

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, September 16, 2019 at 6:00 p.m.

Chairman Robert C. Hultquist called the meeting to order at 5:56 p.m. Supervisors present included John Koepke, John Roelandts, Rosie Rutkowski and Terry Largent. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign-in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from Regular Town Board meeting August 19, 2019. – Supervisor Roelandts made the motion to approve the Town Board August 19, 2019 minutes as presented. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Correspondence. – None

Comments from the Floor on Agenda items or any other items. - None

NEW BUSINESS:

1. **Consider and Act on Fire Department coverage in the Town for 2020.** – Supervisor Koepke made the motion to have Western Lakes to prepare a contract for the areas they already serve in the Town as well as the areas that Okauchee and Ashippun Fire Departments would have served in the Town for 2020. He also stated the contract should be received by the Town no later than October 20, 2019 and the contract will also show the Town's voting rights on the Fire Department Board. He also stated that Stone Bank Fire Department will stay the way it is for now because there are some unanswered questions. Supervisor Roelandts seconded that motion. Motion carried by unanimous voice vote.
2. **Consider and Act on final payment to D.F. Tomasini for storm sewer work in the Oconomowoc Heights Subdivision.** – Highway Superintendent Salzman stated this will be taken off the agenda at this time and be brought back on a future agenda because the numbers are still being finalized.
3. **Consider and Act on an Ordinance regarding speed limit reduction on Lang Road.** – Chairman Hultquist stated currently the road is 40 mph and that it would be in the best interest to lower it to 30 mph from 67 to Pennsylvania Street. Chairman Hultquist made the motion to approve the Ordinance regarding the speed limit reduction on Lang Road to 30 mph. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on sewer late fees for Don Buchta for the property located at N50W35227 Wisconsin Avenue.** – Clerk/Treasurer Opitz stated he took over the property earlier this year and the bill was being sent to the previous owner and when the bill finally came to him, he did not have the chance to come to the town hall to make the change to his name. She also stated the late fees would amount to about \$20.00. Chairman Hultquist made the motion to approve writing off the late fees for the property in question. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on right-of-way landscaping on Town property (Lake Street).** – Administrator/Planner Herrmann spoke briefly regarding how that area looked and what the current owners did with the landscaping that made the area/section better than what it was. He also stated that he is working with the Town's attorney to design a contract with the owners to leave the landscaping as is, but have conditions in there that if repairs or something else is needed and the current landscaping gets "interrupted" that the Town will not be responsible for repairs. Supervisor Roelandts made the motion to approve the landscaping as is with the condition the owner's sign the contract that Attorney Chapman is preparing. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on new phone system for the Town Clerk's Office.** – Administrator/Planner Herrmann stated this will be taken off the agenda at this time so he could get some questions answered regarding some of the charges.
7. **Consider and Act on Janny property.** – Administrator/Planner Herrmann stated the family is in the process of combining properties through a CSM off of Nelson Road and part of the combination would create an out-lot on the property and the Plan Commission members are in favor in acquiring that out-

- lot to preserve that area and the family would do a dedication to the Town as part of their CSM for that out-lot. Supervisor Roelandts made the motion to approve acquiring the out-lot off of Nelson Road from the Janny family. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
8. **Consider and Act on landscaping around the Town Hall.** - Supervisor Rutkowski stated there is around \$3,000 to \$4,000 left over in the budget from remodeling the bathrooms and she would like to see that money used to add landscaping around the Town Hall to make it look nice like the DPW building does. Supervisor Roelandts made the motion to approve using the remainder of the money left over from remodeling the bathrooms to do the landscaping around the Town Hall. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
 9. **Consider and Act on budget meeting dates.** – The Board agreed to have the first budget hearing on Wednesday, October 2nd at 9:00 a.m. and then will decide at that time when the next budget meeting would be.
 10. **Chairman Hultquist.** – Nothing to report
 11. **Supervisor Reports.**
 - a. **John Koepke.** – Nothing to report
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – Spoke about the article that was in the Town’s Association magazine regarding the over-weight proposal on roads and encouraged the rest of the Board to read and review the article.
 12. **Attorney Chapman.** – Nothing to report
 13. **Public Works Superintendent Salzman.** – Nothing to report
 14. **Chief Wallis** – Nothing to report
 15. **Administrator/Planner Herrmann.** – Nothing to report
 16. **Clerk/Treasurer Opitz.**
 - a. **Consider and Act on New/Renewal operator licenses for Alicia Quinn, Jeneva Aucutt, Kayla Millspaw and Scot Johnson.** – Clerk/Treasurer Opitz stated that all of the applications that are listed have been approved by Chief Wallis. Supervisor Rutkowski made the motion to approve the new/renewal operator licenses that are listed. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
 17. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner Herrmann’s approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
 18. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:18 p.m. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer