

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
REGULAR BOARD MEETING MINUTES**

Monday, September 17, 2018 at 5:30 p.m.

The Board will enter, by roll call vote, into Closed Session pursuant to State Statute 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (DPW Building)

Supervisor Rutkowski made the motion and Supervisor Largent seconded to go into Closed Session at 5:25 p.m. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, excused; Supervisor Roelandts, aye; Supervisor Rutkowski, aye; Supervisor Largent, aye. Motion carried.

Supervisor Rutkowski made a motion and Chairman Hultquist seconded to exit Closed Session and reconvene into Open Session. Voice vote was taken: Chairman Hultquist, aye; Supervisor Koepke, absent; Supervisor Roelandts, aye; Supervisor Rutkowski, aye and Supervisor Largent, aye. Motion carried unanimously. Closed Session exited at 5:46 p.m.

Reconvene to Open Session immediately following the Closed Session

Chairman Robert C. Hultquist called the meeting to order at 5:48 p.m. Supervisors present included were John Roelandts, Rosie Rutkowski and Terry Largent. Supervisor Koepke was excused. Also in attendance were Attorney Bill Chapman, Police Chief James Wallis, Highway Superintendent Sam Salzman, Administrator/Planner Jeffrey Herrmann and Clerk/Treasurer Lori Opitz. For additional attendees please see sign in sheet.

Those present stood to recite the Pledge of Allegiance.

Approve Minutes from the August 20th, 2018 Regular Town Board Meeting and the Special Town Board Meeting August 30th, 2018. – Supervisor Rutkowski made the motion to approve the August 20th regular Town Board meeting and the August 30th special meeting minutes as presented. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.

Correspondence. - Nothing

Comments from the Floor on Agenda items or any other items.

Barb Schultz, W340N9159 Townline Road, stated her concerns regarding the intersection of Towline Road and CW and accidents that have occurred there are the last few months. She also stated that she is concerned with how fast cars are going down CW and would like to see the speed limit reduced.

Katherine Kleinhenz, W348N5154 Elm Avenue, stated she is concerned with the amount of cats in the area and a certain property owner having over 20 of them and letting them roam the area so these cats disrupt other property owners yards and does not understand how the Town has an ordinance for dogs but not for cats.

SPECIAL ORDER OF BUSINESS:

1. **Recognition of Nick Thomas's completion of Eagle Scout Project.** – Administrator/Planner Herrmann stated Nick had made all the new picnic tables for the Mapleton Community Center, the Town had purchased the material, however, he took the time to assemble them step-by-step. The Board acknowledges Nick Thomas with a thank you and a round of applause.

OLD BUSINESS:

1. **Consider and Act on signage for Town Hall and DPW Building.** – After a small discussion with the Board, Supervisor Roelandts made the motion to approve the new signage rendering that was presented by Highway Superintendent Salzman for the Town Hall and DPW Building. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on shoreline restoration of Town property across from Foolery's.** – Highway Superintendent Salzman presented a few quotes for the Board to review for the project. Supervisor Rutkowski made the motion to approve the quote from the Rock Doctors LLC in the amount of \$3160.00 for the Town's portion of the project. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.

NEW BUSINESS:

1. **Consider and Act on Class B Retail Liquor License for , Team ET LLC – Between the Lakes; N50W34949 Wisconsin Avenue-Ericka Meeks, Agent from the period of September 17th, 2018 to June 30, 2019.** – Clerk/Treasurer Opitz stated this was a new business that was replacing Hoggin It. Administrator/Planner Herrmann stated the plan commission had already approved there site plan/plan of operation. Supervisor Roelandts made the motion to approve the Class B retail liquor license for Team ET LLC – Between the Lakes at N50W34949 Wisconsin Avenue. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
2. **Consider and Act on request for street light on the corner of Road G and Road H.** – Highway Superintendent Salzman stated this request is coming from a few residents in the area stating the area is dark and it could use a street light. He also stated the cost to install it would be \$175.00 and the cost for electricity would be about \$18.00 a month. Supervisor Roelandts made the motion to approve the installation cost and the cost for electricity for a street light on the corner of Road G and Road H. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
3. **Consider and Act on the lease agreement with Office Copying Equipment for the copy machine in the Clerk's office.** – Clerk/Treasurer Opitz stated the current copier is up in November and the new copy machine that they are offering would be newer and have more features than the current one and it would cost less per month than what the Town is currently paying. Supervisor Rutkowski made the motion to approve the lease agreement with office copying equipment for the copy machine in the Clerk's office. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
4. **Consider and Act on special event application for Tina & Jon to hold a wedding at the Okauchee Lions Park on October 20, 2018 from 4:00 p.m. to 11:00 p.m.** – The Board asked if the Lions Park was still under the number of events they are allowed to have; Administrator/Planner Herrmann stated they are fine. Supervisor Roelandts made the motion to approve the special event application for Tina & Jon to hold a wedding at the Okauchee Lions Park on October 20, 2018 from 4:00 p.m. to 11:00 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.
5. **Consider and Act on Special event application for Radtke Wedding Reception at the Okauchee Lions Park on October 13, 2018 from Noon to Midnight.** – Supervisor Rutkowski made the motion to approve the special event application for Radtke Wedding Reception at the Okauchee Lions Park on October 13, 2018 from noon to midnight. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote.
6. **Consider and Act on Tree located on Wilson Street.** – After some discussion and reviewing the Town's ordinances, the Board decided to have Administrator/Planner Herrmann write the current owner a letter regarding the tree and what the current owner needs to do relieve the situation
7. **Discussion and/or possible action regarding a barn quilt for the Salt Shed.** – Administrator/Planner Herrmann asked the Board if they could hold off making any decision and bring this back to another meeting so that Supervisor Koepke could be present to discuss this.

8. **Chairman Hultquist.** – Nothing to report
9. **Supervisor Reports.**
 - a. **John Koepke.** – Excused
 - b. **Terry Largent.** – Nothing to report
 - c. **Rosie Rutkowski.** – Nothing to report
 - d. **John Roelandts.** – Nothing to report
10. **Attorney Chapman.** – Nothing to report
11. **Public Works Superintendent Salzman.** – Nothing to report
12. **Chief Wallis** – Nothing to report
13. **Administrator/Planner Herrmann.** – Reminded the Board of the budget meeting on Friday, September 21st at 9:00 a.m.
14. **Clerk/Treasurer Opitz.**
 - a. **Consider and Act on New/Renewal Operator License applications for Anna Judkins, William Doyle, Travis Meeks and Amy Prange.** – Clerk/Treasurer Opitz stated that Chief Wallis has approved all of the licenses that are listed. Supervisor Rutkowski made the motion to approve the new operator licenses for Anna Judkins, William Doyle, Travis Meeks and Amy Prange. Supervisor Largent seconded the motion. Motion carried by unanimous voice vote.
15. **Approve Vouchers and Checks.** – Supervisor Largent made the motion to approve vouchers and checks subject to Administrator/Planner's approval. Chairman Hultquist seconded the motion. Motion carried by unanimous voice vote.
16. **Adjourn.** – Supervisor Roelandts made the motion to adjourn at 6:22 p.m. Supervisor Rutkowski seconded the motion. Motion carried by unanimous voice vote.

Respectfully submitted –
Lori Opitz, WCMC
Clerk/Treasurer