sup>th</sup>, 2018 special meeting as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

**Correspondence.** – None

**Comments from the Floor on Agenda items or any other items.** - None

**OLD BUSINESS:**

1. **Consider and Act on the final payment to Payne and Dolan for the 2018 road program.** – Highway Superintendent Sam Salzman stated the work is done and they should receive the final payment. Supervisor Rutkowski made the motion to approve the final payment to Payne and Dolan for the 2018 road program. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

**CONSENT AGENDA (Items listed under the Consent Agenda are considered in one motion unless a Town Board member requests that an item be removed from the consent agenda):**

1. Consider and Act on Class B Retail Liquor License for , **Prestige WW LLC – JC’s Sunset Grill; N50W35016 Wisconsin Avenue-James Cadd, Agent** from the period of August 20, 2018 to June 30, 2019.
2. Consider and Act on special event application for George Patterson, to hold a Melissa Patterson Life Celebration at the Okauchee Lions Park on September 23, 2018
3. Consider and Act on special event application for Hideaway Bar and Grill, N55W34657 Road E, to hold an Aristata Golf Outing Party on September 8, 2018 from 11:00 a.m. to 10:00 p.m.

Supervisor Largent made the motion to approve the consent agenda as presented. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.

**NEW BUSINESS:**

1. **Consider and Act on Certified Survey Map (CSM) for Matt Basile, N52W35350 W Lake Drive, Oconomowoc, WI. More specifically the property is located PT NE ¼ Sec 35, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0569.999.003).** – Administrator/Planner Herrmann stated the CSM is straight forward and the plan commission had already approved it. Supervisor Koepke made the motion to approve the certified survey map for Matt Basile, N52W35350 W Lake Drive. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
2. **Discussion on the quote for surfacing replacement at the Mapleton Community Center playground.** – Administrator/Planner Herrmann stated he had receive a quote of \$11,655 to do patch work in the area and felt that the patch work won’t do justice to the area and wanted to know if he should get quotes to re-do the whole area. After some discussion, the Board agreed that Administrator/Planner Herrmann should get quotes on doing the whole area and bring this line item back to a future agenda.

3. **Consider and act on signage for Town Hall and DPW Building.** – Highway Superintendent Sam Salzman presented to the board a colored example of what the sign for the DPW Building would look like and one for the Town Hall. After considerable discussion the Board asked for more renditions and different colors on the sign for examples and asked Highway Superintendent Salzman to bring this back on a future agenda.
4. **Consider and Act on Municipal Court moving into to the new City Police Dept. Building.** – Police Chief Wallis explained the reasoning of the move and after considerable discussion, Supervisor Roelandts made the motion to approve Municipal Court to move into the new City Police Department Building. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Chairman Hultquist.** – Nothing to report
6. **Supervisor Reports**
  - a. **John Koepke.** – Nothing to report
  - b. **Terry Largent.** – Nothing to report
  - c. **Rosie Rutkowski.** – Nothing to report
  - d. **John Roelandts.** – Nothing to report
7. **Attorney Chapman.** – Nothing to report
8. **Public Works Superintendent Salzman.** – Reported the final walk through with MSI will be August 28th
9. **Chief Wallis** – Reported that he would like to thank officers Patoka, Williams, Kassens and Jorgenson for their help in painting the inside of the police building and all of their hard work.
10. **Administrator/Planner Herrmann.** – talked about Advance raising the rates by 3.8% and this would be discussed further at budget time, will be having a closed door meeting soon regarding the fire department and the estimate he receive from WE Energies regarding work that needs to be done in Okauchee.
11. **Clerk/Treasurer Opitz.**
  - a. **Consider and Act on New/Renewal Operator License applications for James Meyer, Jennifer Martinson, Emily Akin and Jennifer Wolf.** – Clerk/Treasurer Opitz explained that Chief Wallis has approved all of the licenses. Supervisor Rutkowski made the motion to approve the operator licenses for James Meyer, Jennifer Martinson, Emily Akin and Jennifer Wolf. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote.
12. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
13. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:30 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –  
Lori Opitz, WCMC  
Clerk/Treasurer